

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves a contract to purchase custodial services from UBM Enterprise for the Courtyard Center and Collin Higher Education Center.

BACKGROUND

This contract will provide all labor, equipment, and materials needed to perform custodial services at the Courtyard Center and Collin Higher Education Center.

Request for Proposal (RFP) Number 4469 was issued to procure custodial services for the Courtyard Center and Collin Higher Education Center. Four (4) responses were received and evaluated by the Director of Facilities Operations and a team of facility managers. Based on evaluation scores, the proposal submitted by UBM Enterprise is recommended as the district's best value.

IMPACT OF THIS ACTION

Custodial services provide a safe, functional, and clean working/learning environment for the students, faculty, staff, and guests. Custodial services aim to maintain high-quality cleaning standards to prevent the spread of illnesses and safety issues.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$1,000,000 for three (3) years, which is budgeted in the Plant Operation's FY22 operating budget and subsequent years' budgets subject to Board approval.

MONITORING AND REPORTING TIMELINE

The contract term will be three (3) years beginning January 1, 2022 through December 31, 2024.

RESOURCE PERSONNEL

Christopher Eyle, Vice President of Facilities & Construction
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