
**THREE RIVERS SCHOOL DISTRICT
MAINTENANCE DEPARTMENT
JUNE 2009
BOARD REPORT**

June 3rd, 2009

Board of Directors
Dan Huber-Kantola, Superintendent
Three Rivers School District

Big congratulations to all of our graduates who have worked so hard to reach this day. Job well done!

You will find listed below highlights of our many projects during the past month.

PERSONNEL:

1.0 No changes, so nothing to report at this time.

MAINTENANCE:

1.0 Graduation at the 3 high schools:

1.1 The P.O.M. departments (custodial, grounds, and maintenance) have been extremely busy the past 2 weeks preparing for the ceremonies.

1.2 Items that were addressed:

1.2.1 Field preparations

1.2.2 Thousands of chairs being transported

1.2.3 Bleachers to move and set up and take down

1.2.4 Marking of the fields

1.2.5 Last minute electrical items

1.2.6 Hanging signs and banners

1.2.7 And, many, many other items as requested

2.0 2009 Lighting Retrofit:

2.1 McKinstry has awarded this year's contract to Brian Day Electric. They will be retrofitting North Valley H.S., Illinois Valley H.S., Evergreen Elementary, and Madrona Elementary schools.

2.2 To get an early jump on this project, Day Electric will start to work on June 11th.

2.3 This project will consist of the same work we did last summer at HVHS, Fort Vannoy, and Manzanita.

2.4 If everything goes without any problems, they should be substantially completed by the end of July.

2.5 This project will be a great improvement to these four schools.

3.0 Vandalism at Cave Junction:

3.1 During the weekend of May 31st, we had vandals at Evergreen Elementary that spray painted graffiti on several of the exterior walls of the school.

3.1.1 This was noticed early Monday morning, June 1st, and the clean up took about 4 hours for 4 people.

3.1.2 We were able to get all the very bad graffiti removed or covered before the students arrived at school.

3.2 During the early hours of June 2nd, vandals covered the entryway walk-ways with 10-15 gallons of used motor oil.

3.2.1 This was noticed when our Head Custodian reported to work at 4:30 a.m. on Tuesday morning.

3.2.2 As you can guess, this was an awful mess. The crew did have the area fairly well cleaned up by the time students started arriving.

3.3.3 Great Job Guys!

ENVIRONMENTAL:

- 1.0 Dave Bracken, Environmental Coordinator, is in Portland this week to get re-certified in CPI Training. (Crisis Prevention Institute)
 - 1.1 Dave needs to be certified to teach this class to many of our certified staff when they return at the end of the summer break.
- 2.0 There have been no changes in our environmental program so there is nothing more to report at this time.

CUSTODIAL:

- 1.0 Equipment:
 - 1.1 Aramark has purchased 3 new carpet extractors, and they have just arrived. They have a wider cleaning head than the old models, which allows us to shorten our cleaning time for carpets this summer. These will be used at all schools.
 - 1.2 The new "Ready Space" carpet extractors like the one delivered to Hidden Valley H.S. back in December, have been ordered for North Valley and Illinois Valley high schools. They should be arriving next week, just in time for our summer carpet cleaning.

SUMMARY:

With all our custodial, grounds, and maintenance schedules in place, we are anticipating a very busy summer.

I would like to thank the entire staff for their work and dedication in helping with the graduation set ups.

Respectfully Submitted

Lloyd Russell
Director of Plant Operations / Maintenance

Xc: Paul Overly, Aramark District Manager