

### **Regular Board Minutes (Draft)**

Wednesday, September 28, 2022 @ 12:00 p.m.

Babb Elementary School

(Reconvene at 5:00 p.m. Administration Conference Room)

**Present:** Brian Gallup, Mistee RidesAtTheDoor, Steve Conway, Donna Yellow Owl. Via Telephone: James Evans. Absent: James Running Fisher, Kristy Bullshoe, Rae TallWhiteman.

**Approval of Board Minutes:** Motion by Ms. RidesAtTheDoor to approve the Regular Board Minutes of 9/13/22 and Special Board Minutes of 9/7/22 with no changes. Second by Mr. Conway. Motion passed.

**Approval of Board Agenda:** Motion by Ms. RidesAtTheDoor to approve the agenda with no changes. Second by Ms. Yellow Owl. Motion passed.

**Babb Elementary Student Presentations:** Each class had posters that represented their field trip to Many Glaciers and the Buffalo Jumps. Students presented information on statistics from their field trips. Joann Powell stated there were two special guests at the State Park for Peoples, Rodney Gervais and Brandon Fish. Students put together Clips Videos and presented to the board.

**Babb Elementary Staff Recognitions:** Dennis Juneau recognized Babb staff: Jo Ann Powell, Suzanne Augare, Samantha Devereaux, Bobbi Jo Powell, Kim Walker, Savannah Hannon. The Babb team are all equally important and all necessary in everything that happens at the Babb School; they all work as a team every day.

**Staff Recognition:** Rose Birdrattler was recognized for 33 years with Browning Public Schools.

**Public Comment:** Bill Powell brought a land description and maps for property the Browning School Districts owns that is near his property. Mr. Powell requested a right of way from BPS. Mr. Gallup stated that this request will be on the next board meeting.

### **ITEMS OF INFORMATION**

**Building Reports:** Mr. Gallup acknowledged the following reports: Child Nutrition/ Copy Center/Warehouse-Lynne Keenan; Curriculum/Instruction-Rebecca Rappold; Parent/Community Outreach/FIT-Irene Augare; Childcare-Rose Racine; Blackfeet Language/Native American Studies-Robert Hall; GEAR UP-Melanie Magee; Spookinapi (Good Health) Project-Cinnamon Crawford; Athletics-Tony Wagner; Student Activities; Technology-William Kennedy; Transportation-Frances Bullcalf; Maintenance/Facilities/Security/Construction-Reid Reagan.

*Discussion:*

Ms. Yellow Owl asked if Eekahkiimaht is on schedule. Superintendent Hall stated they will be hiring. Ms. Yellow Owl asked about security subs receiving training. Superintendent Hall stated that 5 security were scheduled at the last game and only 2 showed. Superintendent Hall stated she has a person on the agenda who has a security business and they will cover the remaining football games, and for small events, the high school staff will cover the games. Board members agreed that game security and school security need more training. Superintendent Hall stated there are issues with the ambulance service, they showed for the last 3 home games but were not here for any other games or for homecoming; she will be looking into a contract for this. Mr. Conway asked how the reporting system is getting done at food service with all the paperwork in the food service department and also asked if BPS is getting the money needed to feed all kids with the extreme high costs. Lynne Keenan stated she has a very demanding job and has not had a secretary and because the cooks don't show up every day, she is in the kitchens cooking. Ms. Keenan stated she works non-stop and it is very, very stressful. Teresa Roland is running purchase orders, and paying invoices and Dixie Guardipee has been down a few times to help but otherwise Ms. Keenan stated she is doing it all. Ms. Keenan stressed that she is physically and mentally exhausted and needs a lot of help and also stated that she feels like she is a failure. Mr. Gallup stated the district has been short on cooks for the last 20-years and will be for another 20.

