

# memo

**To:** Finance Committee **(for submission at the 6-16-2021 meeting)**

**From:** Cynthia Muszynski, Prosecutor  
Stacey Stewart, IV-D Program Child Support Investigator

**Date:** June 9, 2021

**Re:** MGT of America Consulting, LLC  
Consulting Services Agreement re  
Title IV-D Cooperative Reimbursement Program – 2017 (State of MI/DHHS Grant)

**Comments:** MGT performs the budgeting, reporting, processing of financials and timesheets, tracks deadlines, training, etc. through EGrAMS for the IV-D Child Support Program in the Prosecutor's office, through the Office of Child Support/State of Michigan/DHHS.

These functions are an essential part of fulfilling the requirements of this state mandated service that each county must provide.

The services that MGT provides enables the IV-D Child Support Investigator to focus on federal and state deadlines for child support and paternity case referral processing from the Office of Child Support.

Without the services that MGT provides, it would be impossible for the department to maintain the exemplary service that it has for the past five years without likely needing to double the staff in that department.

The current MGT Consulting Services Agreement is a 3-year contract, which expires on 9-30-2021. The current annual fees are \$3,800, billed quarterly. NOTE: The IVD grant which covers this position is reimbursable by 66%. Therefore, the actual expense realized by the County is only 34%.

After negotiations regarding the renewal of this contract, both parties are proposing the following. (See below table for details.)

<u>Year</u>	<u>Dates</u>	<u>Annual cost</u>	<u>Cost to County</u>
Year 1	10/1/21-9/30/22	\$4,400	Additional \$204/yr*
Year 2	10/1/22-9/30/23	\$5,000	Additional \$204/yr*
Year 3	10/1/23-9/30-24	\$5,000	\$0

\*\$51/quarter

MGT has been providing additional services during the current contract term (10-1-2018 through 9-30-2021) and will continue to do so.

**The Prosecutor's office is requesting that this committee approve a motion to enter into the 3-year contract with MGT for the amounts of \$4,400 for year 1 \$5,000 each for years 2 and 3.**

**Attachment:** MGT Consulting Services Agreement