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To: Dr. Dave Palzet, Superintendent
From: Griffin L. Sonntag, Business Manager/CSBO
Date: March 14, 2024
RE: Summer Projects Update

Keeping our facilities in good condition and ensuring the safety of our students, staff, and families is a top priority. Each summer, the district completes projects to improve the safety of our schools. The Facilities Advisory Team is meeting on March 15, 2024, to review the scope and progress of the upcoming uninvent replacement/induction unit installation, district-wide control implementation, and replacing three HVAC units, two at the elementary school and one at the middle school. Other items outlined in the Five-Year Capital Planning Report will also be reviewed as we continue planning for the future.

In addition to the projects identified in the Five-Year Capital Planning Report and outlined above, the administration has identified additional summer projects that need to be completed this summer. Some of these projects will be completed by our staff, while others will be completed by outside vendors. Many of these costs are estimates at this point, as the district is still requesting quotes for various projects. The total estimated cost of these projects is approximately \$375,000 and has been budgeted for accordingly.

A comprehensive list of these additional summer projects is provided below for your reference. This list includes a variety of tasks, each contributing to our ongoing efforts to maintain and improve our school facilities.

Summer 2024 Capital Equipment and Projects
2 nd Grade Furniture Replacement
PES Windows Replacement
PES Apple Ready Classroom Project
PES Server Room Air Conditioning Unit
PES Landscaping Refresh
PES Parking Lot Seal Coating
PMS Gymnasium Floor Sealing
PES/PMS Internal and External Signage
PES/PMS Interior Safety Items
PES/PMS Exterior Safety Items
PES/PMS Various Life Safety Items
PES/PMS Miscellaneous Painting
PES/PMS Miscellaneous Plumbing