

Three Rivers School District

Code: JN
Adopted: 10/16/06
Orig. Code: JN

Student Fees, Fines and Charges

The Board recognizes the need for student fees to fund certain school activities which are not fully funded by the district.

No student will be denied an education because of his/her inability to pay supplementary fees.

No student, however, is exempt from charges for lost or damaged books, locks, materials, supplies, and equipment.

All student fees and charges, both optional and required, will be listed and described annually in the student/parent handbook, or in some other written form, and distributed to each student. Students will be advised of the due dates for such fees and charges as well as possible penalties for failure to pay them. Students with outstanding fees or fines may not be allowed to participate in graduation ceremonies.

In accordance with the law and with Board policy, the district shall withhold the grade reports, diploma and records of any student or former student who owes \$50 or more. Such records may also be withheld for any student or former student who owes less than \$50. Restrictions and/or penalties may be imposed until such fees, fines, or charges are paid. Students or parents will receive written notice at least 10 days in advance of any restrictions and/or penalties to be imposed until the debt is paid. The notice will include the reason the student owes money to the district, an itemization of the fees, fines or damages owed and the right of parents to request a hearing. The district may pursue fees, fines or damages through a private collection agency or other method available to the district. The district may waive fees, fines and charges if the student or parent(s) cannot pay, the payment of the debt could impact the health and safety of the student or if the cost of collection would be more than the total collected or there are mitigating circumstances, as determined by the superintendent. Documents withheld will be released upon payment of the debt.

The district may waive all or a portion of the debt if one of the following conditions are met:

1. The district determines that the student or the parent or guardian of the student is unable to pay the debt;
2. The payment of the debt could impact the health or safety of the student;
3. The cost to notify the student and his/her parents would cost more than the potential total debt collected relating to the notice; or
4. There are mitigating circumstances as determined by the superintendent of the district that preclude the collection of the debt.

5. Any reason deemed sufficient by the superintendent or designee.

Education records shall not be withheld for student fees, fines and charges if requested in circumstances described in ORS 326.575 and applicable rules of the State Board of Education or such records are requested for use in the appropriate placement of a student.

Prior to collection of debts, the superintendent will ensure that notice has been provided as required by ORS 339.260 and 339.270.

END OF POLICY

Legal Reference(s):

[ORS 326.565](#)
[ORS 326.575](#)

[ORS 339.115](#)
[ORS 339.155](#)

[ORS 339.260](#)
[ORS 339.270](#)

Cross Reference(s):

ECAB - Vandalism/Malicious Mischief/Theft
IGBAB/JO - Education Records/Records of Students with Disabilities