







MEMORANDUM

Date: December 4, 2023

To: **Finance Committee**

From: Scott Gerdes, Director of Finance & Operations

RE: January 2024 Finance Committee Meeting

We propose to set the January 2024 Finance Committee meeting one week prior to the board meeting. If the board meeting is set for January 22, 2024, the Finance Meeting would be on Tuesday, January 16, 2024.