

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 05/14/24



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- Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   04/20/24

**To:**   Corrina Guardipee-Hall  
                    Superintendent

**From:**   Rebecca Rappold  
**Title:**   Interim Director of Special Education

**Subject:**   **Contract Service Agreement: Speech/Language Pathologist 2024-2025**

**Description:**   Recommend Cheryl Lock to provide Speech/Language Pathology Services for the 2024-2025 school year.

**Financial Impact:**   \$ 30,591.00

**Funding Source (Budget/grant, etc.):**   115-76-456-2152-330-613

**Attachment(s):**   Contract Service Agreement

**Approval:**   Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:**   \_\_\_\_\_

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**Board Action:**    N/A (Info)    Approved    Denied    Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-2708

**Date:** May 7, 2024

**Board Approval:** May 14, 2024

**Contractor:** Cheryl Lock

**Phone:** 406-845-8015

**Address:** PO Box 499      City: Babb      State: MT      Zip: 59411

**Type of Project/Service** (be specific): Contractor will provide speech/language tele-therapy services to include, but will not be limited to testing, identification, therapy, writing evaluation reports, conducting evaluation report meetings, supervising therapy aide, writing individual education plans (IEP) and conduct IEP meetings as necessary, writing therapy reports and will maintain appropriate records to meet state and district requirements. The speech/language pathologist will provide the district with appropriate proof of current licensure, workers' compensation exemption and individual liability insurance. 540 contracted hours to follow the Browning Public Schools adopted 2024-2025 school year calendar, excludes identified BPS holidays and weekends.

**Contracted Dates:** 08/19/24 to 06/06/25

Rate per hour/per day: \$56.65 x up to 540 hrs = \$30,591.00

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = \_\_\_\_\_

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = \_\_\_\_\_

Other costs (explain): Not to exceed total \$ amount = \_\_\_\_\_

**Total Project Cost** = \$30,591.00

**Contract to be paid from:**

115-76-456-2152-330-613

\_\_\_\_\_

**Independent Contractor:**

Submit invoices/Monthly Payments

Other \_\_\_\_\_

**Employee:**

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

\_\_\_\_\_  
**Principal/Supervisor**

N/A

\_\_\_\_\_  
**Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office