



## Medford School District #763

Custodial/Maintenance Report

June 2023

### **Personnel Information**

We are currently fully staffed

### **Inspections**

- Completed monthly fire extinguisher, playground inspections.
- Completed emergency wall packs
- Completed necessary Preventative Maintenance items

### **Progress on Projects**

- Have had a great spring both with the building and grounds
- Lining up summer projects and schedules
- Continued work with parking lot planning

### **Comments:**

We have had a productive month inside and out. We have a fantastic summer game plan in place to best and most efficiently move around the building. We already have a tremendous jump on summer tasks. I have all of our capital summer projects scheduled and on the books ready for completion prior to August and when staff returns.

I was very pleased with the shape the building came through the school year. With some staff and procedural changes, the building was in great shape going into summer. This frees up time and efficiency as we work through our summer tasks and schedules.

Parking lot is scheduled for a July 10<sup>th</sup> start. Hoping to keep them onsite once they are here through completion. Reclaiming and grading will start the 10<sup>th</sup> with the hopes of paving the following week and the maintenance items to follow.

Respectfully Submitted,

*AJ Krogh*

Facilities Manager