

Browning Public Schools
Board Agenda Request
Meeting To Be Held: May 25, 2022



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: May 4, 2022

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Director of Human Resources

Subject: Hiring: Browning Middle School Counselor 2022-2023

Description: William Huebsch, BMS Principal is recommending the following for hire:

👤 Kimberly Tatsey-McKay, Counselor MA/5

Financial Impact: \$56,815.00 (Per Certified Salary Schedule)

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position School Counselor		Applicant Recommended Kimberly Tatsey-McKay	
Department/Location Browning Middle School		Supervisor William Huebsch	
Type of Position Certified	Starting Date 8/22/22	Term 187 day	

Recruiting	Date Posted: 24/4/22	Closing Date: until filled
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
1	Kimberly Tatsey-McKay	4/22/22	Yes	5/12/22

Interview Committee		Title	Name	Title
William Huebsch	Principal, BMS			
Maureen Stott	Director, SPED			
Dana SureChief	Counselor, BMS			

Recommendation: Kimberly is enthusiastic, knowledgeable, and meets qualifications to be a counselor. She has a wide range of experience that will benefit BMS students. She currently holds an AA and BA in Early Childhood Education, a Master's in Social Work, and a Master's in Education, School Counseling. She has applied for her school counseling certification through MT OPI

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	3/20/15	Yes	Ok
State & Federal Criminal background check	3/20/15	Yes	Ok
Tribal Background check	N/A		

Salary: \$56,815.00	Placement: MA/5	Contract Days: 187
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Prepared by: John E. Salois Date 5/18/22 Approved by: _____ Date: _____