

EFFINGHAM COMMUNITY UNIT DISTRICT #40  
EFFINGHAM, ILLINOIS

**MINUTES**  
**REGULAR BOARD MEETING**  
**MONDAY, JULY 22, 2019**

1. Pledge of Allegiance/Call to order Regular Board Meeting/Roll Call  
Vice-President Willenborg called the Regular Meeting to order at 6:00 PM  
Secretary Smith called the roll.  
Members present: Steve Bone, Robin Klosterman, Kathleen Smith, Brad Waldhoff, Jill Wendling and Jane Willenborg  
Members absent: Angie Byers  
Members in attendance remotely: None  
Staff present: Mark Doan, Jason Fox, Penny Wiedman
2. Recognition of Visitors  
Herb Meeker, News Report reporter said this is his last meeting since he is being laid off from the newspaper.  
Karla Greenwood, teacher, spoke regarding keeping insurance rates low.
3. Financial Report  
Fox reported there is a net fund balance of \$32,958,214.30; Operating funds net total of \$15,734,433.10; Health Life Safety Funds Net total: \$14,779,539.59. Reimburse the imprest account in the amount of \$5,734.42 and approve the bills as listed:  
Education Fund – \$373,957.61  
Operations, Building & Maintenance Fund – \$72,122.30  
Transportation Fund – \$35,483.37  
Tort Fund – \$273,240.85  
Capital Improvements - \$1,571,470.48  
Total - \$2,326,274.61  
Waldhoff made a motion and seconded by Klosterman to approve the financial report and to reimburse the imprest account in the amount of \$5,734.42 and payment of bills in the amount of \$2,326,274.61.  
Roll call vote  
AYES: Bone, Klosterman, Smith, Waldhoff, Wendling, Willenborg  
NAYS: none  
ABSTAIN: none  
Motion Carried
4. Consent Agenda
  - A. Minutes  
June 24, 2019 regular meeting minutes and July 2, 2019 special meeting minutes.
  - B. Student Teachers

<b>Student</b>	<b>Type</b>	<b>Unit 40 Teacher</b>	<b>Grade/Subject</b>	<b>School</b>	<b>Date</b>
Kammy McKenna	Student Teacher	Charlie Huber	Art	EJHS	Fall semester 2019-20

C. Fundraisers

<b>Group</b>	<b>Event</b>	<b>Reason</b>	<b>Date</b>
Central PTO	Selling spirit T-shirts & Hoodies	building school spirit & raise funds for school activities	Aug. 27-Sept. 6, 2019
South Side PTO	Selling spirit T-shirts & Hoodies	building school spirit & raise funds for school activities	Aug. 27-Sept. 6, 2019
South Side PTO	Selling pizzas & desserts	raise funds for supplies and activities	Sept. 23-Oct. 10, 2019
EHS Band Boosters	Selling Soap & Trashbags	raise funds for band trip	Sept. 9-23, 2019
EHS Band Boosters	Selling Monical's Pizza frozen pizza	raise funds for band trip	Jan. 13-23, 2020

D. Approval to Post for Public Review Policy Updates and Changes

Bone made a motion, seconded by Smith to accept the Consent Agenda.  
 A unanimous voice vote carried the motion.

5. Correspondence

A thank you was received from Ride Illinois for the use of the sports complex facility for their bike tour.

6. Superintendent's Report

A. Information

Doan reminder everyone that Registration is open and online; Doan will be taping an episode of City Spotlight for WEIU this week; there are currently 194 signed up for Kindergarten.

7. New Business

A. 2019-20 Health Insurance

Self-funded was started several years ago to keep costs to the employees lower. The District took on liability issues, as the District is able to negotiate lower rates. Per the consensus of the board, the Administration will set up an Insurance Committee to bid insurance rates for 2020-21.

Waldhoff made a motion, seconded by Wendling to set the health insurance renewal rates for 2019-20 as presented.

Roll call vote

AYES: Bone, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

B. Paper Purchase

Klosterman made a motion, seconded by Bone to purchase 840 cases of paper from Contract Paper Group at a cost of \$20,739.60.