Ms. Keenan stated another issue is PEBT for Covid foodstamps; she submitted the report on time in May and the state did receive the report. The report was run from the state's required specs and the state is giving conflicting information to the public on addresses, birthdates, etc. and saying it is BPS fault however the issues are out of BPS control and the state needs to address the problems. Mr. Gallup noted that the foodstamp issue has nothing to do with Ms. Keenan; they received the information from BPS and the rest needs to be taken care of by the state. Mr. Conway asked Ms. Keenan what help she needs and stated that the school can find her the help she needs. Ms. Keenan stated that she can no longer cater as it is extra work for her and she does not have the help she needs and field trips and receiving requisitions in a timely manner are a problem as well. Ms. Yellow Owl felt that the foodstamp list could be redirected to call into the administration office and put a sign on the food service door sending them to the administration. Ms. Yellow Owl asked what the deadline is to submit a requisition for food. Ms. Keenan stated the requisition and the SOPs say 2 weeks however she just received several requests at last minute and was at work at 6am putting together over 300 bags of food this morning, that she received just yesterday. Mr. Gallup stated to Ms. Keenan that she must say 'no' when she does not have support staff. Mr. Conway agreed that Ms. Keenan has a very stressful job and stated that the board is here to help fix things, and she needs to ask for the help. Mr. Conway stated that he has stopped by the food service building and there is no help down there. Mr. Gallup stated the warehouse has help down there now. Mr. Conway stated the district may need to drop routes because of no drivers. Frances Bullcalf stated that is correct; there are not enough route drivers. There are 20 routes and only 14 drivers. Mr. Bullcalf will ask drivers to double up and if cuts are needed it would be town routes because of low mileage in town. The district will keep all outlying routes. Ms. Yellow Owl asked for the process to remove routes that have already been submitted to the state. Mr. Bullcalf stated they have the mileage information coming in but if there is no driver to cover the route, they could possibly be dropped. Mr. Conway noted that there will be a CDL class at BCC that will start up soon. Dixie Guardipee stated that there are a lot of sports that take away from having drivers too. Mr. Bullcalf has met with principals today and he let them know there will be times a field trip will need to be changed and they need to understand this is going to happen. Ms. Yellow Owl asked how the extended arms are working. Mr. Bullcalf stated that 3 have broke and are \$2,600.00 each; these will need to be used during harsh weather/winds too. Mr. Conway stated that there are rumors of different things, i.e. devil worshipping, cult issues, etc and asked if they are still out there. Superintendent Hall stated the community needs to do more monitoring the kids, such as neighborhood watches. BPS has met with tribe and tribal programs and the school will be doing a drive through; all programs have donated to this event and the schedule is in the works.

### **Superintendents Report**

**Superintendent Update:** BNAS Committee has department meetings scheduled; Ms. Rappold is working on pre/posttests; Wellness committee first wellness day is 10/28/22 for staff; orientation pd with Mr. Johnson and Mr. Speicher for social emotional is scheduled and working with the new counselors; The day every counselor is in will have that pd for them; will let principals know when that happens. Staff shoutouts happen every Friday; Grants are mostly approved and have a couple being amended; parent meeting scheduled for noon tomorrow to review IPPs and discuss their interests; have been announced on radio, Facebook, email. The Superintendent Advisory Committee meeting is October 12; every building will send a student leader to the meeting. Gwen Andersen working with finance director cleaning up discrepancies with reports from county treasurer. Ms. Andersen will have to redo reconciliations that were already completed because of these issues. Treasurer says the changes are from unpaid/pro tested taxes, etc. however he failed to send the information to BPS. The TFS will be done by end of this week. There are some big differences; some to our good and some go back to 2020. This information will be on next agenda. Surveys are on this agenda for approval. The school calendar is completed for this year.

**Assistant Superintendent Report:** Dennis Juneau stated he sees positive interactions and people working together, business like. Next week will do walkthroughs and collect data. Mr. Juneau is focusing on instructional leadership with coaches, principals, assistant principals and stated, he is proud of where staff is in buildings with every employee. There is leadership in departments and staff are being recognized for working hard; positive.

