

**UNITED TOWNSHIP HIGH SCHOOL DISTRICT 30  
BOARD OF EDUCATION**

**OPEN SESSION MINUTES  
August 11, 2025**

**1. Call to Order / Roll Call (BP 2:10)**

President Dr. Giovanna Davila called the regular meeting of the United Township High School District 30 Board of Education to order at 6:00 p.m.

Board members present: Dr. Giovanna Davila, Chris DeCock, Jami Gonzalez, Sue Ickes, Susan Koska, Debra Stevenson, and Luis Puentes

Board members absent: None

Administrators present: Dr. Jay Morrow, Janice Roome, Shannon Miller, and Matt Wright

**2. Conduct Public Hearing on the United Township Area Career Center and Quad City Career and Technical Education Consortium FY26 Final Budget (BP 4:10)**

President Davila opened the public hearing on the United Township Area Career Center and Quad City Career and Technical Education Consortium FY26 Final Budget. Hearing no comments or questions, the public hearing closed at 6:01 p.m.

**3. Consent Calendar**

- a. Approval of Minutes
  - 1) Open Session Minutes – July 21, 2025
  - 2) Executive Session Minutes – July 21, 2025
- b. Approval of Bills
- c. Approval of Treasurer's Report
  - 1) District Financial Report
  - 2) HS Activity Account Report
  - 3) HS Activity Account – Money Market
  - 4) ACC Activity Account Report
  - 5) Booster Club Financials
  - 6) Health Insurance Report
  - 7) Cafeteria Report
- d. Freedom of Information Act Report (BP 2:250)
- e. Board Policy Change – Draft Update
  - 1) BP 7:210 – Expulsion Procedures
- f. Approve Food Co-op Merger of the Northwest Illinois School Food Coop (NW IL COOP) with the LaSalle County Area Purchasing Cooperative (LCACP).
- g. Adopt Resolution No. 710 Designating Interest Earnings for FY26 and Prior (BP 2:20; BP 4:10)
- h. Approve one-year contract with BusRight for transportation software for \$24,000 annual cost
- i. Approve purchase of HVAC equipment through the TIPS cooperative with Mechanical Sales for \$371,306
- j. Approve 2025 curriculum writing projects as follows: Accelerated Biology – Jackie Leach (\$1,000); CP English 1 – Stephen Swain (\$1,000)

**MOTION by Susan Koska and second by Debra Stevenson to approve the Consent Calendar, after removing 3.h. A roll call vote was called with all members present voting aye. No nay votes were cast and the motion was carried.**

- 4. Hearing of Visitors (BP 2:230)**  
None.

- 5. Student / Staff / Community Program Recognition (BP 5:100; BP 6:190)**  
None.

- 6. Communications (BP 2:140; BP 3:10)**  
None.

- 7. Unfinished Business**  
None.

- 8. Student BOE Liaison Report (Bashara Sherif / Mayas Hasabo)**  
Mr. Sherif and Ms. Hasabo shared their excitement to serve as a student liaison for school year 2025-2026, and look forward to connecting with administration and board members to review improvements and changes for the benefit of the school. Ms. Stevenson commented on the importance of mentors.

- 9. Comptroller's Report (Janice Roome) (BP 3:10)**
- Risk Management Plan Review: Ms. Roome reviewed the risk management plan, noting no changes are recommended at this time.
  - Request approval of United Township Area Career Center and Quad City Career and Technical Education Consortium FY26 Joint Agreement Final Budgets: Mr. Hood reported FY26 funding levels on state allocations have not been provided. Once actual allocations are communicated, amended budgets are likely later in the year. Funding and expense levels are budgeted as level until the allocations are communicated. Mr. Hood also reported no offers have been made to purchase the Building Trades house.
  - PMA Information: Ms. Roome reviewed current bond information as shared with PMA. The Board will need to consider bond options by March 2026, to be issued in December 2026.

Ms. Roome shared more details regarding BusRight software. The Board requested additional information on the following items:

- Do students badge in when entering and badge out when leaving the bus?
- What are the past transportation reimbursement rates?
- How does bus tracking work on the app?
- Would a tag system be a better option to track students entering and leaving the bus?

- 10. Superintendent's Report (Dr. Jay Morrow) (BP 3:10; BP 3:40; BP 3:60)**
- Legislative Update: Dr. Morrow reported UT received an increase in state evidence based funding (EBF) of \$1.3 million over FY25. It is expected that federal money will flow for mandated categoricals with little to no decrease in funding levels.

- 11. Special Board of Education Meeting – August 26, 2025**  
The Board of Education will hold a special meeting on Tuesday, August 26, beginning at 4:30 p.m.

