

Brackett Independent School District
Board Minutes of Monthly Meeting
December 12, 2005

Members Present	-	Sondra Meil , Henry Lutz, Ronnie Hobbs, Mark Frerich, Jeffrey Duncan
Member Absent	-	Sara Terrazas, Tony Ashley
Administrators Present	-	Paula Renken, Frank Taylor, Alma Gutierrez
Guests	-	William Haenn, Dusty Brotherton, Greg Voyles, John Graves, Jr., Mary Salmon, Quinton Etzel, Haygood Gulley, Marla Madrid, Susan Esparza

1. TOUR OF FACILITIES

Board members met at 5:30 p.m. to tour the Career Center, new High School, new Band Hall, Warehouse/Custodian barn, and new Cafeteria.

2. CALL TO ORDER / ESTABLISH QUORUM

The regular meeting called to order at 6:10 p.m. by Henry Lutz, President.

A. MOMENT OF SILENCE & PLEDGE

Sondra Meil led the Pledge of Allegiance.

3. PUBLIC FORUM

No guests in attendance for public forum.

4. MINUTES

Minutes for November 14, 2005 Monthly Meeting

A motion was made by Sondra Meil to approve the minutes for November 14, 2005, as presented. Mark Frerich seconded. The motion carried with Ronnie Hobbs abstaining.

5. BUSINESS & FINANCE

A. RECAP OF REVENUE & EXPENDITURES

The Board conducted a recap of revenue and expenditures for November. Marla Madrid stated things are running smoothly, with nothing out of the ordinary to report.

B. CHECK RUN

Several checks were brought to the attention of the Board; D & H Distributing (\$7,257.00) for T1 line products and learning stations, NUCO Industries (\$5,042.35) for Cafeteria supplies, and Sysco (\$5,286.25) for food and non-food products.

6. TRACK FIELD & CUSTODIAL BARN RENOVATIONS, REVISED PLANS

Custodian Barn

Architect John Graves Jr. reviewed plans for a storage building to replace the present custodian warehouse/barn, estimating the cost to be \$87,896.80. Estimate includes demolition of the present warehouse/barn. The building will be constructed with steel metal panels. Without the rest room, ventilation and heating, the district is looking at an estimate of \$79,000.

A motion was made by Ronnie Hobbs authorizing the Superintendent and Architect John Graves, Jr., to start the Request for Proposal (RFP) process for a new storage facility as discussed. Sondra Meil seconded. The motion carried unanimously.

Track Renovation

The Board, along with Coach Greg Voyles and Dusty Brotherton, reviewed revised plans and cost estimates for renovation of the track. Plans included a new concession stand on the East side. Mr. Graves stated ADA compliant sidewalks will need to be added. Present restrooms will be converted into storage. Bleachers were not included in the cost. The district, possibly AG shop, will work on bleachers. Concerns expressed by the Coaches included storage and parking. More lanes mean more hurdles will need to be purchased and stored. We currently have 64 hurdles stored in the concession stand. Following discussion, the board agreed to Alternates 1& 4, while eliminating # 3.

A motion was made by Mark Frerich authorizing the Superintendent and John Graves, Jr., to negotiate for RFP's for renovation of the track and landscaping. Jeff Duncan seconded. The motion carried unanimously.

Track Concession Stand

The major concern is cost for only two meets a year. A basic cinder block building with sealed concrete floors and metal roof construction is estimated at \$93,000. An additional saving would be to install a single toilet. Mr. Graves stated a single toilet would meet ADA requirements, and both Coaches agreed this would be adequate for practices. Porta-Potties could be rented for meets. Mr. Graves recommended an instant hot water heater for the restroom and concession stand. Paula Renken stated the city will have water pipes in by May of '05 and work on sewer after the first of the year.

A motion was made by Henry Lutz authorizing the Superintendent to go out for proposals on the alternate 16' x 18', one toilet, one lavatory, concession stand. Mark Frerich seconded. The motion carried unanimously.

7. HISTORICAL PROPERTY TAX EXEMPTION

Chief Appraiser Bill Haenn stated 22 properties (19 owners) are eligible for historical tax exemptions. Correspondence was mailed on November 10th notifying property owners about the annual review and assessment to be performed by the Kinney County Historical Commission. Only exteriors will be assessed. Results will be reported to the taxing units with a pass or fail recommendation. Mr. Haenn stated he will have a list of approved properties ready for the January board meeting. Property owners who do not make the approved list, will be given one year to shape up the property. Owners can appeal.

8. SCHOOL HEALTH ADVISORY COMMITTEE

As discussed by Nurse Collins at the last meeting, a School Health Advisory Committee has been formed with the following members; Chairperson Nurse Collins, Social Worker Nathan LaFrenz, Counselor Lorenzo Ortiz, Steven Hutcherson, Ricky Creel, Cathy Caulk, HoneyBee

Gomez, Sonya Cruz, Principal Alam Gutierrez, Principal George Burks, and Principal Frank Taylor. All members have agreed to serve on the committee. Paula Renken stated the first order of business is to develop a wellness policy and have ready for approval in March.