**HR Status Update:** Superintendent Hall stated she will be asking for 3 more iTutors k-5, 9-12 and homeschool students. If BPS can get them cannot get them fulltime, we will offer remote. Rebecca Rappold stated there were 6 positions approved and only 2 are being utilized and stated the other 4 can be allocated for to fulfill the 3 positions. Frances Bullcalf asked how he can use a sub for driving. Superintendent stated they need to ask for sub applications if they have not applied.

Superintendent Hall stated there may be more requests for jetpacks, iPads, etc. and there will be some special requests for some. William Kennedy can order 10 now and 10 more in 3 weeks. Mr. Kennedy stated it will take 3 weeks to get the order and also stated BPS has plenty of iPads. Superintendent Hall stated those who do remote learning must be special circumstance.

**Resignations:** The following resignations were accepted by Superintendent Hall: Sarah DeRoche, Head Cook-Food Service, Effective 09-19-2022 and Monica Boggs, Program/ Department Secretary-Food Service, Effective 09-21-2022.

### **ITEMS OF ACTION**

**Hiring:** Motion by Ms. Yellow Owl to approve the following hires pending successful background checks/drug tests: Joni Augare, Elementary Teacher-BES 2022-2023 (\$37,955.00) and Douglas Blackman, Activities Coordinator-BMS 2022-2023 (\$8,000.00). Second by Ms. RidesAtTheDoor. No public participation. No board discussion. Motion passed with Brian Gallup, Mistee RidesAtTheDoor, Steve Conway, Donna Yellow Owl, James Evans voting for.

Motion by Ms. RidesAtTheDoor to approve the following hiring Carole Harwood, 9-Month Bus Driver pending successful background check/drug test. Second by Mr. Conway. No public participation. No board discussion. Motion passed with Brian Gallup, Mistee RidesAtTheDoor, Steve Conway, Donna Yellow Owl, James Evans voting for.

**Contract Service Agreements:** Motion by Mr. Conway to approve contract service agreements for Substitute Teaching-Big Sky Colony 2022-2023 (\$1,372.00) and Substitute Teaching-Glendale School 2022-2023 (\$1,372.00) pending successful background checks. Second by Ms. Yellow Owl. No public participation. No board discussion. Motion passed with Brian Gallup, Mistee RidesAtTheDoor, Steve Conway, Donna Yellow Owl, James Evans voting for.

Motion by Ms. Yellow Owl to approve a contract service agreement for Rick Hoyt, Contract Security for Remainder of Home Football Games 2022-2023 (\$1,300.00 ea). Second by Ms. RidesAtTheDoor. *Board discussion:* Mr. Gallup stated that there will also be a security contract brought forward for basketball at \$1,300.00 per game. The contractor will invoice the school district. Mr. Gallup also noted that the districts regular security will also be present at all games. Ms. RidesAtTheDoor asked for the contractor's qualifications and if they have training and background checks and drug tests. Superintendent Hall stated that she will ask to be certain. Ms Yellow Owl stated that the tribe also contracts this company for security. Motion passed with Brian Gallup, Mistee RidesAtTheDoor, Steve Conway, Donna Yellow Owl, James Evans voting for.

Motion by Mr. Conway to approve the following contract service agreements pending successful background checks: Anne Schuschke, Wellness Coach 2022-2023 AY (\$2,000.00); Cherie Show, Wellness Coach 2022-2023 AY (\$2,000.00); Milyn Lazy Boy, Wellness Coach 2022-2023 AY (\$2,000.00); Calvin Lang, Wellness Coach 2022-2023 AY (\$2,000.00); Leo BullChild, Wellness Coach 2022-2023 AY (\$2,000.00); Melanie Magee, Wellness Coach 2022-2023 AY (\$2,000.00); Ross DeRoche, Wellness Coach 2022-2023 AY (\$2,000.00); Robert Miller, Wellness Coordinator 2022-2023 AY (\$5,000.00); Building-Department Mentors 2022-2023 SY (\$1,000.00 ea) and Colleen Wilson, Writing Committee 6+1 Trait Rubric Training 2022-2023 (\$500.00). Second by Ms. RidesAtTheDoor. No public participation. No board discussion. Motion passed with Brian Gallup, Mistee RidesAtTheDoor, Steve Conway, Donna Yellow Owl, James Evans voting for.

