

MINUTES OF THE BOARD OF EDUCATION

Regular Meeting Administration Building 7:00 p.m.– 10:02 p.m. August 15, 2018

Members Present:

Mark Mirabile, Presiding Officer

Jon Buralli

Vipul Dedhia

Mary Lenzen

Michael Rak

Kristin Violante

Absent:

David Negron

ROLL CALL AND VISITORS

Present with Superintendent Dave Palzet were staff members Erika Sawosko, Jennifer Ban, Frank Adams, Debbie Lubeck, Kathleen Tomei, Griffin Sonntag, Brianne Malatt and Karyn Lisowski.

PLEDGE OF ALLEGIANCE

Students who enrolled in the Summer Academy Quad Copter class led the Pledge of Allegiance.

ACTION NO. 1

Consent Agenda

Motion by Violante, seconded by Rak, that the Board of Education approve the consent agenda consisting of: regular meeting minutes of June 20, 2018; closed session minutes of June 20, 2018; payment of June and July Payroll/July and August Warrants; Kiefer gym floor settlement; establish Petty Cash Fund; declassify closed session minutes; and August 2018 Personnel Report consisting of the resignations of instructional aides Juliette Migileri and Kali Prath; middle school math specialist Dimitra Georganas effective the end of the 2017-18 school year; elementary secretary Leah London effective August 3, 2018; Hiring of Amy Zielke, Kindergarten, Sara Ortiz, middle school math specialist, Ashley August, middle school math for the 2018-19 school year; hiring of Terry Maly as elementary secretary effective August 6, 2018; hiring of Tony Simmons as district technology specialist effective July 2, 2018; instructional aide recall for Sherry Niedbalec; administrative bonus for exiting business manager Catherine Chang and assistant principal Meg Knapik; and Erin Berwick transfer to elementary math specialist. Motion carried by a roll call vote of 6 ayes (Buralli, Dedhia, Lenzen, Mirabile, Rak, Violante) absent - Negron.

REPORTS AND DISCUSSION ITEMS

Opening Day Reminders

Parents are being asked to complete the tasks on the Summer To-Do list which includes items such as online registration, paying fees, and updating lunch accounts. The first half day of school will be August 23rd, full day August 24th. Preschool will begin on August 27th.

Strategic Blueprint Update

Superintendent Palzet updated the Board on the progress that the administration and staff have made on advancing the district's mission through our Strategic Blueprint. This progress included professional development for teachers in the areas of math, writing, and the co-teaching model of instruction. Additionally, staff completed summer curriculum projects in math and writing. This work advances the Building Learning Capacity goal of our Strategic Blueprint.

School Libraries

Drs. Palzet (superintendent), Ban (assistant superintendent) and business manager, Mr. Adams, presented a plan to further investigate upgrading library facilities at our schools. This project, seen as the next step in our *Building Learning Environments* goal, would transform our libraries into more vibrant and flexible spaces for student learning. The presentation focused on the need for upgraded library spaces, how the spaces would be used by students and staff, and how the district could fund the construction of these spaces. At the end of the presentation, the Board directed the administration to continue to investigate the upgrading of our libraries.

Summer Academy Update

Director of Special Education Debbie Lubeck presented a review of this year's Summer Academy. Since an overhaul of the program last year, our summer academy enrollment has grown by leaps and bounds. This year the district made additional improvements, and the enrollment grew once again. The 17 courses we offered drew 154 participants. The district will survey parents for feedback on how we can further improve the program for next year.

Review Personnel (sec. 5) Board Policies

The Board of Education reviews Board policy to ensure that the current policies reflect the realities of running a school district. The proposed changes to Personnel (sec.5) Board Policies will be on the September consent agenda for approval.

Gym Floor Update

The district has received settlements from contractors for our gym floor, which is debonding from its foundation. In order to compare materials to replace the floor, the administration asked the Board for permission to obtain bids for both a new wood floor as well as a synthetic gym floor. The Board agreed and directed the administration to secure pricing for both materials. Once the bids have been submitted and opened, the Board will make a decision on the best material with which to replace the floor.

Class Size Update

The administration works hard to ensure that our class sizes fall within Board guidelines. At the June Board of Education meeting, the administration provided the Board with a class size update. This month the administration updated the board on changes to enrollment that occurred over the summer due to new enrollments and students transferring out of our schools. During the summer months, we saw significant increases to our Kindergarten enrollment, which required us to add a kindergarten teacher. At the same time, our lower numbers in first grade allowed us to close a section in first grade. Therefore, we did not experience an increase in staff to address the larger enrollment in kindergarten and maintained class size guidelines.

Graduation Reflection

The Board of Education discussed the seating arrangements of this past year's graduation. It was decided that Board members, with a student graduating, would receive seating for their immediate family only or if no graduate, just for individual member.

Tentative Budget

In compliance with state law, the administration presents a tentative budget to the Board of Education each August. Business Manager Frank Adams presented a tentative budget that reflects our district's priorities as we seek to make responsible financial decisions. The tentative budget will be on public display at our district office (7450 S. Wolf Rd., Burr Ridge) for 30 days.

Board of Education Information Requests

No requests were made at this time.

NEXT AGENDA

Items submitted for the September agenda include:
Budget Hearing; Adopt Annual Budget; Staff Introductions; Approve Personnel (sec. 5)
Board Policies; Review Finance (sec. 4) and Curriculum (sec. 6) Board polices; Curriculum
Review Cycle Update; Spanish Program Update; Library Update, and Gym Floor Update.

OPEN FORUM:

Board Secretary Violante complemented Business Manager Frank Adams for his presentation. She also stated that she has learned a lot from Board President Mirabile and that Mr. Adams handled all the Boards questions well.

ACTION NO. 2

Closed Session

Motion by Lenzen, seconded by Violante, that the Board of Education go into closed session at 8:48 p.m. to discuss appointment, compensation, discipline, performance, or dismissal of specific employees of the District. Motion carried by a roll call vote of 6 ayes (Buralli, Dedhia, Lenzen, Mirabile, Rak, Violante) absent - Negron.

The Board came out of closed session at 10:01 p.m.

ADJOURNMENT

Motion by Violante, seconded by Rak, that the regular meeting adjourns at 10:02 p.m. Voice vote. Motion carried.

App. ___ President _____ Secretary _____