



Geneva Community Unit School District 304
Donna V. Oberg - Assistant Superintendent - Business Services
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Memorandum

To: Kent Mutchler, Superintendent

From: Donna Oberg, Assistant Superintendent – Business Services

Date: July 16, 2014

Re: FY 2015 Bus Lease

With the change of the Special Education Transportation Provider, it was determined to be most cost effective to transport several of the routes in district. If all goes well, I would like to keep adding routes until the majority of Special Education Transportation is being provided by the district rather than outsourcing. Some routes are not cost effective for the district to provide with our buses and drivers. Four routes were identified for this year at a cost savings to the district of approximately \$85,000. This requires the leasing of four (4) 27-passenger buses at a cost of \$35,832 for a net savings of \$49,168.

I am recommending a 1 year lease plan for this school year with a bid in December for the purchase of four 27 passenger buses for future Special Education Transportation use. These buses would be maintained by the district for a minimum of 5 years.

Recommendation:

I recommend that the Board of Education approve a one-year lease plan at an annual payment of \$35,832 for FY 2015 and approval to go out to bid in December for the purchase of the buses.