A motion was made by Sondra Meil to approve the appointees willing to serve on the School Health Advisory Committee. Ronnie Hobbs seconded. The motion carried unanimously.

9. LOCAL BOARD POLICY FFC

Paula Renken recommended approval of local policy FFC. The policy has been revised to identify the district's liaison for homeless students. Mrs. Renken stated any students enrolled in the district as a result of hurricanes Katrina and Rita would have worked with our liaison, Frank Taylor.

A motion was made by Mark Frerich to adopt local policy FFC as presented, waiving a second reading. Ronnie Hobbs seconded. The motion carried unanimously.

10. DISTRICT IMPROVEMENT PLAN, 2005-2006

Paula Renken stated the district improvement plan was developed with information compiled from campus improvement plans, along with input from the District Advisory Committee. The plan supports goals established by the board. Objective one was changed from 90% to 85% of all students tested in grades 3-11 will pass TAKS, so students will not be discouraged if they can not meet the higher expectation. The plan also supports all core subjects. Mrs. Renken stated our exception to AYP was not accepted, therefore the district is in *stage one*. The district must spend 30% of Title 1 money. We will need to get consultants here and provide training for teachers. The state is working with us to individualize state tests. *Stage One* is included in the district improvement plan.

A motion was made by Mark Frerich to approve the District Improvement Plan for 2005-06, as presented. Jeffrey Duncan seconded. The motion carried unanimously.

11. H..A.V.A. VOTING MACHINE

The district is now required to purchase and make available to voters an electronic voting machine to meet voter assistance legislation, a result of the Help America Vote Act. Marla Madrid and Susan Esparza attended a voting machine demonstration at the courthouse, and recommended the purchase of both machine and scanner to comply with HAVA requirements. Cost for the ES&S AutoMark Machine is \$5,400.00, and precinct ballot scanner is \$4,758.00. The estimated cost for both machines is \$10,000.00 and can be purchased through the Texas Building and Procurement Co-op. Marla Madrid stated Alamo Heights money could be used for this purchase. H.A.V.A. legislation goes into effect January 1, 2006.

A motion was made by Sondra Meil to approve the purchase of one AutoMark voting machine and ballot scanner with software as presented. Ronnie Hobbs seconded. The motion carried unanimously.

12. ADMINISTRATIVE REPORTS: ENROLLMENT, DISCIPLINE REPORTS, & CURRENT EVENTS

Jones Elementary School (Alma Gutierrez)

Refer to written report. Enrollment: PK-4th 239

All migrant students are here. Principal Alma Gutierrez shared U.I.L. results, stated Jones Elementary did well.

Intermediate & Junior High (George Burks)

(Principal George Burks not present.) Refer to written report. Enrollment: 5-6th 87, 7-8th 120

Brackett High School (Frank Taylor)

Refer to written report. Enrollment: 9-12th 173, Academy 18

Principal Frank Taylor stated thirty parents attended the K.A.R.E. meeting on December 1st.

Special Education

Enrollment: Total in district 104, Speech 18

All new special education students moving into the district will now be tested.

13. SUPERINTENDENT'S REPORT

Finance Ruling Update

June 5th is payment deadline. Twelve members and 3 senators will not be running for office again. Legislators are looking at pushing back the start date for schools beyond Labor Day, moving the election date to November, and the consolidation of smaller districts.

On the Local Front

Migrant Clerk Mary Salmon received a plaque for 100% completion rate in Credit by Exam. Mary will be leaving the district to move to Uvalde.

Several maintenance employee accidents to report. Gus Sandoval re-injured an old injury to his wrist and hand washing a bus, and Armando Sanchez fell off the back end of a bus. Armando will be off until next Wednesday.

Staff employee luncheon has been moved from December 21st to the 22nd. Gracie Escamilla will prepare the side dishes, and Barbara Simmons will do the desserts. The meat will be purchased at Super S. Ronnie Hobbs will cook the meat. Board members will hand out employee gifts.

Paula Renken shared U.I.L. district results with the board. (Elementary is not completed, Junior High completed.) Students were coached before and after school.

A short break was called for at 8:44 p.m., with the board convening into a closed Executive Session at 9:05 p.m., pursuant to Texas Gov't Code 551.074 Personnel.

14. *CONTRACT FOR SCHOOL ATTORNEY

15. *SUPERINTENDENT EVALUATION

The board convened into Open Session at 10:35 p.m., and took the following action:

A motion was made by Sondar Meil to add two years to the Superintendent's current contract, adding a one-year extension as one year expires, and a salary of \$72,100.00. Mark Frerich seconded. The motion carried unanimously.

16. PUBLIC FORUM

There were no guests present for public forum participation.

ADJOURN

With no objections, the meeting was adjourned at 10:40 p.m.

Respectfully Submitted,

Henry Lutz, Board President

Sara Terrazas, Secretary

Date

Date