

Gift Acceptance Guidelines

**8:80-ED1 Exhibit - Gift Acceptance Form**

Date 1/7/19

Donation to school/location Beye- commons mechanical closet (room 119F)

Detailed description of the gift funds from the principal's convenience account to cover the electrical work needed for

Estimated/actual gift value \$2,400 installation of a dedicated dishwasher water heater

Intended use The dedicated water heater will return our dishwasher to service by properly sanitizing trays and cutlery, eliminating the use of consumables that had been necessary in the interim

How will the gift impact the district? Please check the following items that apply and provide a brief description of the impact the gift will have on the district.

- |   |   |
|---|---|
| <input type="checkbox"/> Professional development or staff training       | <input type="checkbox"/> Equity across all schools          |
| <input checked="" type="checkbox"/> Installation and/or construction work | <input type="checkbox"/> District-curriculum                |
| <input type="checkbox"/> Coordination of scheduling work                  | <input type="checkbox"/> Ongoing maintenance/replacement    |
| <input type="checkbox"/> District and/or school computer network          | <input type="checkbox"/> Ongoing financial or staff support |
| <input type="checkbox"/> Hire additional staff                            | <input type="checkbox"/> Other                              |

Outside vendor required  Yes  No

District performing the work  Yes  No

Donation timeline

Installation completed in December 2018

J.M. Quinlan 1/7/19  
Principal/Administrator Signature Date

Principal/Administrator - Please use the space below to provide your reason/rationale for either approving or denying the proposed donation.

The water heater was the most cost effective solution to bring our dishwasher back online

**For Internal Use Only**

Superintendent Approval  Yes  No

Board Approval Needed  Yes  No

Work Session Agenda Date \_\_\_\_\_

Board Approval Date \_\_\_\_\_

Donor Notification \_\_\_\_\_

\_\_\_\_\_  
Superintendent Signature Date

\_\_\_\_\_  
Administrator Signature Date

(if applicable)

DATED: December 6, 2016

Gift Acceptance Guidelines

8:80-ED1 Exhibit - Gift Acceptance Form

Date 1/7/19

Donation to school/location Beye- commons mechanical closet (room 119F)

Detailed description of the gift PTO funds to purchase a dedicated electric water heater for the dishwasher

Estimated/actual gift value \$1,712

Intended use The dedicated water heater will return our dishwasher to service by properly sanitizing trays and cutlery, eliminating the use of consumables that had been necessary in the interim

How will the gift impact the district? Please check the following items that apply and provide a brief description of the impact the gift will have on the district.

- Professional development or staff training
- Installation and/or construction work
- Coordination of scheduling work
- District and/or school computer network
- Hire additional staff
- Equity across all schools
- District-curriculum
- Ongoing maintenance/replacement
- Ongoing financial or staff support
- Other

Outside vendor required  Yes  No

District performing the work  Yes  No

Donation timeline

Installation completed in December

J. M. Ellwanger 1/7/19  
Principal/Administrator Signature Date

Principal/Administrator - Please use the space below to provide your reason/rationale for either approving or denying the proposed donation.

The water heater was the most cost effective solution to bring our dishwasher back online

For Internal Use Only

Superintendent Approval  Yes  No

Board Approval Needed  Yes  No

Work Session Agenda Date \_\_\_\_\_

Board Approval Date \_\_\_\_\_

Donor Notification \_\_\_\_\_

\_\_\_\_\_  
Superintendent Signature Date

\_\_\_\_\_  
Administrator Signature Date

(If applicable)

DATED: December 6, 2016