

## **USE OF SCHOOL FACILITIES**

### **Facility Use Restrictions**

1. Facility users must comply with all applicable state and federal laws, City ordinances, school district policies and rules, and rental agreement conditions.
2. Use or possession of alcoholic beverages and/or drugs is prohibited. (AS 04.16.080)
3. Facility use that represents a safety or security risk to the district is prohibited.
4. No partisan, sectarian or denominational doctrine may be advocated in school facilities during the hours the school is in session.
5. After use of partisan or religious activities, each group or individual shall police the use area to ensure that partisan or religious information, literature, papers, or documents of any kind are removed from the facility use area.
6. Facility users are not to operate any school equipment or use facility areas other than that stipulated in the facility use request.

*(cf. 0410 – Nondiscrimination in District Programs and Activities)*

### **Facility Use Requests and Application Procedures**

Requests for approval to use school facilities shall be approved whenever possible. However, the district reserves the right to reassign the requested space or any facility use for reasons of building security, maintenance requirements, fuel economies, and appropriateness of the activity for the area requested.

School district approval to use school facilities will be given impartially to individuals and groups. In weighing competing requests for the use of school facilities, preference shall be given in the following order:

1. In-school uses (clubs, class events, etc.).
2. Contracted uses.
3. School support groups and youth groups.
4. Public agencies and public affairs groups.
5. Community recreational and cultural events.
6. Community religious or special interest events.

**USE OF SCHOOL FACILITIES (continued)**

7. Private, non-school-connected classes and educational events.
8. Profit-making or commercial events, out-of-town groups, etc.

Groups or persons using school facilities under the provisions of this policy shall be liable for any property damages caused by the activity. The Board shall charge the amount necessary to repair the damages and may deny the group further use of school facilities.

The Superintendent or designee shall establish procedures to process requests to use school facilities or grounds in accordance with district policies and regulations, preserve order in school buildings and on school grounds, and protect school facilities.

**Shop Use - Position Statement:**

It is the belief of the district that all of its facilities are primarily constructed for the benefit of school age children. It is likewise realized that community use of school facilities enhances the overall attitude and educational development of the school community.

Some facilities within the school can be used with little or minimal cost to the district. Other facilities, such as the vocational shop, are expensive to maintain. In addition, whenever power tools are used, there is always the danger of personal injury, thereby increasing the potential liability of the district.

In order to maintain shops and shop equipment, the district has developed the following shop use plans.

1. School related groups or individuals will be permitted reasonable use of shop facilities without charge.
2. Where feasible, community school shop usage will be coordinated with the site administrator.
3. In all situations, a supervisor approved by the site administrator shall be present. The groups or individuals using the shop facility will be responsible for the damage or loss to building or equipment. Any deviation from policy within this paragraph shall be only with the approval of the site administrator. Fees may be charged at the discretion of the site administrator.

4. Groups or individuals receiving permission are restricted to the dates and hours approved and to the building area and facilities specified, unless requested changes are approved by the site administrator.
5. Groups receiving permission are responsible for the judicious observance of local and state fire and safety regulations at all times.
6. The use of alcoholic beverages, profane language, or gambling in any form is not permitted in school buildings. Smoking within the building is not permitted.
7. Tools, both hand and power, are not to be removed from the immediate school premises.
8. Individuals shall successfully complete an equipment safety test prior to using the shop.
9. Usage of school materials is prohibited.

*Revised to AASB Update: 04/2019*

*Reviewed 12/2020*

*Reviewed 6/2022*