

## **Burnsville-Eagan-Savage District #191 Bargaining Unit Descriptions**

Below are definitions of the categories from which all of our Human Resource Assignments within the General Fund are derived. Close to 80% of the total general fund budget is made up of Salary and Benefits, including hourly assignments, from these groups within the General Fund.

**Clerical** refer to positions that fall under the **Association of Clerical Employees** collective bargaining agreement which are expected to complete clerical tasks as assigned.

**"Confidential employee"** means an employee who as part of the employee's job duties: (1) is required to access and use labor relations information as that term is defined in section [13.37, subdivision 1](#), paragraph (c) *"Labor relations information" means management positions on economic and noneconomic items that have not been presented during the collective bargaining process or interest arbitration, including information specifically collected or created to prepare the management position.*"; or  
(2) actively participates in the meeting and negotiating on behalf of the public employer.

**Custodial** refer to positions that fall under the **Service Employees International Union Local 284 - Custodial Employees** which are expected to complete custodial tasks as assigned.

**District Wide - Districtwide Administrators Association** includes the following positions whose roles vary depending upon their job description (note some of these positions are funded outside of the General Fund yet are included within this category) :

Director of Curriculum, Instruction, and Student Support Services

Director of Individualized Student Services

Director of Operations, Properties, and Transportation

Director of Community Education (funded by Fund 04)

Director of Strategic Partnerships and Pathways

Director of Activities and Athletics

Director of Food Services (funded by Fund 02)

Director of Communications

Special Education Supervisor(s)

Community Education Coordinator(s) (funded by Fund 01 and Fund 04)

Adult Basic Education Coordinator (funded by Fund 04)

**Educational Asst** - refer to positions that fall under the **Burnsville Association of Educational Assistants** collective bargaining agreement which are expected to complete tasks as assigned in the areas of support, health, media and special education.

**Info Tech Specialists** - refer to positions that fall under the **Information Technology Specialists** collective bargaining agreement which are expected to complete tasks as assigned to either level of Tech Spec 1, 2, 3, or 4.

**Operations Supervisors** - refer to positions that fall under the **Operations and Maintenance Supervisors** collective bargaining agreement which are expected to complete tasks as assigned for Operations Supervisors.

**Principals** - refer to positions that fall under the **Burnsville Principals Association** collective bargaining agreement which are expected to complete tasks as assigned for their assigned level of either Associate or Principal at Elementary, Middle or Senior High levels.

**School Board** - elected officials comprising the **ISD 191 School Board of Directors**.

**Superintendent** - Individual who leads ISD 191 as per job description and contract with School Board.

**Teachers** - refer to positions that fall under the **Burnsville Education Association** collective bargaining agreement which are expected to complete tasks as assigned for their position as a licensed teaching personnel as defined in the Public Employment Labor Relations Act (PELRA).

**Unaffiliated Employees** are positions that do not have a "Community of Interest" with established bargaining units within the district. These positions are At-Will and fall under Terms and Conditions of Employment verses a negotiated agreement.

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