



## **APPROVAL OF BOARD MEETING MINUTES**

### **POLICY ISSUE/SITUATION**

Enclosed are the minutes for:

- June 1, 2015 – Business Meeting
- June 29, 2015 – Business Meeting

### **BACKGROUND INFORMATION**

Minutes of the School Board's Business Meetings, Work Sessions, Public Hearings and Special Sessions are presented to the Board for approval at School Board Business Meetings.

### **RECOMMENDATION:**

**(15-556)** BE IT RESOLVED that the minutes of the above School Board meetings be and hereby are approved.

**District Goal:** All students will show continuous progress toward their personal learning goals, developed in collaboration with teachers and parents, and will be prepared for post-secondary education and career success.

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.

**Business Meeting**

**June 1, 2015**

**BUDGET HEARING – 6:15 – 6:30 p.m.**

- Mary Manseau addressed the Board regarding optimum capacity being considered into the Budget. She asked the Board to do a facility update plan.

**Board Members Present:**

Mary VanderWeele, Chair  
Anne Bryan, Vice Chair  
LeeAnn Larsen  
Donna Tyner  
Susan Greenberg  
Jeff Hicks  
Linda Degman

**Staff Present:**

Jeff Rose	Superintendent
Carl Mead	Deputy Superintendent of Teaching and Learning
Ron Porterfield	Deputy Superintendent of Operations & Support Services
Clair Hertz	Chief Financial Officer
Steve Langford	Chief Information Officer
Sue Robertson	Chief Human Resource Officer
Maureen Wheeler	Public Communication Officer
Jon Bridges	Administrator for Instructional Accountability
Ginny Hansmann	Administrator for Curriculum, Instruction & Assessment
Robin Kobrowski	Administrator for Curriculum, Instruction, & Assessment
Mike Chamberlain	Executive Administrator
Matt Casteel	Executive Administrator
Barbara Evans	Executive Administrator
Brenda Lewis	Executive Administrator
Carolyn Miller	Executive Administrator
Sho Shigeoka	Administrator for Equity and Inclusion
Richard Steinbrugge	Executive Administrator for Facilities

**Visitors:** 35

**Media:** 1

**Call Meeting to Order – Mary VanderWeele**

School Board Chair Mary VanderWeele called the meeting to order at 6:32 p.m. Jeff Hicks led the group in the Pledge to the Flag.

## **Recognition of Students, Staff and Community**

Exemplifying the WE Expect Excellence Pillar, Carolyn Ritacco was honored with the Flag of Learning and Liberty for her 36 years of dedication to the children of the Beaverton School District.

The Early College High School was honored for exemplifying the WE Embrace Equity Pillar.

## **Board Procedures – Mary VanderWeele**

Mary VanderWeele asked for any changes to the agenda. The Board agreed to move the Report agenda item D. Beaverton School District/Hillsboro School District Boundary Adjustment Proposal to a Discussion item. Mary VanderWeele also explained to the Board that Second Reading of School Board Policies item JHC – Student Health Services and Requirements, was replaced with the correct version. The new version was placed at their places at the table.

## **Public Participation**

- Lloyd Bernstein addressed the Board regarding the Supplemental Transportation Plan for Terra Linda Elementary School. He stated that the proposed walking route was not a safe route and asked the Board to reconsider their decision.
- Todd Corsetti, Southridge High School Principal, honored Jeff Hicks for his service on the School Board and to Southridge High School.
- Jeff Rose, Claire Hertz, Sue Robertson and Ron Porterfield had words of commendation for Jeff Hicks as he retires from the School Board. Jeff Hicks has served the District as a teacher and School Board Member. He will be missed.
- Julie Cohen thanked the Board for the increase in counselors and social workers in the schools. She also thanked Mary VanderWeele for her years of service to the District by serving on the School Board.
- Jeff Rose, Maureen Wheeler, and Carl Mead honored Mary VanderWeele for her years of service to the Beaverton School Board.
- John Huelskamp, Sunset High School Principal, presented a basket of Sunset High School memorabilia to Mary VanderWeele and thanked her for her service.
- Mary Manseau asked the Board to respond to Washington County development applications. She stated that the BSD should play a bigger role in the county planning process.
- Christine Purvis thanked the Board for increasing the number of counselors this year. She also thanked Danielle Sheldrake. Jeff Rose was thanked for his advocacy work in Salem. Mary VanderWeele and Jeff Hicks were honored for their hard work and advocacy.
- Jose Sanchez asked the Board to allow an open campus lunch at the high school level. He stated that this could be a reward for good academic achievement.
- Scot Stockwell and Fran Jansa from Ridgewood Elementary School thanked Mary VanderWeele for her dedication to the students at Ridgewood Elementary School and the entire District.
- Greg Malinowski, Washington County Commissioner District 2, stated his concerns for the overcrowding in the north end of the District. He encouraged the Board to move students to schools that are less crowded.
- Stacy Wainwright thanked the Board for their service. She asked the Board to use funds for a core capacity analysis.

