

AT A BOARD WORK STUDY OF THE BOARD OF TRUSTEES OF THE ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT HELD AT THE ADMINISTRATION BUILDING CONFERENCE ROOM A/B – 3rd FLOOR - 802 NORTH SAM HOUSTON, ODESSA, ECTOR COUNTY, TEXAS, AT 6:00 P.M., February 10, 2015 WITH THE FOLLOWING MEMBERS:

Present:

Ray Beaty, D.C.
Dr. Steve Brown
Luis Galvan
Nelson Minyard
Dr. Donna C. Smith
Doyle Woodall

Absent:

Teri Ervin

School Officials: Mike Adkins, Tom Crowe, David Finley, Roy Garcia, Keith Garinger, Carolyn Gonzalez, David Harwell, Wendy Hines, Brian Moersch, Todd Vesely, Kellie Wilks

Others: Mike Atkins, Pam Walker, Donna Smith, Matthew Young, Marlyn Young, Kendra Herrera, Cindy Harbour, Scott Houston, Lisa Wills, Andrea Martin, Edward Gallegos, Ann McClarty, Sheila Runnels, Karen Case, Tammie White, Evelyn Garcia, Donnie Norwood, Elaine Smith, Charles O'Connor, Gregory Nelson, Chris Duesler, Elaine Sparks, Mary Franco

22830 **Meeting Called to Order:** Dr. Steve Brown, Board President, called the Board of Trustees Meeting to order at 6:01 p.m.

(Luis Galvan was absent for this portion of the meeting.)

22831 **New Tech Odessa Students Model Organization of American States Presentation:** Trustees heard a presentation from four New Tech Odessa students who traveled to Washington D.C. in December 2014 to take part in the Model Organization of American States. This was the first time Ector County ISD has sent a team to participate in the MOAS.

(Luis Galvan arrived at 6:10 p.m. was present for the remainder of the meeting.)

No action required.

22832 **Population and Survey Analysts (PASA) Demographic Data Presentation:** Population and Survey Analysts Dr. Sara Ashburn and Kris Poole presented the results of several months' work of demographic study. Superintendent Tom Crowe asked PASA to layout population and student projections for the next ten years in an effort to give Trustees and the community a starting point for conversations of future building. Superintendent Crowe stated that this is probably the most thorough study the District has seen.

Board President Dr. Steve Brown asked PASA to return to assist in the initial presentations of the study to the community.

No action required.

22833 **Presentation of Texas Education Agency Mandated School Improvement**

Goals: Executive Director of Accountability Dr. Tracy Taylor presented this item. The Texas Education Agency requires each campus in the improvement process to complete a targeted improvement plan that addresses all areas of insufficient performance.

Trustees heard presentations of the state-mandated improvement plans for the following ten campuses rated Improvement Required:

Blanton Elementary, Principal Marilyn Young
Burluson Elementary, Principal Evelyn Garcia
Johnson Elementary, Principal Scott Houston
Noel Elementary, Principal Tammie White
Ross Elementary, Principal Donna Smith
San Jacinto Elementary, Principal Pam Walker
Zavala Elementary, Principal Cindy Harbour
Ector JHS, Principal Kendra Herrera
John B. Hood JHS, Principal Andrea Martin
Odessa HS, Principal Gregory Nelson

No action required.

22834 **Discussion of Fund Balance Commitments:**

Superintendent Tom Crowe and Chief Financial Officer David Harwell presented this item for discussion. Board Policy CA (Local) states that “The District shall strive to maintain a yearly balance in the general fund in which unassigned fund balance is 20% of the total operating expenditures. The goal of the debt service fund shall be to maintain a level adequate to meet bonded debt obligations. The District currently finds itself with approximately \$35 million more than is required due to the recent growth in local property values and student enrollment.

Mr. Crowe suggested this money be spent on one-time expenses and not added to recurring costs that the District will have to fund year after year. Trustees were asked to consider designating the funds to projects such as Campus & Instruction improvements (teacher desks, chairs, classroom equipment, materials replacement, music instruments); Facilities & Operations (playgrounds, roofs, parking lots, vehicle maintenance, land purchase); Information Technology (classroom computers, laptop carts, new technology for high school additions, network equipment); and Athletics (phase II of turf installation – junior high fields). Note: This is not a complete list.

Mr. Crowe added that if in a year from now Trustees deemed necessary, funds could be re-designated. There are no limits as to how long the money can be held before spending on designated projects.

(A budget amendment will be presented for board approval at the February 17, 2015 meeting.)

No action required.

22835 **Discussion of Purchases over \$50,000**: Chief Financial Officer David Harwell presented this item for discussion. Services from RCI HR Records for HR records scanning was presented for review.

No action required.

(This item will be presented for board approval at the February 17, 2015 meeting.)

22836 **Discussion of Quarterly Investment Report**: Chief Financial Officer David Harwell presented this item for discussion. The report represents investments for the months of October 2014 - December 2014.

No action required.

(This item will be presented for board approval at the February 17, 2015 meeting.)

22837 **Discussion of Recommended Changes of Board Policy FMH (Local) Student Activities: Commencement**: Superintendent Tom Crowe presented this item for discussion. The recommended changes will require students to satisfactorily complete all coursework requirements for graduation and satisfy all applicable state testing requirements in order to participate in commencement activities and ceremonies. If approved by Trustees this policy will become effective the Fall of 2015.

No action required.

(This item will be presented for board approval at the February 17, 2015 meeting.)

22838 **Discussion of Election Order and Notice for May 9, 2015 Board of Trustees Election**: Chief of Staff Brian Moersch presented this item for discussion. Positions 1, 3, and 6 will be contested in this election.

No action required.

(This item will be presented for board approval at the February 17, 2015 meeting.)

22839 **Discussion of Guaranteed Maximum Price (GMP) for Permian High School Phase III: Kitchen, Cafeteria Expansion and Interior:** Chief of Staff Brian Moersch presented this item for discussion. At the January 13, 2015 Board Work Study, Chief Financial Officer David Finley reported to Trustees that the Permian High School kitchen/cafeteria expansion had come in approximately 30% higher than previously projected. The Construction Manager At-Risk Lee Lewis Construction immediately began soliciting additional bids from subcontractors. New bids cut \$612,000 and other changes reduced cost by another \$106,000. In addition to those savings the District's School Nutrition Department has agreed to fund \$2.3 million in cafeteria improvements and equipment. The total projected cost of Permian HS Phase II is \$4,092,930.

No action required.

(This item will be presented for board approval at the February 17, 2015 meeting.)

22840 **Adjournment:** Moved by Woodall, seconded by Minyard to adjourn meeting.

Motion unanimously approved.

Dr. Steve Brown, Board President, adjourned the Board meeting at 9:51 p.m.

Board President
Dr. Steve Brown

Board Secretary
Teri Wheat Ervin MEd