

Bylaws of the Board

Standing Committees

~~The following shall be the standing committees of the Woodbridge Board of Education.~~

The standing committees of the Woodbridge Board of Education are:

- A. Policy ([9132.2](#))
- B. Curriculum ([9132.3](#))
- C. Finance ([9132.4](#))
- D. Facilities ([9132.5](#))

The Chairperson shall appoint three Board members to each committee, whose consensus will typically be determinative of committee actions. The Chairperson may revise committee appointments at any time, and shall be an ex officio member of each committee. Committees ~~are formed after each election cycle at the beginning of the school year~~; communications regarding interest in serving on committees should be directed to the Board Chair Secretary. The Woodbridge Education Association and the Beecher Road School PTO may each designate one individual per committee to represent their respective organizations at committee meetings. ~~Additionally non-voting committee members may include designated liaison from the Board of Selectmen and Board of Finance.~~

Additional members representing the parents and staff may be added at the discretion of the Board. ~~These individuals as well as the designee from the teachers' union and PTO are non-voting participants.~~ The Superintendent is a member of each committee and may appoint up to two additional administrators/supervisors to serve on each committee. Policy decisions of the committees are non-binding; only the Woodbridge Board of Education may determine policy.

(cf. [1110](#) - Communications among the Board of Education, the Administration, the Parents, and the Staff at Beecher Road School)

~~(cf. [9131](#) - Committee of the Whole)~~

(cf. [9132.2](#) - Policy Committee)

(cf. [9132.3](#) - Curriculum Committee)

(cf. [9132.4](#) - Finance Committee)

(cf. [9132.5](#) - Facilities Committee)

Legal Reference: Connecticut General Statutes
[1-200](#) through [1-241](#) of the Freedom of Information Act
[1-200](#) Definitions
[1-226](#) Meetings of government agencies to be public
[10-220](#) Duties of boards of education
 Robert's Rules of Order

Bylaw adopted by the Board: June 21, 2021

WOODBRIIDGE PUBLIC SCHOOLS
 Woodbridge, Connecticut

Bylaws of the Board

Standing Committees

Policy Committee

A Policy Committee shall be a standing committee of the Woodbridge Board of Education with membership appointed in adherence with Board Policy [9132](#).

The Policy Committee shall meet as needed to consider matters pertaining to the creation, deletion, revision or interpretation of Board policies and bylaws and make recommendations for action to the Woodbridge Board of Education as necessary.

(cf. [9132](#) Standing Committees)

Bylaw adopted by the Board: December 17, 2018

WOODBRIIDGE PUBLIC SCHOOLS

Woodbridge, Connecticut

Bylaws of the Board

Standing Committees

Curriculum Committee

A Curriculum Committee consisting of those members of the Woodbridge Board of Education appointed by its Chairperson in adherence with Board Policy 9132 shall be a standing committee of the Board. The Curriculum Committee shall meet as needed to review and oversee the overall instructional program of the district.

The responsibilities of this committee include; but are not limited to:

- a) Work with the administration on the development of new instructional programs and courses.
- b) Ensure the development, review, evaluation and/or revision of a program for curriculum review.
- c) Review and make recommendations for revision of policies related to curriculum, instruction, and assessment.
- d) Ensure the updated posting of curriculum per state statute.
 - Provide review and approval of curriculum for the district
 - Guide the teaching/learning process by defining what is to be learned, how it is to be learned and how the students' understanding of the content will be assessed
 - Ensure that the district has a planned and systematic process to develop and review curriculum in order to maintain programs consistent with quality standards.

Curriculum recommendations will be presented by the Superintendent to the Woodbridge Board of Education, which acts as a Curriculum Committee of the Whole. The Woodbridge Board of Education recognizes its obligation to oversee the curriculum development/revision process and acknowledges its statutory responsibility to recommend, develop, revise and approve all curriculums for the school district. The Board will also review and take formal action on modifications which represent a significant change in the direction for a given program or subject area, which will have an impact on the continuity or coordination of another program or subject area; which will require a substantial increase in resources, either immediately or in foreseeable future; or which will have high visibility and interest in the public eye.

