



## STUDENT USE AND PARKING OF MOTOR VEHICLES; PATROLS, INSPECTIONS AND SEARCHES

POLICY:	527
ADOPTED:	04/17/06
REVISED:	07/19/21

FIRST READING FOR REVIEW: 07/14/25  
SECOND READING FOR REVIEW: 08/18/25

### I. Purpose

The purpose of this policy is to provide guidelines for use and parking of motor vehicles by students in school district locations, to maintain order and discipline in the schools, and to protect the health, safety and welfare of students and school personnel.

### II. General Statement of Policy

The policy of this school district is to allow the limited use and parking of motor vehicles by students in school district locations. It is the position of the school district that a fair and equitable district-wide student motor vehicle policy will contribute to the quality of the student's educational experience, will maintain order and discipline in the schools, and will protect the health, safety and welfare of students and school personnel. This policy applies to all licensed student drivers in the school district.

### III. Definitions

- A. "Contraband" means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes but is not limited to weapons and "look-alikes," alcoholic beverages, controlled substances and "look-alikes," district-owned materials, and stolen property.
- B. "Reasonable suspicion" means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official's personal observation, a report from a student, parent or staff member, a student's suspicious behavior, a student's age and past history or record of conduct both in and out of the school context, or other reliable sources of information.
- C. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g. to prevent violence, serious and immediate risk of harm or destruction of evidence), and the age of the student.
- D. "School district location" means property that is owned, rented, leased, or borrowed by the school district for school purposes, as well as property immediately adjacent to such property that may be used for parking or gaining access to such property. A school

district location also shall include off school property at any school-sponsored or school-approved activity, event, or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district.

#### **IV. Student Use of Motor Vehicles in School District Locations**

Students generally are not permitted to use motor vehicles during the school day in any school district location. Students may use motor vehicles on the high school campus during the school day only if permission has been granted and a student parking pass has been issued to the student by the high school administration. Parking permits must be displayed according to the student parking regulations provided at the time of issuance.

Strict compliance with the following campus traffic regulations is mandatory; disciplinary action will be taken if a student chooses to ignore them:

1. 10 mile per hour speed limit.
2. One direction driving – arrows in parking lots designate the direction of traffic.
3. Park in designated lots and avoid yellow curbs, loading docks, visitor parking, and designated employee parking spaces.
4. "Off limit" regulations relate to parked cars and parking lots during the school day, unless written authorization is granted by school officials.

#### **V. Student Parking of Motor Vehicles in School District Locations**

- A. Students are permitted to park in a school district location as a matter of privilege, not of right. Students driving a motor vehicle to a high school campus may park the motor vehicle in the parking lot designated for student parking only. Students will not park vehicles in driveways, on private property, or in other designated areas [e.g. parking lots designated for use only by staff or by the general public].
- B. When there are unauthorized vehicles parked on school district property, school officials may:
  1. Incapacitate the motor vehicle through the use of a "tire boot" or other mechanical device.
  2. Move the vehicle or require the driver or other person in charge of the vehicle to move it off school district property; or
  3. If unattended, provide for the removal of the vehicle, at the expense of the owner or operator, to the nearest convenient garage or other place of safety off school district property.
- C. Student parking permits are not required in school parking lots outside of designated school hours.

## **VI. Patrols, Inspections and Searches**

School officials may conduct routine patrols of school district locations and routine inspections of the exteriors of the motor vehicles of students. In addition, the interiors of motor vehicles of students in school district locations may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule.

### **A. Patrols and Inspections**

School officials may conduct routine patrols of student parking lots and other school district locations and routine inspections of the exteriors of the motor vehicles of students. Such patrols and inspections may be conducted without notice, without student consent, and without a search warrant.

### **B. Search of Interior of Student Motor Vehicle**

The interiors of motor vehicles of students in school district locations, including glove or trunk compartments, may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule. The search will be reasonable in its scope and intrusiveness. Such searches may be conducted without notice, without consent, and without a search warrant. A student will be subject to withdrawal of parking privileges and to discipline if the student refuses to open a locked motor vehicle under the student's control or its compartments upon the request of a school official.

### **C. Prohibition of Contraband and Interference with Patrols, Inspections, Searches and/or Seizures**

A violation of this policy occurs when students store or carry contraband in motor vehicles in a school district location or interfere with patrols, inspections, searches and/or seizures as provided by this policy.

### **D. Seizure of Contraband**

If a search yields contraband, school officials will seize the item and may turn it over to legal officials for ultimate disposition when appropriate.

### **E. Dissemination of Policy**

A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate.

## **VII. Directives and Guidelines**

The superintendent or designee may develop additional directives and guidelines which address specific needs of the school district related to student use and parking of motor vehicles in school district locations, such as a permit system and parking regulations.

