

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT
AGENDA ACTION SHEET**

Date: June 13, 2022

Subject: **Discuss and consider approval of RFP#22-0003 for Food Service Management Company Contract for services during the 2022-2023 School Year, with options for renewal of the Contract for four (4) additional terms of one year each**

Administrator Responsible: Vanessa R. Riggs

Position: Chief Financial Officer

A. Purpose of Agenda Item:

Information Only Action Needed

B. Authority for this Action:

Local Policy _____ Law or Rule _____

C. Strategic Objective, Goal, or Need Addressed:

To approve the food service management contract with SFE for the 2021-2022 school year.

D. Summary:

On February 9, 2022, the district issued a request for proposal (RFP) for a food service management company. The RFP was published in the Corpus Christi Caller Times on February 9th and 16th as required by the Texas Department of Agriculture (TDA). The district held a pre-proposal meeting on March 2, 2022, and allowed any interested vendor the opportunity to visit two of our cafeterias. In addition, the district allowed those vendors to present to representatives of our district on March 10th. Proposals were due by 2 pm on March 23, 2022 and at that time the district publicly opened four proposals. The district received proposals from the following four vendors: Aramark, Sodexo, Southwest Food Service Excellence (SFE) and Taher. A committee comprised of campus principals and the Superintendent vetted the proposals and it was determined that SFE was the most responsible and responsive vendor.

E. Alternatives Considered:

F. Comments Received:

G. Administrative Recommendation:

The board of trustees approve the fixed meal rate contract with SFE for the next school year.

H. Fiscal Impact and Cost:

I. Monitoring and Reporting Time-Line: Yearly