Responsibility for the specific content, sequence and organization framework of the curriculum shall rest with the Superintendent and/or his/her designee(s).

(cf. [9132](#) Standing Committees)

Legal Reference: Connecticut General Statutes

1-200 through 1-241 of the Freedom of Information Act

1-200 Definitions

1-226 Meetings of Government Agencies to be Public

10-220 Duties of Boards of Education

Bylaw adopted by the Board: December 17, 2018

WOODBRIIDGE PUBLIC SCHOOLS
Woodbridge, Connecticut

Bylaws of the Board

Standing Committees

Finance Committee

A Finance Committee shall be a standing committee of the Woodbridge Board of Education with membership appointed in adherence with Board Policy [9132](#). The Finance Committee shall meet as needed to monitor, review and make recommendations to the full Board regarding the fiscal status of the school district as well as the following items:

- Requests for additions to the budget as identified by the Superintendent.
- Requests for line item transfers as identified by the Superintendent.
- Annual town audit reports.

The Finance Committee will review, monitor, and make recommendations to the full Board on any other issues that arise relating to the finances of the district.

Bylaw adopted by the Board: December 17, 2018

Legal Reference: Connecticut General Statutes

[1-200 through 1-241 of the Freedom of Information Act](#)

[1-200 Definitions](#)

[1-226 Meetings of Government Agencies to be Public](#)

[10-220 Duties of Boards of Education](#)

WOODBRIIDGE PUBLIC SCHOOLS
Woodbridge, Connecticut

Bylaws of the Board

Standing Committee

Facilities Committee

A Facilities Committee shall be a standing committee of the Woodbridge Board of Education with membership appointed in adherence with Board Policy [9132](#) consisting of those members of the Woodbridge Board of Education appointed by its Chairperson shall be a standing committee of the Board. The Facilities Committee shall meet as needed:

1. To serve as Board of Education liaison on matters relating to the effective utilization, operation and maintenance of the school facilities.
2. To study, investigate and examine, when necessary, future building and grounds needs of the district and report such findings to the Board.
3. To serve as Board of Education liaison on the review of the district's ~~five-year~~ capital improvement plan.

The Facilities Committee will make recommendations for action to the Board as necessary.

~~Legal Reference: Connecticut General Statutes~~

~~1-200 through 1-241 of the Freedom of Information Act~~

~~1-200 Definitions~~

~~1-226 Meetings of Government Agencies to be Public~~

~~10-220 Duties of Boards of Education~~

Bylaw adopted by the Board: October 17, 2011

Bylaws of the Board

Special Committees/Advisory Committees

The Chairperson of the Woodbridge Board of Education shall create and assign membership to the Ad Hoc committees as shall be deemed necessary or advisable by the Board of Education, and the Chairperson shall be, ex officio, a member of each committee. The duties of the committee shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made to the Board of Education. Such final report shall be given to the Board within one (1) year of creation.

~~All committees of the Board of Education shall follow the provisions of the Freedom of Information Act as required by statute.~~

In contrast to standing committees, Ad Hoc committees are created to perform a specific task. Ad Hoc committees may include administrators, staff, parents, students and/or community representatives as well as Board members. ~~When it has made its final report or recommendation to the Board, the Ad Hoc ceases to exist.~~

(cf. 9130 - Committees)

(cf. [9131](#) - Committee of the Whole)

(cf. [9132](#) - Standing Committees)

Legal Reference: Connecticut General Statutes

[1-200](#) through [1-241](#) of the Freedom of Information Act.

[1-200](#) Definitions.

[1-226](#) Meetings of government agencies to be public.

Bylaw adopted by the Board: October 17, 2011