



**NORTH SLOPE BOROUGH SCHOOL DISTRICT
M E M O R A N D U M**

TO: Nancy Rock, President
Members of the School Board

THROUGH: David Vadiveloo, Chief School Administrator ^{DSV}

THROUGH: Rick Luthi, Chief Operating Officer ^{REL}
MJ Geiser, Assistant Superintendent ^{MG}

FROM: Lila Peterson, Director of Finance
Reginald Santos, Director of Information Technology
Caitlin Santos, Director of Curriculum & Instruction
Tennessee D. Judkins, Director of Iñupiaq Education

DATE: September 1, 2022

SUBJECT: Purchases of Over \$10K -

**Memo No: SB23-020
(Informational Item)**

NSBSD Policy Manual:

BP 3300 Expenditures/Expending Authority: The Superintendent or designee may purchase supplies, materials, and equipment in accordance with the law. The Superintendent or designee shall not authorize any proposed expenditure that exceeds the major budget classification allowance against which the expenditure is the proper charge unless an amount sufficient to cover the purchase is available in the budget for transfer.

BP 3310, Purchasing Procedures: The School Board desires to ensure that maximum value is received for money spent by the district and that records are kept in accordance with the law. The Superintendent or designee may issue and sign purchase orders.

BP 3311, Bids: All purchases in the amount of \$20,000 or more shall be based, when possible, on three competitive bids. The Superintendent or designee shall establish procedures to ensure that formal advertised bids are solicited for purchases over \$50,000.

BP 3312, Contracts: The Superintendent or designee may enter into contracts and memoranda of agreement on behalf of the district. All contracts and memorandums of agreement with a dollar value of \$10,000 or greater must be approved by the School Board.

Issue Summary:

The software renewals are licensing agreements as listed below:

TimeClock Plus, LLC

TimeClock Plus (TCP) automates time tracking and labor related processes, leave and absence management, reporting and analytics, and integrates with the District’s payroll provider Tyler Technologies.

OETC (Microsoft 365)

Microsoft Office 365 Education for students, faculty, and staff is a service that enables access to a suite of Office 365 cloud products and downloads and installs the entire Office Productivity Suite, including Word, Excel, PowerPoint, OneNote, and more.

SHI (Malwarebytes Cloud Nebula)

Malwarebytes Nebula is a cloud-hosted security operations platform that allows the IT department to manage and control any malware or ransomware incident—from alert to fix.

Arctic Fire and Security (Genetec Security Center Service Maintenance Agreement)

Genetec Security Center software is a unified management solution for security cameras and door access control.

Lexia Learning Systems, LLC

Lexia is a Language Arts, district wide, K-5 intervention program that has provided support to all K-5 students for several years. Recently Lexia added Power Up for struggling and non-proficient readers in grades 6-12.

NWEA

NWEA-MAP supports district wide benchmark assessments 3-times a year and is also the new state assessment. MAP Data is used to identify student skill strengths and deficits to drive instruction. North Slope Borough School District has supported student data via NWEA since 2007. Professional Development will ensure teachers have the knowledge and tools needed to interpret and analyze student data. This allows teachers to have the ability and knowledge to support individualized learning.

Chalk.com (Now acquired by PowerSchool)

The North Slope Borough School District has been focused on creating culturally-focused and place-based units through utilizing Understanding by Design and had previously housed these completed units in Rubicon Atlas. Last year, the Iñupiaq Education Department, with the support of the district, decided to transition to using a new software called Chalk. Chalk is a similar software and database to Rubicon Atlas, but over time, through surveys and feedback from teachers, administration, and Mapkuq mentors, we understood that we had to make some positive changes in our approach to housing the cultural-based units and our local course materials and creating a better system that was more accessible to teachers, principals, and administration in using and applying the curriculum in the classroom, which is our choice in moving to use Chalk. Chalk was recently acquired by PowerSchool, which is a positive update to the overall system in the sense that we already use PowerSchool as a district so the integration should be a positive one. As we gain more insight and information to what this acquisition means for our District, we will be sure to inform the Board. Chalk is an annual subscription and is based on the number of licenses we require – now that Chalk is run by PowerSchool, the subscription is based off our current student enrollment. This subscription also includes the technical support needed to provide training district-wide, supports with unit development on the technical side and inputting new units, support with the Planboard feature which is where teachers will have access to personal curriculum mapping and lesson planning, and technical supports for principals to view lesson plans and provide lesson feedback, access pacing guides, and standards assessments.