## **Board Communication**

### **A. Individual School Board Member Comments**

- On behalf of the Board, Linda Degman read a letter of appreciation honoring Jeff Hicks for his years of service to the Beaverton School District.
- On behalf of the Board, LeeAnn Larsen read a letter of appreciation honoring Mary VanderWeele for her years of service to the Beaverton School District.

- Mary VanderWeele thanked her family, husband John, son Harvey, and sister Carol for all their support and sacrifice that allowed her to serve on the School Board. She also thanked everyone for their kind words tonight.
- Jeff Hicks thanked his wife Debbie and his son Andrew for the sacrifices they made for him to serve on the School Board. Jeff also shared what he has learned while serving on the School Board.
- Susan Greenberg thanked Mary and Jeff for mentoring her as a new Board member. She also reported that she met with Anne Erwin, Beaverton High School Principal, and reported that Beaverton High School will have an orchestra next year. Susan also met with Jose Sanchez last week about the open campus lunch suggestion. He surveyed over 100 students about the proposal.

## **B. Superintendent's Comments**

- Superintendent Rose welcomed David Williams, newly hired Director of Governmental Affairs, and welcomed Ginny Hansmann to her new role as Chief Academic Officer.
- The 2015-2016 Budget is being submitted for approval tonight. It is based on \$7.255 million State School Fund. If that amount increases the additional dollars will go to:
  - Class size
  - Increasing Future Ready Schools
  - Rainy Day Fund to cover PERS increases
- Jeff presented gifts and a WE Award to both Mary VanderWeele and Jeff Hicks for their years of service to the Beaverton School District.

## **Reports**

### **A. School Board Committee Update – Legislative Advocacy – Linda Degman**

Linda Degman welcomed David Williams to the Beaverton School District. She reported that there is hope for the State School Fund to increase. Advocacy is still needed in Salem. There are three bills in the Legislature that could potentially increase the State School Fund:

- HB 3555 that would suspend the Kicker Tax Rebate
- HB 2544 Relating to matters subject to collective bargaining during term of collective bargaining agreement
- GainShare Bill

### **B. Financial Update – Clair Hertz**

Claire Hertz explained that tonight the Board is voting to adopt the proposed 2015-2016 Budget. It is funded at a \$7.255 million level. A supplemental budget will be proposed if more funds become available.

The Audit Committee met last week.

Questions & comments:

- Thanks to the District for saving \$4.5 million on supplies. That required wise spending across the District.

### **C. Bond Citizen Accountability Report – Tom Franklin**

Tom Franklin reported that his last report was two weeks ago. He had answers to three follow-up questions.