Roll call vote

AYES: Bone, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none  
Motion Carried

C. Universal Screener

The District will pay the gr. 6-10 portion costs and Title funds will cover the K-Gr. 5 costs, plus training costs.

Klosterman made a motion, seconded by Smith to approve the purchase of Universal Screener plan for the 2019-20 school year.

Roll call vote

AYES: Bone, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

D. EJHS Furniture Purchase

Waldhoff made a motion, seconded by Smith directing administration to reach out to Stevens Industries for a quote on similar items with option B (no bookshelf). Directed administration to make the decision to accept the lowest quote that insures delivery by the beginning of the school year.

Roll call vote

AYES: Bone, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

E. Illinois Clay Target Participation

Wendling made a motion, seconded by Bone to allow the use of the school name, Effingham High School, and the school mascot, Flaming Hearts, to the newly formed trap shooting club. In return, the District will require the club to provide: 1) Proof of liability insurance naming the District as an additional insured; 2) Proof of background checks for all volunteers, and 3) Signed non-affiliation agreements from all participants and their parents.

A unanimous voice vote carried the motion.

F. Approve SEPCO food cooperative bid

Waldhoff made a motion, seconded by Klosterman to accept Kohl Wholesale's SEPCO bid for 2019-20 school year.

Roll call vote

AYES: Bone, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

G. Grade Point Average Calculation

Klosterman led a discussion on how GPA is calculated. She has previously spoken with Kurt Roberts and Kevin McKenna. Currently calculating GPA is done all year long with plus and minuses, but at the end of the year it is currently calculated using only A, B, C, D, no plus or minuses. Klosterman proposed that the District use the same system for GPA as has been used all year long. (A+ and A 4.0, A- 3.7, B+ 3.3, B 3.0, B- 2.7, C+ 2.3, C 2.0, C- 1.7, D+ 1.3, D 1.0, D- 0.7)

Bone made a motion, seconded by Waldhoff to implement the new GPA calculation as presented with the incoming freshman for the 2019-20 school year.

A unanimous voice vote carried the motion.

8. Adjournment to Closed Session

Smith made a motion, seconded by Waldhoff to adjourn to Closed Session at 7:15 PM.

Roll call vote

AYES: Bone, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), amended by P.A. 99-646.

B. Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

9. Return to Open Session

Klosterman made a motion, seconded by Bone to adjourn and return to open session at 9:56 PM.

Roll call vote

AYES: Bone, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

A. Approval of Closed Session Minutes

Waldhoff made a motion, seconded by Bones to approve the minutes of the Closed Session just concluded.

A unanimous voice vote carried the motion.

10. Review of Closed Session Minutes

Smith made a motion, seconded by Klosterman to keep the following closed session minutes closed: July 10 & 12, 2018, August 20, 2018, September 10, 17 & 24, 2018, October 17, 22 & 29, 2018, November 13 & 19, 2018, December 3 & 17, 2018 and destroy electronic recordings prior to January 2018.

A unanimous voice vote carried the motion.

11. Personnel List

<b>EMPLOYMENT:</b>	
Kelly Lohman	Special Education Teacher @ South Side
Tammy Birch	2 hr mid-day Sp Ed Bus Driver
Ramona Blankenship	Custodian @ Central
Kim Blickem	PE/Dr Ed @ EHS
<b>TRANSFER:</b>	
Danielle Peyton	1st & 2nd Gr Interventionist @ South Side
Leah Schrock	Gr. 1 Teacher @ South Side
<b>RETIREMENTS:</b>	
Denise Willenborg	Bus Driver

