



**Wharton County  
Junior College**

**Proposed Agenda Item  
Board of Trustees Meeting**

Complete this form and submit it to the Office of the President by noon on Monday of the week before the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: June 19, 2018      Date of This Proposal: May 30, 2018

**SUBJECT:**

Approve Abel Design Group to develop plans and bid specifications needed for the construction of a circle drive leading up to the north entrance of the Fine Arts Building.

**RECOMMENDATION:**

Approve Abel Design Group to develop plans and bid specifications needed for the construction of a circle drive leading up to the north entrance of the Fine Arts Building at a cost of \$15,650.00. plus an estimated \$3,000.00 for reimbursable expenses with funds donated from the Foundation.

**BACKGROUND/RATIONALE:**

The College in 2014 issued a Request for Qualifications. Abel Design Group submitted their qualifications and was approved by the Board for use in projects like this. Their fee is \$18,650.00 which includes an estimated cost of \$3,000.00 for reimbursable expenses. The estimated cost of the circle drive is \$180,000.00 which includes concrete pavement, storm drainage, landscaping and permitting.

**Estimated Cost & Budgetary Support (how will this be paid for?): \$18,650.00**

Funds donated to the College from the Foundation


**RESOURCE PERSON(S) (name(s) and title(s)):**

Bryce D. Kocian, Vice President of Administrative Services  
Mike Feyen, Director of Facilities Management  
Philip Wuthrich, Director of Purchasing

**SIGNATURES:**

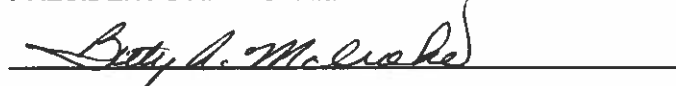
  
\_\_\_\_\_  
Originator

6-5-18 6/7/18  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Cabinet-Level Supervisor

6/7/18  
\_\_\_\_\_  
Date

**PRESIDENT'S APPROVAL:**

  
\_\_\_\_\_

6-7-18  
\_\_\_\_\_  
Date