1. Where are we right now with cost increases?  
*Everything is under control. Construction costs are increasing almost daily. There are a lot of*

*construction projects going in Washington County so bids are running high.*

2. Will we see increases in the elementary school projects like we experienced with the high school?

*The budgets for the new elementary schools are being fine tuned all the time. Our estimates should be higher than the actual bids.*

3. Budget estimates for other projects are the original estimates.

Questions & comments from the Board:

- What are the added projects and how were they approved? *The additional projects include:*
  1. *Seclusion Rooms Alterations*
  2. *Portable Relocations*
  3. *Title IX Projects – Group II**They were approved by Senior Leadership and the Safety Committee.*
- Is there a potential for more projects to be added? How will they be communicated?  
*Yes, there will be additional projects that will come up in the next five years. They will be communicated by our regular reports to the Board.*
- Please include background information on additional projects.
- Is the Bond Premium being allocated to projects? *Of the \$63 million only \$11.5 million has been allocated to the new high school.*

#### **D. Active Students Task Force – Cheryl Wardell, Matt Casteel, Don Zehrung**

The Active Students Task Force (ASTF) determined to break their work into three phases. Phase I would focus on developing potential school-based efforts to not only meet the requirements of HB 3141 but to increase the level of student activity levels, K-12. These potential school-based efforts would then become elements within a proposed set of pilot programs for the 2015-2016 school year.

Phase II began in the spring of 2015 and will continue through the 2015-2016 school year. Phase II would be focused on two efforts. First, details of the approved pilot program would be developed, including a progress monitoring system to analyze the impact of the pilots. Second, the ASTF would begin to study the long-range needs across the BSD to support the needed increases in student activity.

Phase III will occur in the spring of 2016 and be focused on communicating to the School Board a comprehensive set of recommendations for the 2017-2018 school year and beyond.

The ASTF is currently in Phase II and have divided into three sub-committees:

- Pilot Development and Monitoring
- Community Involvement
- Facilities and Staffing

The Pilot Development and Monitoring team has identified 2 middle schools and 3 elementary schools as pilot schools for next school year. Bonny Slope, Sexton Mountain and West TV are the three elementary schools and Highland Park and Mountain View are the middle schools willing to be a part of the pilot program.

The pilot program development will begin this summer with members of the subcommittee bringing the Physical Education staff from each of the pilot schools together for several days for work focused on refining pilot goals, curriculum development, securing equipment and resources, developing data collection plans, developing community communications, and planning for the presentation of the pilot program to the entire staff at each pilot site. This work team will also meet with leadership teams from

each of the pilot schools to discuss the critical element of staff culture and how we might develop a building culture of increased activity and fitness.

The Community Involvement Subcommittee has focused on four key elements:

- Non athletes participating in intramurals and clubs
- Increase use of facilities before and after school
- Increase partnership with community fitness organizations
- Minimizing barriers to student's participation; this will include a look at fees, program funding and transportation

There are grants available to get kids moving that are not involved with sports. The American Heart Association will provide support through a grant as well.

The Facilities and Staffing Subcommittee will develop a prioritized list of PE facilities needs based on student enrollment, the number of PE sections required to meet the requirements of HB3141 and square footage of existing PE facilities at each site. This prioritized list of PE facility needs will be presented to the School Board for consideration under the current and future bonds. The report will be presented in the fall.

More time in the school day will be required to meet HB 3141. Policy recommendations will be coming forward in the fall.

Questions and comments from the Board:

- Thanks to the committee.
- The middle school soccer program is very exciting.
- Please push for Title I schools to participate in the pilot.
- Thanks to the entire Task Force for all their hard work.
- If you asked other districts what they are doing to prepare for the HB 3141 deadline, most if not all are doing nothing. We are doing the right work and will be a leader across the state.
- Mary VanderWeele stated that she is most proud of her work on this Task Force. Beaverton can be a model for Oregon and the nation.

**Break 8:20 – 8:35 p.m.**

### **Discussion Items**

#### **A. New Board Member Handbook**

The Board Effectiveness Sub-committee has drafted a Board Member Handbook that consolidated guidelines for Board work into a single manual. It includes information from Board Operating Agreements, Board Policy, and OSBA guidelines. We expect new Board members to find it especially useful. It will also provide a quick reference to current Board Members.

Question and comments:

- Looks fabulous
- Great to have something in writing, thanks.
- Thanks to the sub-committee for all your work on this.

