

Preschool Least Restrictive Environment  
2006 - 2007 Decentralized Project  
Written Agreement

ESC Region: XI

District: Keller ISD

Allotment: \$25,996

Education Service Center, Region XI agrees to serve as the technical assistance provider for Keller ISD and provide services and support in conjunction with the Preschool LRE Decentralized Project Year One Implementation

**To provide customized services and technical assistance, ESC XI will:**

- Assist in the review and analysis of district and campus data correlated to preschool students instructional settings and disability
- Assist in conducting a comprehensive needs assessment to identify technical assistance and professional development needs in regard to preschool practices based on the district/campus data.
- Assist in the review and analysis of district and campus plans that address preschool practices
- Assist in determining goals, identifying scientifically research-based strategies, establishing timelines, and determining methods for evaluating the results of district efforts.
- Provide networking opportunities for districts to improve collaboration with other service providers and the quality of services for students served outside the district
- Assure the availability of research-based professional development opportunities
- Analyze budget projections and assist district in budget revisions
- Identify an ESC staff member who will be the point of contact
- Provide two half days of on-site assistance to include formal feedback regarding implementation of action plan, at no additional fee.
- Provide additional on-site support for technical assistance regarding preschool practices, at daily contract rates.

**To participate and be eligible for reimbursement, Preschool Least Restrictive Environment (PreLRE) grant districts shall:**

- Comply with all federal, state, and Preschool Least Restrictive Environment (project) funding guidelines;
- Sign an agreement for Education Service Center, Region XI to serve as the technical assistance provider;
- Ensure project team participation at the following:

Staff Development session at ESC XI "PPCD (Preschool Program for children with disabilities) Overview of Federal and State Rules and Regulations", November 13, 2006

In district technical assistance with ESC staff: plan review – Oct./Nov 2006

RETN: LEA-Project Action Plan updates – February 2007

Staff Development session at ESC XI "Community-based services for 3's and 4's"– March 21, 2007



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In district technical assistance with ESC staff: mid-project data analysis- April 2007

RETN: LEA- Project Action Plan updates and celebrations – May '07

- Identify project team members to include district leadership, campus leadership, classroom personnel, and community representation;
- Identify a district contact to coordinate project planning, implementation, and evaluation;
- Develop a plan intentionally designed to:
  - Increase the percentage of preschool students served in increasingly less restrictive settings,
  - Expand placement options for students with disabilities ages 3 – 5; and
  - Increase partnerships with other service providers for students with disabilities ages 3-5;
- Meet all project timelines and due dates:
  - Application Due – December 15, 2006
  - Mid-project request for reimbursement – March 31, 2007
  - End of year request for reimbursement – May 31, 2007
  - Final project reports due – June 30, 2007
  - Final request for reimbursement – Aug. 31, 2007

*Each member identified below acknowledges accountability for the requirements contained in this agreement, as applicable.*

\_\_\_\_\_  
District Special Education Director

  
\_\_\_\_\_  
ESC Preschool LRE Consultant

\_\_\_\_\_  
Superintendent or Designee

\_\_\_\_\_  
ESC Director of School Improvement  
Support

\_\_\_\_\_  
Date

\_\_\_\_\_  
ESC Director of Academic Services



## 2006-2007 Administration Guidelines for the Preschool Least Restrictive Environment Initiative Supplemental Funds

- Funds for Year One districts are available for use as of October 1, 2006.
- Funds for continuing districts are available for use as of September 1, 2006.
- All expenditures must meet Federal Guidelines for expending Special Education funds, per special education district Standard Application System/shared service arrangement.
- Reimbursement must be requested on the attached Expenditure report.
- Copies of invoices with corresponding disbursement of general ledger printout must accompany the request in order for ESC Region XI to process payment.
- Reimbursement requests are due by March 31, 2007, May 31, 2007 and August 31, 2007.
- Send requests to the attention of Glynis Gates, Budget Liaison, Instructional Services.
- ESC Region XI must be notified immediately upon any program changes that result in excess funds, as any surplus allocations will need to be returned for use by other districts.
- Deadline for use of these funds is August 15, 2007.
- If you have questions about your allocations, please contact Kathy Wright-Chapman, Director of Academic Services at (817) 740-7546.
- If you have questions regarding completion of the reimbursement expense report, contact Glynis Gates, Budget Liaison at (817) 740-7615.