

8/30/2023

HAY DOBBS FEE PROPOSAL

Client: Nova Classical Academy
 Project: Facility Needs Analysis

Number	Work Task Description	Estimated Person-Hours			Totals	Total Fee
		Sr. Staff	Jr. Staff	Staff Support		
1.00	Start-up and Data Collection	4	8	4	16	\$1,580
2.00	Space and Use Analysis	10	10	16	36	\$3,450
3.00	Create/Monitor On-line survey	4	8	4	16	\$1,580
4.00	Focus Group Meetings (4)	8	8	0	16	\$1,800
5.00	Analysis	12	12	12	36	\$3,600
6.00	Synthesis/Findings	8	12	8	28	\$2,780
7.00	Documentation	5	0	0	5	\$650

TOTAL ESTIMATED HOURS	51	58	44	153
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AVG. HOURLY BILLING RATE	\$130	\$95	\$75
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LABOR, OVERHEAD & PROFIT	\$6,630	\$5,510	\$3,300	\$15,440
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TOTAL ESTIMATED FEE, exclusive of travel and reimbursables \$15,440

Estimate is provided exclusive of reimbursables which will be billed at a rate of 1.00 x cost.

Estimated reimbursables: \$300

TOTAL	\$15,740
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Additional Steering Committee Meetings	\$250/mtg
Additional Focus Group Meetings	\$400/mtg
Additional Large Group Meetings	\$750/mtg
Additional Online Surveys	\$1580/ea.