



CAPITAN MUNICIPAL SCHOOLS

Home of the Tigers

Memo

To: Board of Education

From: Jamie Shepperd

Date: 4/6/2026

Re: 15200 BAR

Message

Attached is an Increase BAR for fund 15200, Local Revenue Operational.

CAPITAN MUNICIPAL SCHOOLS *To Lead, Educate, and Prepare All Students*

Located in 150 Forest, Capitan, NM 88316 • Mailing Address PO Box 278, Capitan, NM 88316 • Phone (575) 354.8500 • Fax (575) 354.8505

A horizontal bar with a gradient from orange to white, located at the bottom of the page.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 040-000-2526-0033-I
 Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2025-2026

Entity Name: Capitan Municipal Schools

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Jamie Shepperd, Chief Financial Officer

Total Approved Budget (Flowthrough):

Phone: 575-354-8514

Email: jamie.shepperd@capitantigers.org

FLOWTHROUGH ONLY	
Budget Period: 2025-07-01	To: 2026-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 15200.0000.44204 \$21,176.79

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
15200 Local Revenue Operational	4000 Capital Outlay	57200 Buildings Purchase	0000 No Program	040000 Capitan District Office	0000 No Job Class	\$100,000.00	\$21,176.79	\$121,176.79	
Sub Total							\$21,176.79		
Indirect Cost									
DOC. TOTAL							\$21,176.79		

Justification:

FY26 Forest Reserve Distribution

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Jamie Shepperd	Business Manager	3/30/2026 2:18:36 PM



STATE OF NEW MEXICO
 DEPARTMENT OF FINANCE & ADMIN
 Bataan Memorial Bldg.
 Santa Fe, NM 87501

ACH Remittance Advice

State of New Mexico
 Department of Finance & Administration

CAPITAN MUNICIPAL SCHOOLS
 P O BOX 278
 CAPITAN, NM 88316-0000
 United States

Date	Payment Amount	Reference
Mar/23/2026	\$21,176.79	3001992017

DFI ID:091406833

Bank Account: *****3744

NON-NEGOTIABLE

If you would like to receive electronic ACH remittance advices via email, please contact DFA Vendor Relations at vendor.relations@dfa.nm.gov

Business Unit : 34100 Payment Date: 03/23/2026 Reference: 3001992017

Invoice Number	Invoice Date	Voucher ID	Gross Amount	Discounts	Late Charges	Paid Amount
FY26 Forest Reserve Distribut	Mar/09/2026	26000542	21,176.79	0.00	0.00	21,176.79
<i>INVOICE #FY26 Forest Reserve Di Contact Accounts Payable 505-827-3923</i>						

Supplier Number	Name	Bank Charge	Transfer Cost Cd		
0000054313	CAPITAN MUNICIPAL SCHOOLS	\$0.00			
Reference	Date	Total Gross Amt	Total Discounts	Total Late Charges	Total Paid Amt
3001992017	Mar/23/2026	\$21,176.79	\$0.00	\$0.00	\$21,176.79