

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 8/13/18



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 8/9/19

To **Corrina Guardipee-Hall**
 Superintendent

From: Lynne Keenan
 Title: Director of Child Nutrition

Subject: Live Music for the 2019 Staff Orientation/Community Cookout

Description: Request to approve a contract service agreement to have Harlan Hall & Band play music at the Staff Orientation Cookout on 8/22/19.

Financial Impact: \$599.00

Funding Source (Budget/grant, etc.): Food Service

Attachment(s): see attached **Contract Service Agreement**

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: 08/09/19

Board Approval: 8/13/19

Contractor: Harlan Hall **Phone:** _____

Address: _____ Browning, MT 59417
P.O. Box or Street Address, City, State, Zip

Type of Project/Service (be specific): Live music for the 2019 Staff Orientation Cook-Out

Contracted Dates: 08/22/2019 to 08/22/2019

Rate per hour/per day: _____ x _____ # of Days	=	na.
Per Diem/per day: <u>599.00</u> x <u>01</u> # of Days	=	<u>599.00</u>
Mileage: _____ miles @ _____ per mile	=	<u>na.</u>
Other costs (explain): _____	=	<u>na.</u>
Total Project Cost	=	<u>\$599.00</u>

Contract to be paid from:

126.90.820.3300.330
226.90.160.3300.330

Independent Contractor:

- Submit invoice on completion
- Other _____

Employee:

- Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Lynne Keenan
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.