

# Minutes of Co-Curricular Committee Meeting

## The Board of Education Waunakee Community School District

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A Co-Curricular Committee Meeting of the Board of Education of Waunakee Community School District was held Monday, March 31, 2025, beginning at 8:30 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

Chairperson Dotzler called the meeting to order at 8:29 am.

### **II. ROLL CALL**

Present: Dotzler, Engebretson, Frey

Also present: Brown, Conrad, Blackburn

### **III. APPROVE THE AGENDA**

Administration requested that item VII C. Branding Expectations be moved after item VI Booster Club Fees Report. A motion was made by Engebretson, second by Frey, to approve the agenda as posted with the changes requested. Motion carried 3-0.

### **IV. PUBLIC COMMENTS** – There were no public comments for this meeting.

### **V. CO-CURRICULAR REPORT**

Conrad presented and answered questions regarding the Winter Co-Curricular Report. This is an informational item only.

### **VI. BOOSTER CLUB FEES REPORT**

Conrad presented and answered questions regarding the Booster Club Fees report. This is an informational item only.

\*\*\* Item VII C. Branding Expectations was reviewed at this point in the agenda.\*\*\*

### **VII. HANDBOOK UPDATES**

Conrad presented a high level summary of the handbook updates and answered questions. Grabarski also answered questions regarding the Coaches Handbook.

#### **A. 2025-26 Booster Club Handbook**

A motion was made by Frey, second by Engebretson, to recommend that the full board consider the 2025-2026 Booster Club Handbook as presented. Motion Carried 3-0.

#### **B. Coaches Handbook**

A motion was made by Frey, second by Engebretson, to recommend that the full board consider the Coaches Handbook as presented. Motion carried 3-0

#### **C. Branding Expectations**

\*\*\* This item was reviewed earlier in the agenda as indicated\*\*\*

Brown introduced the branding process and Blackburn presented and answered questions regarding a draft version of updated handbook language that outlines WCSD staff expectations for adhering to the district's branding guidelines. A motion was made by Engebretson, second by Frey, to recommend that the full board consider the handbook language and staff branding expectations as presented. Motion carried 3-0.

### **VIII. FUTURE MEETINGS** - NA

**IX. ADJOURN**

A motion was made by Frey, second by Engebretson, to adjourn the meeting at 9:09 am.  
Motion carried 3-0.