

**Minutes of the Special Governing Board Meeting  
Amphitheater Public Schools  
Tuesday, June 22, 2021**

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A Special public meeting of the Governing Board of Amphitheater Public Schools was held Tuesday, June 22, 2021, beginning at 5:30 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson, AZ 85705, in the Leadership and Professional Development Center. This meeting was held under COVID-19 pandemic related conditions.

**Governing Board Members Present**

Ms. Susan Zibrat, President  
Ms. Deanna M. Day, M.Ed., Vice President  
Dr. Scott K. Baker, Member  
Ms. Vicki Cox Golder, Member  
Mr. Matthew A. Kopec, Member

**Superintendent's Cabinet Members Present**

Mr. Todd A. Jaeger, J.D., Superintendent  
Dr. Roseanne Lopez, Associate Superintendent for Elementary Education  
Ms. Michelle H. Tong, J. D., Associate to the Superintendent and Legal Counsel  
Mr. Scott Little, Chief Financial Officer  
Ms. Kristin McGraw, Director of Student Services  
Dr. Shannon McKinney, Director of Curriculum and Assessment  
Mr. James Burns, Executive Manager of Operational Support  
Ms. Michelle Valenzuela, Director of Communications

**1. CALL TO ORDER AND SIGNING OF THE VISITOR'S REGISTER**

President Zibrat called the meeting to order at 5:30 p.m. and invited members of the audience to sign the visitors' register.

**2. PLEDGE OF ALLEGIANCE**

President Zibrat asked Ms. Karin Smith to lead the Pledge of Allegiance.

**3. ANNOUNCEMENT OF DATE AND PLACE OF NEXT REGULAR GOVERNING BOARD MEETING**

President Zibrat announced that the next Regular Governing Board meeting would be held on Tuesday, July 6, 2021, at 6:00 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson AZ, 85705 in the Leadership and Professional Development Center.

**4. PUBLIC COMMENT<sup>1</sup>**

There were none.

**5. INFORMATION<sup>2</sup>**

**A. Superintendent's Report; Update on Pandemic Conditions and Operations**

*For Superintendent's Power Point Presentation see Exhibit 1.*

Superintendent Jaeger began his report by highlighting the summer school program called Amp Up! He said there have been many students (1000+) participating and was grateful for the staff that was committed to teaching the students this summer. The theme is "The Amazing Race" and the District has had the opportunity to do some new and fun programs. He shared some pictures of the students and their activities.

Amphitheater Middle School students had welding lessons, and the Bridge program for incoming freshmen was held at Canyon del Oro High School.

Students made a “virtual” visit to Japan at Painted Sky Elementary School. They designed structures to withstand a 5.5 or greater magnitude earthquake and made cucumber sushi rolls. Students at Keeling Elementary School got a taste of Italy. The picture showed the young cooking pizza.

Superintendent Jaeger said learning continues for our staff as well during the summer, and many educators are participating in the Summer Institute. He shared some photos from a session called, “Utilizing Choice Boards to Personalize Learning.” He noted personalized learning is all the more important this year as we help students move forward from the disruption caused by COVID-19.

Superintendent Jaeger then updated the Board on current public health metrics. He noted that Pima County statistics have remained steady, and key metrics have remained the same over the last several weeks. For the week of June 6, 2021, there were 25 cases per 100,000 individuals testing positive for COVID-19. Pima County is still in the Moderate Transmission category and will need to be below 10 cases per 100,000 individuals before it is considered in the Low Transmission category.

