

**November 28, 2011**

## **PERSONNEL CONSENT AGENDA**

The Personnel Consent Agenda is a method designated to expedite handling of routine and official personnel business of the School Board. The entire agenda may be adopted by the Board in one unanimous vote of approval. By request of any individual board member, any item can be removed from the current agenda and placed upon the regular agenda for consideration and action.

APPOINTMENTS - All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

1. Nicole Pence, short-term substitute elementary Teacher effective on or about January 5, 2012 and ending on or about March 30, 2012. This is a replacement for Jen Mueller.
2. Julie Fasching, ESP at Buffalo Community Middle School effective October 25, 2011. This is a new position.
3. Kevin O'Brien, Special Education ESP at Discovery Elementary effective November 14, 2011. This is a replacement for Pam Markeson.
4. Jennifer Dismang, part-time (.3 FTE), 3<sup>rd</sup> Grade Teacher at Hanover Elementary, for 118 days effective November 14, 2011 and ending June 1, 2012. This is due to student enrollment.
5. Amanda Varner, part-time (.8 FTE) School Social Worker at Parkside/Discovery/ Hanover Elementary Schools effective November 15, 2011 and ending December 22, 2011. This is a replacement for Krista Kern.
6. Jeff Mattson, Community Education Recreation Program Supervisor, effective October 26, 2011 through June 30, 2012.
7. Kathleen Morgan, ECSE ESP effective November 21, 2011. This is a replacement for Julia Lund.

RESIGNATION/RETIREMENT/TERMINATION – Approve the following resignations/retirements/terminations:

1. Julia Lund, ECSE – Head Start ESP, resignation effective November 4, 2011.
2. Joyce Uecker, 2<sup>nd</sup> Shift Custodian at Discovery Center, retirement effective January 13, 2012.

TRANSFER/CHANGE IN ASSIGNMENT – Approve the following transfers/changes in assignment:

1. Krista Kern, School Social Worker, from .8 FTE at Parkside/Discovery/Hanover Elementary Schools to 1.0 FTE at Buffalo High School and Tatanka Elementary effective November 14, 2011. This is a replacement for Mona Popp.
2. Brandy Brown, Food Service Aide at Buffalo Community Middle School, increase from 3.25 to 4.0 hours/day effective November 15, 2011. This is due to an increase in meal equivalents.
3. Brenda Diekman, Business Ed Teacher at Buffalo High School, teaching one additional block during second term. This is a replacement for Jennifer Kremers.
4. Ryan McCallum, Integration Specialist, additional 10 days effective July 1, 2011 and ending June 30, 2012.
5. Joe Pokorney, English Teacher at Buffalo High School, from .667 to .833 FTE effective for 2011-12. This is due to teaching two additional blocks. This is due to student registration.
6. Lacy Schramm, Social Studies Teacher at Buffalo High School, from .833 to .917 FTE

effective for 2011-12. This is due to teaching one additional block. This is due to student registration.

7. Jamie Kendall, Science Teacher at Buffalo High School, from .5 to .667 FTE effective for 2011-12. This is due to teaching two additional blocks. This is due to student registration.
8. Neil Schlagel, Business Teacher at Buffalo High School, from .5 to .583 FTE effective for 2011-12. This is due to teaching one additional block. This is due to student registration.
9. Joel Peterson, Math Teacher at Buffalo High School, teaching one additional block during third quarter.
10. Carlton Urdahl, Math Teacher at Buffalo High School, teaching one additional block during fourth quarter.
11. Pam Benson-Moberg, Teacher at Tatanka and Parkside Elementary Schools, additional .014 FTE for travel, effective August 29, 2011.
12. Jack Brady, up to 594 hours as District Assessment Coordinator effective July 1, 2011.

LEAVE OF ABSENCE – Approve the following requests for leave of absence:

1. Bernadette Bruzek, Kindergarten/Title I Teacher at Northwinds Elementary, request for leave of absence effective on or about January 21, 2012 and ending on or about March 5, 2012.
2. Christina Cox, Counselor at Buffalo High School, request for leave of absence effective on or about February 14, 2012 and ending on or about April 2, 2012.
3. Xiao Qu Xie, Food Service Aide at Tatanka Elementary, request for leave of absence effective November 28, 2011 and ending January 9, 2012.