The school district may choose to allow students to park their cars in school district locations, such as designated student parking lots, by permit only. The permit system can be used to assist in the dissemination and enforcement of the motor vehicle policy. Students shall be advised that those who apply for a permit will be required to be aware that this motor vehicle policy exists and that their motor vehicles are subject to inspection and search by school officials. The Inver Grove Heights Schools Student Parking Permit Application can be found attached to this policy.

## **VIII. Violations**

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to withdrawal of parking privileges and/or to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion. In addition, the student may be referred to legal officials when appropriate.

**Legal References:** U.S. Const., Amend. IV  
Minn. Const., Art. I, §10  
Minn. Stat. § 123B.02, Subs. 1 and 5 (General Powers of Independent School Districts)  
Minn. Stat. § 123B.38 (Hearing)  
*New Jersey v. T.L.O.*, 469 U.S. 325, 105 S.Ct. 733, 83 L.Ed.2d 720 (1985)

**Cross References:** Policy 417 – Chemical Use/Abuse  
Policy 418 – Drug-Free Workplace/Drug-Free School  
Policy 501 – School Weapons  
Policy 502 – Search of Student Lockers, Desks, Personal Possessions and Student's Person  
Policy 506 – Student Discipline  
Policy 712 – Video Surveillance Other Than on Buses

**INVER GROVE HEIGHTS SCHOOLS  
STUDENT PARKING PERMIT APPLICATION**

Student Name:	Grade:	Date:	Permit Number:
Description of Car - Year/Make/Model:		Color:	License Plate #:
Parent/Guardian Contact Number:		Home or Cell Phone #:	

**STUDENT RULES AND REGULATIONS FOR DRIVING AND PARKING**

**All students who apply for an ISD 199 Student Parking Permit are required to be aware that Policy 527 Student Use and Parking of Motor Vehicles; Patrols, Inspections and Searches exists and that their motor vehicle is subject to routine inspection and search by school officials. ISD 199 reserves the right to search any vehicle with reasonable suspicion of violation of Policy 527. It is a privilege, not a right, to park in the school's parking areas. The district is not responsible for any motorized vehicles and its contents. Vehicles must be locked at all times.**

1. All motorized vehicles parked on school grounds must display a current parking permit.
2. The cost for one parking permit is \$185. If you lose your permit, replacement cost is \$10.00.
3. Parking is limited to designated Student Parking Areas. Students are prohibited from parking in the Visitor's Parking Areas during school hours. Parking spaces are available to students in the following priority order: PSEO students, Work Experience students, 12th grade students, 11th grade students, and 10th grade students. Students are prohibited from parking in the Simley High School Staff Parking Lot, the Middle School Staff Parking Lot, the District Office Parking Lot and the South Parking Lot (unless otherwise directed). Applications submitted between mid-August and early September will be filled in the order they are received by student priority groups at the start of the school year. A waitlist may apply pending on space availability. After that time period applications may be submitted at any time during the school year, without student priority.
4. Any vehicle without a proper parking permit or any vehicle that is illegally parked may be locked in place with a vehicle wheel boot or towed at the owner's expense. Consequences for illegal parking may include: written and/or verbal warning, wheel booting or towing at owner's expense, parking privileges suspended, parking privileges revoked or modified parking rules. ***The cost of the parking permit will not be refunded.***
5. Using vehicles for unauthorized purposes (skipping class, taking unauthorized students away from the building, etc.) will result in the loss of parking privileges. ***The cost of the parking permit will not be refunded.***

**PARENT/GUARDIAN NOTE:** I have read and understood the school parking regulations. My signature denotes permission for my son/daughter to drive to and from school. It is understood that violations of the driving and parking regulations may result in suspension or loss of parking privileges. **The cost of the parking permit will not be refunded.**

Parent Signature:	Student Signature:
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## PLEDGE OF ALLEGIANCE

POLICY:	531
ADOPTED:	05/17/05
REVISED:	04/26/21

FIRST READING: 07/14/25  
SECOND READING: 08/18/25

### I. Purpose

The school board recognizes the need to display an appropriate United States flag and to provide instruction to students in the proper etiquette, display, and respect of the flag. The purpose of this policy is to provide for recitation of the Pledge of Allegiance and instruction in school to help further that end.

### II. General Statement of Policy

Students in this school district shall recite the Pledge of Allegiance to the flag of the United States of America one or more times each week. The recitation shall be conducted:

- A. By each individual classroom teacher or the teacher's surrogate; or
- B. Over a school intercom system by a person designated by the school principal or other person having administrative control over the school.

### III. Exceptions

Anyone who does not wish to participate in reciting the Pledge of Allegiance for any personal reasons may elect not to do so. Students and school personnel must respect another person's right to make that choice.

### IV. Instruction

Students will be instructed in the proper etiquette toward, correct display of, and respect for the flag and in patriotic exercises.

**Legal References:** Minn. Stat. §121A.11, Subd. 3 - Pledge of Allegiance  
Minn. Stat. §121A.11, Subd. 4 - Instruction

**Cross References:** MSBA Model Policy 531 Pledge of Allegiance