12. **Committee Reports** (BP 2:150)  
None.

13. **BLANKET MOTION**

- a. Approve the cooperative girls swim athletic cooperative with Port Byron (Riverdale Community Unite School District 100) for the 2025-2026 and 2026-2027 school years, as presented (BP 1:20)
- b. Approve proposal for repair and resurfacing of the tennis courts with McConnell & Associates, St. Louis, Missouri, for \$147,185, with work scheduled for July 2026, as presented (BP 2:20; BP 4:60; BP 4:150)
- c. Adopt the tentative FY26 UTHS District 30 budget, as presented (BP 2:20; BP 4:10)

**MOTION by Debra Stevenson and second by Jami Gonzalez to approve the Blanket Motion, as presented. A roll call vote was called with all members present voting aye. No nay votes were cast and the motion was carried.**

14. **ACTION ITEMS**

- a. Executive Session
  - 1) 5 ILCS 120/2(c)(1) Personnel to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s) of the district

**MOTION by Chris DeCock and second by Jami Gonzalez to convene Executive Session for the topic presented. A roll call vote was called with all members present voting aye. No nay votes were cast and the motion was carried.**

Time: 6:50 p.m.

- b. Return to Open Session

**MOTION by Susan Koska and second by Luis Puentes to return to open session. A roll call vote was called with all members present voting aye. No nay votes were cast and the motion was carried.**

Time: 8:38 p.m.

- c. Personnel Recommendations (BP 2:20; BP 5:30)

**CLASSIFIED**

1. Approve the following 2025-2026 substitute hourly rates:

Title	2025-2026 Hourly Rates
Administrative Assistant	\$20.17
Student Supervisor	\$21.77
Paraprofessional	\$24.41
Cafeteria Worker	\$16.13
Bus Driver	\$19.85
Clinical Nurse (Voc. Ed.)	\$33.38
Custodian	\$20.66
Nurse	\$30.67

2. Approve rate of pay for the following job classifications not included in the UTEA contract:

Title	2025-2026 Hourly Rates
Part-time Building/Grounds	\$18.00
Lead Painter	\$21.00
Painter Assistant	\$16.00
Part-time Bus Monitor	\$16.00
Traffic Control Officers	\$40.00

3. Accept resignation from Gloria Ramos, part-time cafeteria (4 hours per day), effective July 22, 2025.
4. Employ Paul Soliz as full-time school bus driver, pending completion of training to begin August 4, (Driver Wage Schedule, Lane FY26, Contract Year 4, at \$19.85 per hour), effective August 4, 2025.
5. Employ Delfina Tapia as Administrative Assistant – Student Services (9.5 months, 8 hours per day, replace Dianna Casas – 2025-2026 Administrative Assistant Classified Salary Schedule, Lane FY26, Contract Year 1, at \$20.17 per hour), effective August 5, 2025.
6. Employ Alexia Downey as Special Education Paraprofessional (9 months, 7 hours per day, - 2025-2026 Paraprofessional Classified Salary Schedule, Lane FY26, Contract Year 1, at \$24.41 per hour), effective August 4, 2025.
7. Approve Sally Way as substitute bus driver, at \$19.85 per hour, effective August 12, 2025.

#### CERTIFIED

1. Correct ten-day extra stipend for the 2025-2026 school year for Stacey Drish, to \$6,363, previously approved on July 21, 2025.
2. Approve Corneille Logo as girls track assistant coach, at \$5,378, effective the 2025-2026 season.
3. Approve Larry Johnsen as a volunteer football coach effective the 2025-2026 season.
4. Approve parental leave request for Grace Winter, from January 5, 2026 to March 13, 2026.
5. Approve Stacey Drish as Link Crew Assistant, at \$1,000, effective the 2025-2026 school year.

**MOTION by Debra Stevenson and second by Chris DeCock to approve Personnel Recommendations, Classified numbers 1 through 7, and Certified numbers 1 through 5, as presented. A roll call vote was called with all members present voting aye. No nay votes were cast and the motion was carried.**

#### **15. Board Hot Topics**

- a. Board Evaluation Form – President Davila reminded Board members to complete the evaluation form.
- b. IASB Blackhawk Division Meeting – Tuesday, September 16, Moline-Coal Valley School District Office, 6:00 p.m. Board members were asked to provide their reservation by August 29.

#### **16. Other Matters**

The Board photo will be taken prior to the meeting on September 8, at 5:45 p.m. Please meet in the front lobby.

**17. Adjourn** (BP 2:220)

There being no further business brought before the Board, the meeting adjourned by acclamation. (Time: 8:41 p.m.)

---

Dr. Giovanna Davila, President

---

Jami Gonzalez, Secretary