

HARVEY PUBLIC SCHOOLS DISTRICT 152
Finance Committee Meeting Minutes
Monday, May 7, 2018
1:00 P.M.

The meeting was called to order at 1:03 P.M.

Present at the meeting were: Board members: Tyrone Rogers, Felicia Johnson,

Administration: Dr. Matthew Wilkinson, Dr. Lela A. Bridges-Webb,

Others: Nicole Wright, Charles Givines and Gina Whitlow

ERATE APPEAL

Gina Whitlow presented ERATE Appeal Information. The 2017 Funding has been approved for \$217,700. Firewall and Licenses has been purchased. More information pertaining to the 2018 Category 2 Funding Request will be gathered and brought back to the Finance Committee at the June 4, 2018 meeting.

ISBE Early Childhood – Block Grant

Dr. Deborah Watson-Hill did not amend the Budget and allocate funds appropriately which resulted in a reimbursement due to ISBE in the amount of \$32,118.00.

Food Purchasing Cooperative

The purchasing Coop has accepted the RFP terms and conditions with HPS to begin as of July 1, 2018. An estimate of \$100,000 should be saved.

Procurement Review – Food Service

ISBE accepted the District's Procurement procedures that were submitted. ISBE flagged the District for an audit within the next three years pertaining the Bidding process that had not been followed over the last couple year. No fines or penalties are to be involved.

Auditing Firm Proposals

Three Auditing Proposals were presented and reviewed. Based on the proposals and reference information the Committee will bring forward John Kasperek Co. letter of Engagement for approval at the May 21, 2018 Board Meeting. This will be a one-year agreement.

ECHO Lease Agreement

A two-year Lease agreement with ECHO for Sandburg school was presented and will be taken for approval at the May 21, 2018 Board Meeting.

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Lowell Longfellow Demolition

Bids documents are on display as of May 7, 2018. A Pre-bid meeting will take place Wednesday, May 16, 2018 at District Office. The Decommissioning of Lowell Longfellow School information was submitted to the Illinois Department of Public Health.

Amended Budget FY 17

The 2017 Budget will be amended and a Notice must be posted within 30 days prior to approval. Notice was approved at the Special board Meeting on Monday, May 7, 2018.

Facility Usage Request

Three Facility Usage Request were presented and reviewed. La Esperanza, Phi Epsilon Omega Chapter and Harvey Colts Football. All will be presented for approval at the May 21, 2017 Board Meeting.

Buildings and Grounds Update

The Committee reviewed quotes and proposals for Glass window replacement, Air conditioning units for computer server rooms, paving repairs and bleacher installation. Mr. Givines was given the approval to move forward on the projects.

Invoices over \$10,000

Invoices over \$10,000 reviewed and discussed.

Next Finance Committee Meeting is Monday, June 4, 2018 at 1:00 p.m.

The meeting adjourned at 3:39 P.M.

Action Items:

<p>To be determined:</p> <ol style="list-style-type: none">1. Authorization to approve John Kasperek Co. Auditing Proposal for a One-year agreement as presented.2. Authorization to approve ECHO Sandburg two-year Lease agreement as presented.3. Authorization to approve La Esperanza F.C. Soccer Club Facility Usage request as presented.4. Authorization to approve Phi Epsilon Omega Chapter Facility Usage request as presented.5. Authorization to approve Harvey Colts Football Facility Usage request as presented.
