

Present: President Jack Stafford; Vice President Bill Wiebenga; Treasurer Ranj Puthran; Secretary Patti Napier; Members Jim Garretson, Jim Hehner, Jane Herndon; Library Director Wendy Phillips; Assistant Director Nancy Newport; Foundation Director Ruth Nisenshal; Managers Hope Baugh, Beth Jenneman, Renee' Kilpatrick, Peter Konshak, Christine Owens, Christy Walker, Cindy Wenz, Administrative Assistant Becky Bryenton.

Absent: Business Manager Ron Brockett; Manager Lisa Dick.

Guest: Greg Phillips.

CALL TO ORDER/WELCOME

President J. Stafford called the meeting to order at 5:30 p.m. All in attendance were welcomed. All present at the meeting sang "Happy Birthday" to Wendy.

AGENDA

J. Garretson moved to adopt the April agenda, seconded by J. Hehner, and the motion carried.

MINUTES

J. Garretson moved approval of the March Minutes, seconded by R. Puthran and the motion carried.

J. Hehner moved to approve minutes from the Executive Session, seconded by J. Garretson, and the motion carried.

TREASURER'S REPORT

March Financial Report – Treasurer R. Puthran presented the March Financial report noting receipts from the Operating Fund indicate the budget is 25% complete. Property taxes should be deposited by May 2 for this distribution with the remaining funds deposited in early June.

There was discussion regarding the influence of the Circuit Breaker on taxes received by the library. Distribution to all units is available on line.

Encumbrances are about \$32,000.

J. Hehner moved to receive the Treasurer's Report for April, seconded by J. Herndon, and the motion carried.

Bill's List: Treasurer R. Puthran presented the April Bills List noting a first payment to Lehman's for the new chiller; Simpson Services for cleaning; Ingram for library books; Midwest Tape for audiovisual materials. J. Garretson moved approval of the Bills List, seconded by B. Wiebenga, and the motion carried.

COMMITTEE REPORTS

Building & Grounds: B. Wiebenga presented a list of items to be declared surplus to the Board. After these items are declared surplus they will be donated to the Friends. J. Hehner moved to declare the list of items surplus and to donate the items to the Friends, seconded by J. Garretson, and the motion carried.

There was discussion about when the potholes at the parking lot exit will be repaired. Jim Sawyer of Sawyer Industries will make repairs in the next few weeks.

Finance Committee: No additional report.

Nominating Committee: J. Herndon moved to suspend the rules and consider the proposed changes to the Bylaws as presented, seconded by J. Hehner and the motion carried. J. Hehner moved to adopt the amended

Minutes of the Board of Trustees Meeting
April 28, 2014
Page 2

Bylaws stating the current President and the immediate two past presidents will comprise the Nominating Committee with the Library Director attending ex officio, seconded by J. Herndon and the motion carried.

Personnel & Policy: The Bylaws were changed above with regard to the Nominating Committee.

Strategic Planning: In addition to the monthly update from J. Gareis, J. Herndon reported there was a trial run for off-site registration.

The mobile library committee is moving forward with researching all aspects of the project.

B. Wiebenga is working with the OI team.

TRUSTEE LIAISON REPORT

Foundation: R. Nisenshal referred to her report within the Directors report and also noted several pieces of art have begun arriving for the Carmel Art Gala which is 7:00 to 9:00 p.m. on Friday evening, May 2 in the Program Room. The show is sponsored by the Carmel Mayors Youth Council and the CHS division of the Carmel Arts Council with a goal to raise \$5,000 for the Foundation's Centennial Society. The show will be open to the public Friday and Saturday, with tickets required for Friday evening.

Friends: P. Napier reported the book sale was this past weekend. The Friends volunteers are grateful for the automatic gate into the book store and by the restrooms outside of the Program Room.

Legislative: B. Wiebenga noted the committee is becoming proactive regarding INSPIRE and connectivity fees.

Telecommunications: J. Garretson reported AT&T U-Verse is ready to handle the city channel. When equipment installations behind the Council Chamber are complete, the city will sign off on all channels. Analog channels have been converted to digital.

DIRECTOR'S REPORT

Peter presented the Chrome Box which is a computer that will upgrade the OPACS. It runs Google Chrome and will be connected to the back of the monitor and replace the CPU.

An all staff meeting will be Wednesday, April 30 from 8:00 to 9:00 a.m. in the Program Room. Trustees will be attending and speaking to the staff. Information from PLA will be discussed in small groups and shared with the whole

We are looking into recovering the Board Room chairs and refurbishing the table. B. Wiebenga moved to Receive the Director's Report, seconded by J. Herndon, and the motion carried.

OLD BUSINESS

There was no old business discussed.

NEW BUSINESS

Children's & Youth Services Manager Renee' Kilpatrick gave a DVD presentation of the many activities that occur in the Children's department. The 2014 reading program in the park called "Camp Time" was also shared with Trustees.

ADJOURN

J. Hehner moved to adjourn the meeting, seconded by J. Herndon, and the motion carried. The meeting adjourned at 6.12 p.m.

Patricia A. Napier, Secretary
Board of Trustees

/bb