

BP 8200 Powers and Duties

Note: Pursuant to [A.S. 14.08.115](#) Advisory School ~~Councils~~[Boards](#) shall advise the regional school board on all matters concerning the schools in the community. [A.S. 14.08.115](#) and [A.S. 14.12.035](#) give school boards the authority to prescribe the powers and duties of Advisory School ~~Councils~~[Boards](#). [The following sample policy may be revised to reflect district philosophy and needs.](#) Additionally, the role of advisory boards may be prescribed in relevant policies and regulations throughout the policy manual with a cross reference to this policy.

The powers and duties of the Advisory School Council are delegated by the School Board and may be discharged only at a legal meeting conducted according to [School Board](#) policy and administrative regulations.

Advisory School Councils shall advise the School Board and administration on all matters concerning the schools and shall perform other duties as prescribed by the School Board.

The Advisory School Council shall seek to represent the interests of the community and communicate those interests to the School Board and administration.

Within the guidelines established by the School Board, the Advisory School Council shall:

1. Develop ~~and annually review a mission statement~~[a school philosophy aligned with that of the School District](#).
2. Develop goals and objectives [aligned with District Plans and State and Federal Mandates](#)~~to guide the school and provide a basis for prioritized spending.~~
3. ~~Establish local policy manuals in the form of student and staff handbooks prepared by the Principal/Lead Teachers and approved by the Advisory School Council which should include, but not be limited to the following areas:~~
 - a. ~~School facilities (use of school buildings by outside groups, use and loan of school equipment)~~
 - b. ~~Advisory School Council rules of operation (meetings and work sessions, notification procedures for members, communication with the Advisory School Council, reading files, records and minutes).~~
 - c. ~~Open or closed campus~~

~~(cf. 5112.5)~~

- ~~4.3.~~ Participate in the development of local practices consistent with District Policy regarding the use of facilities. ~~Propose a calendar for the school and review the daily schedule as prepared by the Lead Teacher, and submitted to the administrator. The Advisory School Council shall be informed of the activity program of the school and district.~~
- ~~5.4.~~ Advise the principal as to the allocation of site/community generated funds earmarked for the local student activity program. In addition, administration shall review the budget process with the Advisory School Council at least once annually. ~~Review and suggest line item changes in a local budget where it applies to the local school program. Recommend and submit a prioritized program based budget to the budget officer by April of each year. Approve a budget governing the scope and extent of extracurricular activities to be conducted in the school.~~
- ~~6.~~ ~~When categorically funded programs, such as Indian Education, Johnson O'Malley, and Title 1, take place in the school, approve the program to be implemented. The respective parent committee has responsibility for the preparation of the program but every effort should be made to coordinate all programs that take place in the school.~~
- ~~7.5.~~ Review at least once per semester student achievement/behavioral/attendance data and make recommendations to administration on how to increase student achievement. Review and ~~approve~~ adopt a report prepared by the Principal/Lead Teacher to be submitted prior to the end of the school year to the 4th of March to the School Board ~~Advisory School Council~~ and to the community served by the Advisory School Council. This report shall include the following:
- a. progress and achievement throughout the year,
 - b. recommendations for achieving regional goals and objectives, student achievement, status and projections of staffing levels
 - ~~c. personnel recommendations in a prioritized manner,~~
 - ~~d. student achievement,~~
 - ~~e. an evaluation of special programs carried on in the school,~~
 - ~~f.~~ c. status of the physical plant including suggestions for summer maintenance, and extracurricular activities carried on throughout the year.
 - ~~g. extracurricular activities carried on throughout the year.~~
- ~~8.~~ ~~Review and make suggestions for the curriculum used in the schools including bilingual/bicultural education.~~

~~9. The ASC chairperson designates a member to serve on a district committee for the purpose of advising in relation to grants and government funded projects. This designated person will serve as a conduit between the district and the local site council.~~

~~10.6. _____ Assist in selecting the selection of the principal and teachers and Principal/Lead Teachers by selecting a representative from the Advisory School Council to participate in reviewing applications and/or interviewing candidates as part of the District interviewing team that makes recommendations to the Superintendent or designee, who makes the final decision. outlining to the Superintendent desirable characteristics and skills needed by teachers and Principal/Lead Teacher to fill potential vacancies.~~

~~11. Assist in making recommendations regarding contracted services by approving the recommendation of the Principal/Lead Teacher prior to forwarding said endorsement to the Superintendent.~~

~~12. Assume responsibility for buildings by recommending a six-year future building plan and updating it each year, approving use of buildings by community or other groups, and being aware of physical conditions and inspections of buildings.~~

~~13.7. _____ Be responsible to the community by establishing a line of communication between the school and parents, assuming responsibility for the educational program of the school within the limitations established by the School Board, attempting to resolve any conflicts involving the school at the local level in accordance with appropriate complaint procedures, (BP1312) and attending all training sessions offered for Advisory School Council development.~~

~~8. Visit an elementary, middle school, and high school classroom at least once per year. Keep Board informed of student accomplishments, activities, etc. that deserve Board recognition~~

~~9. Review periodically, but at least once every three years, the school's safety and disciplinary plan for the purpose of recommending and adopting changes to the plan~~

~~14.10. Review the school's bilingual/bicultural program for the purpose of making recommendations to the school board.~~

Note: According to AS 14.30.420, a School Board shall establish a local Native language curriculum advisory board for each school in which a majority of the students are Alaska Natives. Any school district with Alaska Native students may establish a local Native language curriculum advisory board for each school with Alaska Native students. The advisory board may recommend a Native language education program, which, if established should comply with AS 14.30.420.

11. Act as the local Native language curriculum advisory board for each school in the district in which a majority of students are Alaska Natives.

12. Review facility use requests by the public and make recommendations to the principal regarding such use in accordance with district policy and procedures.

13. Advise the principal on long-range building plans and review the status of the physical condition of the school facility.

Duties not performed by the Advisory School Council in a timely manner and in accordance with the policies and regulations of the district are to be carried out by the next responsible board or school official.

Legal Reference:

ALASKA STATUTES

14.08.115 Advisory ~~School Councils~~ school boards in REAA

14.12.035 Advisory ~~School Councils~~ school boards in borough school districts

14.30.420 - Native language education

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Southeast Island School District