

RESOLUTION FOR LOCAL DISTRICT VOTE ON ISD BUDGET

Kalamazoo Regional Educational Service Agency
("ISD")
GENERAL EDUCATION FUND BUDGET
RESOLUTION

A _____ meeting of the Board of Education of the _____
School District was held at the _____ on _____,
2013, at _____.

Members present were: _____

The following preamble and resolution were offered by Member _____
and seconded by Member _____.

WHEREAS:

This Board received the Kalamazoo Regional Educational Service
Agency General Education Fund Budget on or before May 1, 2013;
and

WHEREAS:

In accordance with Section 380.624 of the Revised School Code, this
Board must now adopt a resolution expressing its support or
disapproval of the proposed ISD budget, and must submit to the ISD
Board any specific objections and/or proposed changes the Board may
have to the budget prior to June 1, 2013.

THEREFORE, BE IT RESOLVED THAT:

The ISD General Education Fund Budget for the 2013-2014 school
year be ("supported" or "disapproved for the reasons attached hereto"),
and that the Secretary of the Board is hereby directed to submit a copy
of this Resolution to the Secretary of the ISD Board of Education,
along with any specific objections or proposed changes to the budget.

Ayes: Members _____

Nays: Members _____

Motion declared _____.

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a _____ meeting held on _____, 2013, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Signed:

Secretary, Board of Education

**RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION OF
KALAMAZOO REGIONAL EDUCATIONAL SERVICE AGENCY
2013-2014 ORIGINAL GENERAL EDUCATION FUND BUDGET**

RESOLVED, that this resolution shall be the appropriations of Kalamazoo Regional Educational Service Agency for the 2013-2014 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenues received by Kalamazoo Regional Educational Service Agency.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the GENERAL EDUCATION FUND of the Kalamazoo Regional Educational Service Agency for fiscal year 2013-2014 is as follows:

	ACTUAL 2011-12	REVISED 2012-13	ORIGINAL 2013-14
REVENUES:			
Local	14,958,281	14,915,429	14,869,592
State	4,927,802	5,075,499	5,177,581
Federal	3,742,881	3,465,786	7,529,089
Other Sources	3,013,259	3,454,617	3,948,403
Total Revenue	26,642,223	26,911,330	31,524,665

BE IT FURTHER RESOLVED, that \$31,646,292 of the total available to appropriate in the GENERAL EDUCATION FUND is hereby appropriated in the amounts and for the purpose set forth below:

Instruction:			
Basic Programs	561,623	676,562	784,163
Added Needs	39,296	75,703	4,212,444
Support Services:			
Pupil	96,954	149,048	112,441
Instructional staff	3,144,754	3,431,230	3,132,753
General Administration	421,461	462,459	467,975
School Administration	-	-	-
Business	583,363	741,579	811,537
Operations and Maintenance	596,055	813,901	644,220
Transportation	-	-	-
Central	2,724,903	2,745,657	3,335,412
Other Support Services	-	-	-
Community Services	3,872,606	4,197,581	4,272,185
Other Financing Uses	14,512,863	13,855,839	13,873,163
Total Expenditures	26,553,878	27,149,558	31,646,292
Revenues over Expenses	88,345	(238,228)	(121,627)
FUND BALANCE - July 1	4,595,632	4,683,977	4,445,749
FUND BALANCE - JUNE 30	4,683,977	4,445,749	4,324,122
ASSIGNED FUND BALANCE - RTSI	272,164	233,958	181,607
UNASSIGNED FUND BALANCE	4,411,813	4,211,791	4,142,515

FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds, except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval by the board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision on the execution of the budgets adopted by the board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. (Resolution effective 6/13/2013)



To: Local District Boards of Education

From: Holly Norman, Deputy Superintendent
Scott Thomas, Director of Business Services

Date: April 26, 2013

Subject: Kalamazoo RESA 2013-2014 General Education Fund Budget Narrative

The Kalamazoo RESA (KRESA) 2013-2014 General Fund budget shows an overall increase in revenues of approximately 17.1% and an overall increase in expenditures of approximately 16.6%, which is primarily due to the anticipation of receiving the Head Start grant. The budget anticipates an overall deficit of \$121,627 with fund balance being used to sustain our current programming and the services we provide to the County. This will leave the General Fund with an estimated fund balance at June 30, 2014 of \$4,142,515 or 13.1% of annual expenditures. KRESA's overall fund equity is approximately 7.1% of total program expenditures when combined with the Special Education Fund (which has a 1.9% Fund Balance).

