

# **DENTON ISD 2024 PUBLIC INFORMATION REQUEST CALENDAR**

**December 12, 2023**

**SUMMARY:**

To request approval of the 2024 Public Information Act calendar in response to HB 3033 which impacts a governmental entities' response to public information requests.

**PREVIOUS BOARD ACTION:**

No previous action.

**BACKGROUND INFORMATION:**

Complying with the Texas Public Information Act (TPIA) requires adherence to timelines that reference "business day". HB 3033 formally defines the meaning by clarifying that a "business day" does not include the following:

- Weekends – Saturday or Sunday
- National holidays
- State holidays
- Optional holidays observed by the governmental body
- Up to an additional 10 designated non-business days per calendar year on which administrative offices are closed or operating with minimum staffing

The designation of non-business days for a school district must be made by the board of trustees. Denton ISD has created this calendar to show which days will be designated as non-business days in responding to public information requests.

**SIGNIFICANT ISSUES:**

No additional significant issues.

**FISCAL IMPLICATIONS:**

No fiscal implications.

**BENEFIT OF ACTION:**

Approval of this calendar gives clarity and transparency as it relates to public information request timelines.

**PROCEDURAL AND REPORTING IMPLICATIONS:**

None.

**ALTERNATIVES:**

Staff may be directed to develop a modified calendar.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends the Board approve the proposed 2024 Denton ISD Public Information Request Calendar.

**STAFF PERSONS RESPONSIBLE:**

Deron Robinson, General Counsel

**ATTACHMENT:**

Denton ISD 2024 Public Information Request Calendar