Superintendent Jaeger talked about his proposal for the revision of the District mask regulation. He reviewed the number of vaccine doses administered in Pima County and the May 28, 2021 Center for Disease Control and Prevention (CDC) guidelines. The new guidelines say that fully vaccinated people can resume activities without wearing masks or physically distancing, except where required by laws, rules or regulations, including those of local entities. Furthermore, people who are fully vaccinated and who also have no symptoms do not need to quarantine, be restricted from work, or be tested even after exposure to a suspected or confirmed COVID-19 case. The CDC recommends that people who are not vaccinated should continue to wear masks for their own protection and for that of others. He proposed for the 2021-2022 school year, masks be optional for staff and students alike. Those who are not vaccinated, however, will be advised to continue to wear masks and will be subject to quarantine measures. In addition, the District will urge parents of elementary age students to continue to ask or direct their children to wear masks, but the ultimate choice will be theirs. He also said that he will be seeking feedback on this proposal and then will formally announce a final revision to the regulations regarding masks in the next several days.

Superintendent Jaeger said he knew he had the Governing Board support, and asked for a Point of Personal Privilege to recognize some retiring staff members.

He reported that Dr. Roseanne Lopez has been with the District for over forty years. She has held many positions and has always had passion for everything she does. He disclosed that she has very high standards and claimed that she “eats, sleeps and breathes Amphi”. He said he has known her for twenty-four years and thanked her for her forty years of dedicated service to public education.

Vice President Day said she has known Dr. Lopez for forty years, and talked about the time they spent together as teachers and in the Odyssey of the Mind program. She appreciated the contributions made by Dr. Lopez, and concluded by saying she will be missed.

Vice President Day presented Dr. Lopez with a plaque commemorating her years of service.

Superintendent Jaeger praised the accomplishments of Mr. Jim Burns, saying that in the seven years he has been in the District, he has made many contributions. He was

instrumental in utilizing state School Facility Board (SBF) funding and has saved the District and local taxpayers millions of dollars every year. In the last fifteen months, under his guidance, the Food Service program has served over 2,000,000 meals and provided job assurance to District employees. Superintendent Jaeger said he is grateful for and proud of the service Mr. Burns has provided to the District.

Vice President Day was thankful for the “top drawer” job Mr. Burns has always done and gave a personal shout-out for the Girls Beach Volleyball Courts. She said the girls finished Third at the State competition, and wished they could have brought home the State Title while Mr. Burns was still on staff.

Mr. Kopec presented Mr. Burns with a plaque commemorating his years of service.

President Zibrat asked if Dr. Lopez or Mr. Burns would like to make any comments.

Dr. Lopez said she truly has “lived and breathed” Amphi for the last forty years. She said the benefits she has received are immeasurable and hoped that she has made a positive difference. Dr. Lopez said it was a privilege to be with the District and was thankful that the District believed in her. She hopes as she helps with the transition that others will be given the opportunities that she has received.

Mr. Burns said he was taught to serve others; first in the military, then with another school district and now with Amphi. His father told him go somewhere, do the best you can, and make a difference. Additionally, his father advised him to retire as often as possible. Mr. Burns said he hoped he made a difference and made the District better.

Superintendent Jaeger spoke about the commitment of service provided by Ms. Karin Smith, the Executive Assistant to the Superintendent and Governing Board. He referred to her as his “right hand”. She began with the District in 1999 as an Instructional Classroom Aide and with each position she was in, she never lost sight of the fact that we are here to serve the schools, communities and students. He said Ms. Smith has been the smiling face of the Superintendent’s office and Governing Board for seven years, and her kind spirit and helpful demeanor exemplifies what we should all strive for professional and personally.

President Zibrat thanked Ms. Smith for her many years of service and asked if any Board members would like to make a comment.

Ms. Cox Golder said she agreed with the comments made by Superintendent Jaeger, and always appreciated Ms. Smith’s help and support.

Vice President Day said she has known Ms. Smith for many years and was thankful for the time they have worked together.

Ms. Smith said it has been a pleasure to work here and was not expecting to be recognized. She felt Amphi has been like a warm family and over the years she has enjoyed learning the different jobs and getting to know everyone. She expressed her appreciation for all the opportunities she has been given.

President Zibrat presented Ms. Smith with a plaque commemorating her years of service. Vice President Day said that artwork has been commissioned to be made for Ms. Smith and would be delivered to her at a later date.

