

BOARD OF TRUSTEES AGENDA

<input type="checkbox"/>	Workshop	<input checked="" type="checkbox"/>	Regular	<input type="checkbox"/>	Special
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(A) **Report Only** **Recognition**

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

(B) **Action Item**

Presenter(s): ISMAEL MIJARES, ASSISTANT SUPERINTENDENT FOR BUSINESS AND FINANCE
LUIS VELEZ, PURCHASING DIRECTOR

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO AWARD SEALED PROPOSAL NO. 130735 FOR A TWO YEAR TERM COMMENCING SEPTEMBER 1, 2013 FOR STRUCTURAL PEST CONTROL SERVICES AND THE BOARD DELEGATES THE SUPERINTENDENT OR DESIGNEE THE AUTHORITY TO MAKE RELATED BUDGETED PURCHASES OF GOODS OR SERVICES AS PER BOARD POLICY CH.

(C) **Funding source: Identify the source of funds if any are required.**

BUDGETED FUNDS

(D) **Clarification: Explain any question or issues that might be raised regarding this item.**

SEE ATTACHED MEMORANDUM



To: Mr. Ismael Mijares, Assistant Superintendent for Business and Finance

From: Luis A. Vélez, Purchasing Director

Date: Wednesday, August 07, 2013

Subject: **Recommendation on Sealed Proposal Number 130735 for Structural Pest Control Services**

Digitally signed by Luis A. Vélez
Date: 2013.08.08 15:15:19 -05'00'

Sealed Proposal number 130735 for Structural Pest control services is due on Monday, August 19, 2013 at 2:00 p.m.

The previous sealed proposal number 130730 for structural pest control services was due on July 25, 2013 at 2:00 p.m. and was cancelled due to no responses.

The recommendation on sealed proposal number 130735 for structural pest control services will be presented at the August 20, 2013 special board meeting.

If you have any questions or need more information regarding this matter, please contact me at the purchasing department.