#### **B. Beaverton School District/ Hillsboro School District Boundary Adjustment Proposal – Mary VanderWeele**

During the March 17, 2015 meeting of the Hillsboro School District School Board, a proposal was made

to exchange property between Hillsboro and Beaverton School Districts. At the subsequent April 2015 meeting, the Hillsboro School District School Board members reviewed and discussed information that was gathered regarding the potential impact of the proposed boundary adjustment. On May 26, 2015, the Hillsboro Board members voted to approve further exploration of boundary adjustments between Hillsboro and Beaverton.

No legal or Board Policy exists regarding the process for exploration into the feasibility of boundary adjustments. Pursuant to ORS 330.092(3), the boundaries of a school district may be changed by mutual consent of the district school boards in affected districts. The development of a process should include:

- Communication plan and timeline including the following stakeholders; families, community, local officials, schools and school staff.
- Development of objective criteria to be considered by the Board before approval of any joint resolution.
- Development of an advisory committee to apply the Board-generated criteria and prepare a report/recommendation to the Board.
- Opportunity for public comment and/or input as part of data collection.

What process elements are important to the Board?

- The advisory committee is a good idea.
- The steps that are outlined are a good idea, having a joint committee is a good idea.
- Boards will drive this work, but, staff need to be included as well.

What criteria is important to us?

- Equity lens for the demographics, services required.
- Student perspective
- Community input from impacted families
- I would like to know why we should do this now? It has been the same for many years.
- Develop a consistent model for the future.

The Board agreed to move forward.

### **Action Items**

#### **A. Adoption of the 2015 – 2016 Budget (15-541) – Mary VanderWeele**

LeeAnn Larsen moved to adopt the budget, making appropriations and imposing taxes as submitted in the Board packet.

Donna Tyner seconded and the motion passed unanimously.

#### **B. Superintendent Evaluation and Contract Renewal (15-542) – Mary VanderWeele**

Mary VanderWeele presented the Board with the Superintendent's evaluation for the 2014-2015 school year. The recommendation is based on a three-part process; three Superintendent progress reports, performance on six administrator standards, and a 360-degree survey. She reported that the Board is pleased with the direction the District is moving.

Comments from the Board:

- I believe that Dr. Rose came to Beaverton for such a time as this. He has moved us through a budget crisis, led the community for the passage of a bond and levy, developed strong community partnerships, leads legislative advocacy and has moved the District to full-day Kindergarten.

- This is the hardest job in the state.

LeeAnn Larsen moved to approve the Superintendent's evaluation, contract addendum and contract renewal.

Susan Greenberg seconded and the motion passed unanimously.

### **C. English Language Arts Adoption (15-543) – Ginny Hansmann, Robin Kobrowski**

The English Language Arts Project Team has completed work on the Position Paper, Learning Targets, Best Practices in ELA, K\_12 Adoption Rational, and Professional Development Framework. In addition, instructional resources at all levels have been recommended. The Learning Targets, which are based on the Common Core State Standards, provide the core of the curriculum. Instructional materials are tools to help teachers as they move students towards those targets. The Learning Targets, Position Paper, and Best Practices all provided the foundation for the selection criteria used in resources evaluation and selection.

In order for students to view themselves as readers and writers, we must create a culture that celebrates the foundational role that literacy plays in life-long learning. Students must be immersed in a print-rich environment that includes a wide selection of resources, reading materials, writing tools, and supportive technologies. Literacy instruction must reflect a progression of learning that builds skills Kindergarten up to and beyond the 12<sup>th</sup> grade. Providing reading, writing, speaking, listening, and research opportunities that purposefully balance non-fiction with fiction in a variety of contexts will develop critical thinkers and culturally competent citizens.

Robin Kobrowski emphasized that professional development is critical for implementation.

Jeff Hicks stated that English Language Arts requires a K-12 focus, classroom practices are important and professional development will be key.

Questions and comments from the Board:

- The position paper looked good. How will this be different for students? What are opportunities for future libraries?
  - For the elementary students we recommend the comprehensive package. The classroom environment will include a classroom library organized to facilitate successful student choice, meeting spaces for small group instruction, encourages discourse and interactions that reflect high expectations and a culture of inclusivity, equity, and accountability for learning.
  - Classroom assessment will be formative and conversational, a more on-going process than just a couple times a year.
  - Middle school students will use writing skills for life experiences and synthesize what they are learning.