KRESA's major sources of General Fund revenues include an operating tax levy of 0.1446 mills on all property in the KRESA area. We are anticipating that property values will be flat and that property tax revenue will be the same as 2012-2013. State aid is received through Section 81 of the State Aid Act and this budget assumes Section 81 State Aid will decrease by \$38,732 from what was collected in 2012-2013 due to the elimination of best practice money we received in 2012-2013. Grants make up a large portion of the revenue received by the district, as well as departments that provide services on a fee for service basis. Revenues in the fee for service areas have seen small increases or remained relatively flat to assist our local districts with their budget constraints.

KRESA's expenditures are categorized as follows and include the following assumptions: 9% increase in health insurance costs, retirement cost increase of approximately 2% (rate of 24.79% of wages up from 24.32% in 2012-2013 for the Basic and MIP Plans) and a compensation adjustment for staff pending Board approval.

General Administration and Maintenance: These expenses include the General Fund portion of the Board of Education, Superintendent's Office, Public Information, Human Resources Department, Business Office, and Maintenance and Operations departments.

Technology Services: The Technology Services department supports the technology needs of KRESA programs, state reporting compliance, on-site technology support staff to schools, internet bandwidth and phone service to local schools, network engineering and customer service support personnel. Many of the services provided are on a fee for service model and direct support is charged back to the various KRESA departments. KRESA's General Fund budget is projected to contribute an additional \$93,818 to support this department.

Ready, Set, Succeed!/Great Start: This budget includes the birth to five year old programs county-wide. Funding includes state and local grants, local district contributions of \$67,043 and \$93,927 direct support from the Kalamazoo RESA General Fund budget. This budget assumes an increase in GSRP funding due to an anticipated increase in slot funding to \$3,625 per slot and a reduction in 32p grant funding (previously known as 32J and ECIC).

REMC – Media: REMC is funded with a combination of local district membership fees of \$216,495 and fee for service in the areas of our full print shop, graphic arts services, county-wide delivery services, teachers' material center, records management services, shredding services, video and media library, and other various services. This department operates much like a business on a fee for service basis. Schools who participate in the program pay a fee for the services they purchase.

Instructional Center: The Instructional Center is funded with state and federal grants along with local district professional development consortium contributions of \$32,792 and direct contribution from the KRESA General Fund budget of \$471,739. The expenditures include the following grants: United Way, MiBLSi grant and Irving S. Gilmore grant. The Instructional Center also administers the research and development department, the KRESA Leadership Institute, and the professional development consortium.

Education for the Arts (EFA) and Education for Employment (EFE): These programs provide arts education and career and technical education opportunities to all students within the Kalamazoo RESA area. They are funded with a combination of state, federal and local grants, and local district and KRESA funding. Both programs have advisory boards that include local district superintendents that complete annual reviews of the programs including program budgets. Local school districts contribute to the high school programs for both EFA and EFE, as well as support for administrative costs for EFA. The KRESA General Fund budget directly contributes \$97,344 to the administration of the EFA programs and \$225,138 to the administration of the EFE program.

Youth Opportunities Unlimited (YOU): YOU operates programs that serve youth and adults in Kalamazoo, St. Joseph and Branch counties. YOU provides job training and education assistance and oversees operations of the Michigan Works! Service Centers in Kalamazoo and Three Rivers. KRESA provides YOU's office space at its South St. location and the General Fund budget is projected to contribute \$93,451 towards the operations and maintenance of the South St. facility.

Regional Transportation Safety Institute (RTSI): RTSI provides training of transportation staff for a nine county consortium. This includes required training for beginning school bus drivers, continuing education for all bus drivers, and training for transportation supervisor staff. RTSI is a provider for CDL/GDL and motorcycle testing for the State of Michigan, handles the mandatory drug testing program and runs the Eaton Proving Grounds program to teach defensive driving classes to school bus drivers. This program is funded through a fee for service model and generates state reimbursement for bus driver training which is reimbursed back to local districts.

Head Start Grant (Anticipated): As of this date, KRESA has not been formally awarded the Head Start grant, however, the 2013-2014 budget includes \$4,350,014 in revenues and expenses in anticipation of being awarded the grant.

Enhancement Millage: This budget includes \$10,929,342 in revenue for the enhancement millage approved by voters in 2011, which is distributed back to the local districts to support their operations.

Medicaid Michigan Outreach: \$86,000 is estimated to be collected for the Medicaid Administrative Outreach Program on behalf of the districts. \$55,000 of this amount is estimated to be generated by and distributed back to the local districts.