

STUDENT CONDUCT
PERSONAL COMMUNICATION DEVICES/ELECTRONIC DEVICES

ADMIN.REG.

To ensure a focused and distraction-free learning environment, the following administrative regulations for personal electronic devices will be enforced:

Devices not permitted for use during the instructional day, to include lunch time and transitions:

- Cell phones
- Smart watches
- Headphones or earbuds
- Tablets, laptops, or other personal electronic devices that are not assigned/supported by TISD.

Devices must remain SILENT and out of sight from the start of the first period to the end of the last instructional period. Additionally, devices should not be carried in the student's clothing.

Consequences of Violating the Policy:

- 1st Offense
 - ~~○ Device will be confiscated by staff. (Notify parent/guardian)~~
 - ~~○ Students can pick up the device.~~
 - ~~○ A \$10 fine must be paid at the office to retrieve the device.~~
 - The device shall be confiscated and stored in the main office for the remainder of the school day; the student's parent or guardian will be notified.
 - The school shall issue a written warning to both the student and the parent or guardian about further consequences for failing to comply with this policy.
 - Only the student's parent or guardian is permitted to pick up confiscated devices.
- 2nd Offense
 - The device shall be confiscated and stored in the main office for the remainder of the school day; the student's parent or guardian will be notified.
 - Only the parent or guardian is permitted to pick up confiscated devices.
 - The student will be assigned one day of in-school suspension (ISS).
 - ~~○ Same as first offense: confiscation, a parent/guardian MUST pick up, and pay \$15 fine.~~
- 3rd Offense (and higher)
 - ~~○ Confiscation. Parent/guardian MUST pick up and pay \$20 fine.~~
 - ~~○ In-School Suspension/Out of School Suspension (ISS/OSS) can be assigned by administrator.~~
 - The device shall be confiscated and stored in the main office until the conditions for retrieval after a third offense (or higher) are met; the student's parent or guardian will be notified of the requirement for an in-person meeting.
 - The parent or guardian will be permitted to retrieve confiscated devices only after an in-person meeting with the principal or designee, student, and parent or guardian in attendance.
 - The student will be assigned 2-3 days of in-school suspension (ISS).

- The school may impose additional consequences as outlined in the Student Code of Conduct for continued refusal to follow the rules.

Additional Notes:

- If a personal communication device is not retrieved by a parent or guardian within two weeks of the school sending notice, the school shall send a second notice that specifies that the school will dispose of the device if not retrieved within 90 days of the second notice. The school may dispose of the device if not retrieved within 90 days of sending a second notice to the student's parent or guardian.
- ~~Refusal to surrender a device when requested may result in immediate disciplinary action. (PEIMS CODE 21 Being insubordinate ISS or OSS)~~
- ~~Repeated violations beyond the third offense will be subject to further administrative review and action with a continuation of a \$20.00 fee. (PEIMS CODE 21 Being Insubordinate resulting in Discretionary DAEP/HOPE)~~
- ~~All fines must be paid in cash only to the front office.~~
- ~~The device will be held for up to 30 calendar days from the day it is confiscated. The device will be discarded in case a parent/guardian does not pick it up within the 30-calendar day timeframe.~~
- ~~The district/campus is not responsible for any damage to the device.~~

- Exceptions: the student will be allowed to use a personal communication device if it is necessary to implement the student's individualized education program, 504 plan or a similar plan, if the device is required due to a qualified physician order or if it complies with a health or safety requirement.