

August 2, 2019

Mr. Philip Francis
Director of Operations
Livonia Public Schools
15125 Farmington Rd.
Livonia, MI 48154

Subject: 2013 Bond Program: Technology Award

Dear Mr. Francis:

Three bids were received on July 10, 2019 for Bid Package T17 which includes a new District Board Room audio visual system complete with new displays, cameras, control room equipment, and microphones. In addition to contacting known interested bidders, bids were advertised on the state bid website, Livonia Public Schools website, and in the local paper. Bids were received and publicly opened on July 10, 2019.

Bid Evaluation Summary and Recommendations

After an extensive review of the bid proposals and demonstrations of the products proposed by the low bidder, a thorough post-bid interview was held with the low bidder to verify the proposal was inclusive of the scope of work, and gather information on related experience. The attached Bid Tabulation indicates the bids received, company name, base bid, and alternates.

Bid Package T17: Board Room AV TelSystems, Ann Arbor MI

Base Bid

Base Bid: Board Room AV \$109,849.00

Total Contract Amount \$109,849.00
Suggested Contingency of 5% \$5,500.00

Project Cost Review

This bid was designed to update the District Board Room's audio visual hardware and software. New digital control room equipment will be installed for ease of use. New flat panel displays for Board members and audience viewing as well as new cameras for the cable feed are also included. A microphone upgrade and cabling features that will allow for easy configurations for meetings and visual aids. There is a \$5,000 allowance built into the bid to cover any unforeseen costs due to broadcast configurations.

Upon approval by the Board of Education, a contract will be issued to the bidder selected. If you have any questions, please call me at (734) 730-1594.

Sincerely,

Lyndsay Johnson-LeMieux
Project Manager
Barton Malow Company