Stewart’s Photo Shop (Purchase)

Stewart’s Photo Shop is a local Alaskan small-business located in Anchorage, AK, and has been in business since 1942 offering in-stock high quality camera and video equipment including accessories.

Funding Source and Contract/Purchase Amount:

Business and Finance Supplies/Materials/Media account code:	100.200.550.000.450
Available budget:	\$48,745.80
TimeClock Plus (TCP)	\$12,689.76

Balance Remaining		\$36,056.04
Information Technology Supplies/Materials/Media account code:	100.200.355.000.450	
Available budget:		\$356,377.24
OETC (Microsoft 365)		\$31,980.71
SHI (Malwarebytes Cloud Nebula)		\$28,050.32
AFS (Genetec Security Center SMA Renewal)		\$13,441.89
Balance Remaining		\$282,904.32
Curriculum & Instruction Supplies/Materials/Media account code:	100.200.351.000.450	
Available budget:		\$235,227.58
Lexia Learning Systems, LLC		\$36,900.00
NWEA		\$16,524.00
Balance Remaining		\$181,803.58
Iñupiaq Education – ANEP Sisimat Grant account code:	366.200.120.000.450	
Available budget:		\$67,796.73
Chalk.com (PowerSchool)		\$17,158.49
Stewart's Photo Shop		\$44,126.55
Balance Remaining		\$6,511.69

Length of Subscriptions:

TimeClock Plus (TCP)	one-year term: Sept. 28, 2023
OETC (Microsoft 365)	one-year term: Sept. 15, 2023
SHI (Malwarebytes)	one-year term: Sept. 21, 2023
AFS (Genetec Security Center SMA)	one-year term: Aug. 31, 2023
Lexia Learning Systems, LLC	one-year term: July 31, 2023
NWEA	one-year term: July 31, 2023
Chalk.com (PowerSchool)	one-year term: Aug. 08, 2023

Grant Funds:

Stewart's Photo Shop and Chalk is funded through the ANEP Sisimat Grant budget account code: 366.200.120.000.410.

Compliance with BP 3311:

TimeClock Plus is not applicable to Board Policy 3311 as the subscription is less than \$20,000.

OETC (Microsoft 365) is a nonprofit consortium of schools, universities, and libraries. OETC aggressively negotiates educational technology contracts backed by RFPs and complies with local and state laws in Oregon, Washington, Idaho, Montana, Nevada, California, Alaska and Hawaii.

SHI (Malwarebytes Cloud Nebula) is an associated re-seller with the National Intergovernmental Purchasing Alliance (IPA) that assist with contracts competitively solicited by a lead public agency in accordance with public purchasing rules and regulations.

AFS (Genetec Security Center SMA Renewal) is not applicable to Board Policy 3311 as the subscription is less than \$20,000.

Lexia Learning Systems, LLC programs are proven to improve learning outcomes required by federal mandates and include a RAPID assessment for screening and monitoring reading and language skills for all students in grades K-12. NSBSD has utilized Lexia Core5 as a District Literacy intervention for several years. Students are engaged and motivated as they move along their individual paths. Because

NSBSD has provided Lexia as a District wide intervention program for many years, students are very familiar with the program and require less time to engage. Purchase of Lexia programs can only occur through Lexia Learning Systems Inc. Lexia Learning Systems, Inc. is the sole developer, publisher, and copyright holder, and therefore the sole source, of the reading software programs entitled: Lexia Reading®, Lexia Early Reading®, Lexia Primary Reading®, Lexia Strategies for Older Students®, Lexia Reading FLex,-®, and Lexia Reading CoreSTM.

NWEA is not applicable to Board Policy 3311 as the subscription is less than \$20,000.

Chalk.com (PowerSchool) is not applicable to Board Policy 3311 as the subscription is less than \$20,000.

Stewart's Photo Shop is a local Alaskan small-business located in Anchorage, AK, and has been in business since 1942 offering in-stock high quality camera and video equipment including accessories. With the timeliness of this purchase and the timeline in which the grant is ending, the funding needs to be expended as well as equipment received. Purchasing local from a retailer who has the equipment in stock will allow us to follow these grant guidelines. The Iñupiaq Education Department and the District is in need of high-quality audio, video, and photography equipment in order to capture elder's stories and interviews, cultural activities, community events/happenings, language lessons. This equipment will provide the ability to produce high quality materials and resources for use in the classroom as well as district-wide, which is imperative in capturing our Iñupiat language, culture, history, and traditions.

Proposed Motion:

No motion is required. This is an informational Item as the purchases of supplies, materials, and equipment are within the discretion of the Chief School Administrator or designee.