LeeAnn Larsen moved to approve the English Language Arts Project Team Report (Phase I), including adoption of: *Booksource* for Elementary Classroom and Leveled Libraries, *American Reading Company* for Spanish Leveled Libraries, *Heinemann* for Intervention, *Soluciones* for Spanish Intervention, *American Reading Company* for Elementary Assessment, *Heinemann* for Middle School Explicit Writing Instruction, and *Teacher Designed Writing Units* for High School Explicit Writing Instruction.

Donna Tyner seconded and the motion passed unanimously.



**D. In-District Boundary Process (15-544)**

The Board had no questions or comments.

LeeAnn Larsen moved to approve the upcoming boundary adjustment process and the above-stated objectives.

Donna Tyner seconded and the motion passed unanimously.

**E. Consent Agenda – Mary VanderWeele**

LeeAnn Larsen moved to accept the Consent Agenda.

Donna Tyner seconded and the motion passed unanimously.

**1. Personnel (15-545)**

BE IT RESOLVED that the employee(s) who are recommended herein for administrator and teacher elections, leaves of absence, and resignations/termination are accepted by the School Board as submitted at this meeting.

**2. Approval of Board Meeting Minutes (15-546)**

BE IT RESOLVED that the minutes listed below be and hereby are approved for:

- May 18, 2015 – Business Meeting

**3. Public Contracts (15-547)**

BE IT RESOLVED that the School Board authorizes the Superintendent or a designee to obligate the District for the public contract items as submitted at this meeting.

**4. Grant Report (15-548)**

BE IT RESOLVED that the Grant Report be and hereby is approved as submitted.

**5. Approval of Budget Meeting Minutes (15-549)**

BE IT RESOLVED that the minutes of the May 4, 2015 Budget meeting be and are hereby approved.

**6. Second Reading of School Board Policies (15-550)**

BE IT RESOLVED that the School Board policies changes listed below be and hereby are approved.

- BCBA – Student Representative(s) to the Board
- JFB – Student Involvement in Decision Making
- JHC – Student Health Services and Requirements
- KG – Community Use of District Facilities
- KL – Public Complaints

**Closing Comments – Mary VanderWeele, Jeff Rose**

Mary VanderWeele thanked everyone for attending the meeting. This will be Jeff Hicks and Mary VanderWeele’s final meeting. The next meeting will be on July 1, 2015.

Jeff Rose stated that the legacy that Mary VanderWeele and Jeff Hicks resonates throughout the District.

**Adjournment**

The meeting was adjourned at 9:15 p.m.

Submitted by Carol Marshall

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Mary VanderWeele, School Board Chair

**Business Meeting**

June 29, 2015

**Board Members Present:**

Mary VanderWeele, Chair – by phone  
Anne Bryan, Vice Chair – by phone  
Linda Degman  
LeeAnn Larsen – by phone  
Donna Tyner – by phone  
Jeff Hicks – by phone

**Staff Present:**

Danielle Sheldrake – Executive Administrator for Student Services  
Camellia Osterink – District Legal Counsel  
Maureen Wheeler – Public Communications Officer  
Graham Hicks (by phone) – Outside Legal Counsel for Special Ed

**Visitors:** 0**Media:** 0**CALL MEETING TO ORDER** – Mary VanderWeele

School Board Chair Mary VanderWeele called the meeting to order at 1:26 p.m.

**ACTION ITEM**

1. Request for Approval of Contract Over \$150,000 (15-551) Danielle Sheldrake & Camellia Osterink

There was no discussion on the request for Approval of Contract over \$150,000.

LeeAnn Larsen moved to approve the settlement negotiated by the District in exchange for a release of potential legal claims against the District by the student and their legal guardians.

Donne Tyner seconded the motion. Motion carried 6 – 0.

Mary VanderWeele adjourned the meeting at 1:28 p.m.

Submitted by Mary Hawkins

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Mary VanderWeele, School Board Chair

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