Darlene Fatheree	Teacher, end of 2022-23
Joe Fatheree	Teacher, end of 2022-23
<b>RESIGNATIONS:</b>	
Sarah Hoene	Teacher @ South Side
Carsen Funneman	Teacher @ EJHS
Greg Brumleve	Industrial Arts Teacher @ EHS
Nancy Moeller	3 Hr Cook @ EJHS
Jodi Anders	Nurse Paraprofessional
Tammy Birch	Cashier @ EHS
<b>LEAVE OF ABSENCE:</b>	
Holly Dust	FMLA
Charlotte West	FMLA
Darlene Krietemeyer	FMLA
<b>APPOINTMENTS:</b>	
Colton Booher	JV Boys Basketball
Bryan McMillan	HS Wrestling
Jerry Trigg	HS Head Softball
Justin Heiden	F/S Boys Basketball
Troy VanBlaricum	F/S Girls Basketball
Megan McDonald	F/S Girls Basketball
Mike McDonald	HS Asst. Football
Jeff Tonn	8th Gr. Girls Basketball
Ken Cornell	7th Gr. Boys Basketball
Mike Depoister	7th Gr. Girls Basketball
Jerry Trigg	HS Golf, Girls
Colleen Westendorf	HS Asst. Volleyball
Juan Angel	HS Asst. Soccer
Kristin Harvey	HS Asst. Softball
Carol Babbs	HS Asst. Scholar Bowl
Hillary Kopplin	JH Head Softball
Melissa Bushur	JH Girls 8th Gr. Track
Tracie Riley	HS Fall Play
Rich Hirtzel	JH Asst. Baseball
Donna Walls	JH Drama
Dannette Williamson	Split Student Council Sponsor @ EHS
<b>VOLUNTEERS:</b>	
Jeff Tonn	VOL. HS Softball, Asst.
Elizabeth Braunecker	VOL. HS Boys/Girls Swim Coach
David Duncan	VOL. HS Boys/Girls Swim Coach
Evan Evans	VOL. HS Football, Asst.
Shane Smith	VOL. HS Football, Asst.

Micaela Chrappa	Vol. JH Volleyball Asst.
Chase Green	Vol. JH Baseball Coach
Phil Hull	Vol. JH Baseball & Basketball
Kaylee Tonn	VOL. HS Softball Coach
Bill Hoeske	VOL. HS Football, Asst.

Klosterman made a motion, seconded by Bone to approve the personnel list.

Roll call vote

AYES: Bone, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

12. Salary Adjustments for Non-Union, Non-Certified and Administrative Staff

Smith made a motion, seconded by Waldhoff for salary adjustments provided to non-union, non-certified staff for FY18, FY19, and FY20 as presented.

Roll call vote

AYES: Bone, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

The Board tabled administration salary adjustments until August 13, 2019 special meeting.

13. Opportunity for Sharing by Board of Education

Klosterman shared The Paint the Tunnel fundraiser was attended by many board members and a good crowd attended.

14. Adjourn

Smith made a motion, seconded by Bone to adjourn the meeting at 10:05 PM.

A unanimous voice vote carried the motion.

**Date of Minutes:** July 22, 2019

**Date of Approval:** \_\_\_\_\_

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

**EFFINGHAM COMMUNITY UNIT SCHOOL DISTRICT #40**  
**Effingham, Illinois**

Motion to Adjourn to Closed Meeting

Date: Monday, July 22, 2019

Time: 7:15 PM

Location: Effingham Unit 40 Board Conference Room

A motion was made by Smith and seconded by Waldhoff to adjourn to a closed meeting to discuss:

- **The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).**

Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).

The selection of a person to fill a public office, including a vacancy in a public office, when the District is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the District is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).

Evidence or testimony presented in open hearing, or in closed hearing where authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision with its determinative reasoning. 5 ILCS 120/2(c)(4).

The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).

The setting of a price for sale or lease of property owned by the District. 5 ILCS 120/2(c)(6).

The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).

Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).

Student disciplinary cases. 5 ILCS 120/2(c)(9).

The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District or any intergovernmental risk management association or self-insurance pool of which the District is a member. 5 ILCS 120/2(c)(12).

Self-evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the District is a member. 5 ILCS 120/2(c)(16).

- **Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).**

Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(28), amended by P.A. 97-318.

Closed Meeting Roll Call:

“Yeas” 6 “Nays” 0 Motion Carried