A picture was taken with Dr. Lopez, Mr. Burns, Ms. Smith, the Governing Board members and Superintendent Jaeger to mark the occasion.

## 6. CONSENT AGENDA<sup>3</sup>

*Details of agenda items, supporting documents, and presentations are available in the electronic Board Book by clicking on the hyperlink below.*

[Amphitheater Public Schools Public View - BoardBook Premier](#)

*President Zibrat asked if there were any Items that should be pulled for further discussion. Superintendent Jaeger asked to pull Consent Agenda Item A. for his recommendation.*

*President Zibrat asked for a motion to approve Consent Agenda Items B. – N. Vice President Day moved for Consent Agenda Items B. – N. be approved. Ms. Cox Golder seconded the motion. Voice vote in favor – 5. President Zibrat, Vice President Day, Dr. Baker, Ms. Cox Golder, Mr. Kopec. Opposed – 0. Consent Agenda Items B. – N. passed.*

Superintendent Jaeger introduced Mr. Andrew Szczepaniak and recommended him for the Principal position at Amphi Academy Online. He spoke about Mr. Szczepaniak's education and work experience. Superintendent Jaeger said he comes to Amphitheater with many years of online education experience, recently serving as Executive Director of Primavera Online School.

Superintendent Jaeger introduced Mr. Matthew Munger and recommended him for the position of Associate Superintendent for Secondary Education. Superintendent Jaeger spoke about Mr. Munger's education and work experience in the District, most recently serving as Principal of Ironwood Ridge High School.

Superintendent Jaeger introduced Ms. Julie Valenzuela and recommended her for the position of Interim Director of 21<sup>st</sup> Century Education. He said Ms. Valenzuela just retired as Principal of La Cima Middle School, and with the new school year beginning soon, she agreed to take this position on an interim basis to give the District the opportunity to post the position in the Spring. Her appointment is through ESI, and he felt with her experience in the District and educational background she will be well equipped to facilitate the program.

*President Zibrat asked for a motion to approve Consent Agenda Item A. as presented. Ms. Cox Golder moved for Consent Agenda Item A. be approved as presented. Vice President Day seconded the motion. Voice vote in favor – 5. President Zibrat, Vice President Day, Dr. Baker, Ms. Cox Golder, Mr. Kopec. Opposed – 0. Consent Agenda Item A. passed.*

### **A. Approval of Appointment of Administrative Personnel**

*Administrative personnel appointments were approved as listed in Exhibit 2.*

### **B. Approval of Appointment of Non-Administrative Personnel**

*Non-administrative personnel appointments were approved as listed in Exhibit 3.*

### **C. Approval of Personnel Changes**

*Certified and classified personnel changes were approved as listed in Exhibit 4.*

### **D. Approval of Leave(s) of Absence**

*Leaves of absence were approved as listed in Exhibit 5.*

### **E. Approval of Separation(s) and Termination(s)**

*Separations and terminations were approved as listed in Exhibit 6.*

**F. Approval of Stipend for Coaching Volunteers**

*Stipend for coaching volunteers were approved as listed in Exhibit 7.*

**G. Approval of Minutes of Previous Meeting(s)**

*Previous minutes for Governing Board Meetings May 11, 2021, and June 8, 2021 were approved as listed in Exhibit 8 and 9.*

**H. Approval of Vouchers Totaling and Not Exceeding Approximately \$1,588,302.15**

*A copy of vouchers for goods and services received by the Amphitheater Public Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized as submitted in Exhibit 10.*

Voucher #	Amount	Voucher #	Amount	Voucher #	Amount
1311	\$7,241.79	1312	\$38,524.53	1315	\$116,470.67
1316	\$43,415.00	1317	\$86,313.42	1313	\$126,198.71
1314	\$869,377.70	1318	\$111.18	1319	\$54,895.03
1321	\$116,128.28	1322	\$129,625.84		

**I. Acceptance of Gifts**

*Gifts were accepted as presented in Exhibit 11.*

**J. Award of Contract for Cross Middle School Roof Replacement Project - Based Upon Responses to Invitation for Bids (IFB) 06-03-2021**

*The Governing Board approved the award of contract for Cross Middle School roof replacement project to Progressive Roofing, contingent upon approval of funding by the State of Arizona School Facilities Board.*

**K. Annual Approval of All Authorized Signatories on District Checking Accounts for the 2021-2022 Fiscal Year**

*The Governing Board approved all authorized signatories on district checking accounts for the 2021-2022 fiscal year as presented in Exhibit 12.*

**L. Approval of Out of State Travel**

*The Governing Board approved out of state travel requests as presented in Exhibit 13.*

**M. Approval of the Amphitheater Public Schools Technology Skills Scope and Sequence Articulated by Grade Level (K-12)**

*The Governing Board approved the Amphitheater Public Schools Technology Skills Scope and Sequence Articulated by Grade Level (K-12) as presented in Exhibit 14.*

**N. Approval to Display Environmental Systems and Societies for IB (International Baccalaureate) Textbook Adoption Materials for 60 Days**

*The Governing Board approved to Display Environmental Systems and Societies for IB (International Baccalaureate) Textbook Adoption Materials for 60 days.*

**7. STUDY/ACTION**

**A. Study and Approval of the Proposed Expenditure Budget for Fiscal Year 2021-2022**

*For detailed information of the Proposed Expenditure Budget for fiscal year 2021-2022 see Exhibit 15.*

Superintendent Jaeger explained that the state has not yet determined a budget for next year. Even though school districts do not know the amount of funding they will receive, by

law they must adopt a budget for the upcoming school year. He said Mr. Little would discuss this item in greater detail.

Mr. Little said in the past he has experienced trying to create a budget with out knowing the full amount of the funding. He said budgets need to be adopted ten days prior to July 1, 2021 and can be amended. At this point, the budget is a “best guess” and represents an enrollment decline from last year. He stated he planned to present an amended version to the Board in September.

President Zibrat thanked him for the report and asked if the Board members had any questions.

Ms. Cox Golder a wanted to know what the current enrollment is. Mr. Little responded it is over 13,000 students, but not all students are considered full-time or active. He said the actual ADM is 11, 033 students. He mentioned there may be a change to transportation funding, but until the budget is determined the full impact is unknown .

*President Zibrat asked for a motion for the Approval of the Proposed Expenditure Budget for Fiscal Year 2021-2022. Ms. Cox Golder moved for Item 7. A. to be approved. Vice President Day seconded the motion. Voice vote in favor – 5. President Zibrat, Vice President Day, Dr. Baker, Ms. Cox Golder, Mr. Kopec. Opposed – 0. Item 7. A. passed.*

**8. PUBLIC COMMENT<sup>1</sup>**

There were none.

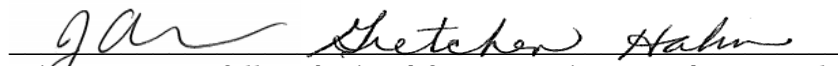
**9. BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were none.

**10. ADJOURNMENT**

Before the meeting adjourned, the new administrators were welcomed and a picture was taken of Mr. Szczepaniak, Mr. Munger, Ms. Valenzuela, the Governing Board members, and Superintendent Jaeger.

*Vice President Day moved to adjourn the meeting. President Zibrat seconded the motion. There was no discussion. Voice vote in favor - 5: President Zibrat, Vice President Day, Dr. Baker, Ms. Cox Golder, and Mr. Kopec. Roll call vote opposed - 0. The meeting adjourned at 6:07 p.m.*

  
Minutes respectfully submitted for Governing Board Approval  
Jennifer Anderson, Executive Assistant to the Superintendent & Governing Board  
Gretchen Hahn, Secretary III, Governing Board Office

August 4, 2021  
Date

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Susan Zibrat, Governing Board President

August 10, 2021  
Date