**Out of State Travel:** Motion by Ms. RidesAtTheDoor to approve out of state travel for Kari McKay, Ronnel Goss, GEAR UP West Meeting in Salt Lake City, Utah 2022- 2023 (\$646.75). Second by Ms. Yellow Owl. No public participation. No board discussion. Motion passed with Brian Gallup, Mistee RidesAtTheDoor, Steve Conway, Donna Yellow Owl, James Evans voting for.

Motion by Ms. RidesAtTheDoor to approve out of state travel for the following staff: Tonia Tatsey, Carol Grant, Susie Small, Cherie Show, Dawn Marxer, Andrea Evans, Kelley Sharp, Marci Burd, Masala Prellwitz, Mishayla CalfBossRibs, Heidi Hannon, Arlene Wippert, Sheila Hall, Jessica Racine, Genevieve Wilson, Carson Bryant, Elizabeth Coleman, Aspen Many Hides, Darcy Skunkcap, Angela Heavy Runner, Kari McKay, Violet Sinclair-Boggs, Taylor Crawford, Whitney Lucke, Johannah Johnson, Jason Krane, Katie McDonald, Rebecca Rappold to attend the Plain Talk Literacy Summit in New Orleans, LA (\$4,851.27 ea). Second by Mr. Conway. *Board discussion:* Ms. RidesAtTheDoor asked why only 1 principal is attending if the training is about leadership. Superintendent Hall stated the training is for resident teachers in KW Vina. Motion passed with Brian Gallup, Mistee RidesAtTheDoor, Steve Conway, Donna Yellow Owl, James Evans voting for.

**In State Travel:** Motion by Mr. Conway to approve in state travel for Jennifer Wagner, Golf State Tournament in Hamilton, MT 2022-2023 (\$970.50) and Jennifer Wagner, Cross Country State Tournament in Missoula MT 2022-2023 (\$665.00). Second by Ms. RidesAtTheDoor. No public participation. No board discussion. Motion passed with Brian Gallup, Mistee RidesAtTheDoor, Steve Conway, Donna Yellow Owl, James Evans voting for.

Motion by Mr. Conway to approve in state travel for John Salois, Montana Conference of Educational Leadership 2022-2023 in Missoula, MT (\$993.00); Corrina Guardipee-Hall, Toni Tatsey, Dennis Juneau-Executive Leadership Academy in Helena, Mt. 2022-2023 (\$543.28 ea) and Corrina Guardipee-Hall, Superintendent's Regional Summit Meetings 2022-2023 (\$679.50 ea). Second by Ms. RidesAtTheDoor. *Board discussion:* Superintendent Hall noted that she and Dennis Juneau will alternate on travel to the Summit Meetings. Motion passed with Brian Gallup, Mistee RidesAtTheDoor, Steve Conway, Donna Yellow Owl, James Evans voting for.

**Approvals:** Motion by Ms. Yellow Owl to approve the following items: Parent Request for Early Admittance to Kindergarten & Waive Policy #3005 2022- 2023; Whitney Instructional Consulting, LLC, Instructional Coaching Service-BES 2022- 2023 AY (\$31,500.00); Extended Contract-Study Sync Training 2022-2023-EL (\$345.00) and BMS GEAR UP Committee 2022-2023 (\$486.00). Second by Ms. RidesAtTheDoor. No public participation. No board discussion. Motion passed with Brian Gallup, Mistee RidesAtTheDoor, Steve Conway, Donna Yellow Owl, James Evans voting for.

Motion by Mr. Conway to approve the following items: BHS GEAR UP Committee 2022-2023 (\$486.00); BHS Club Advisors/Goals/Objectives 2022-2023 (\$7,346.00); Early Graduation for BHS Student 2022-2023; Extended Contract-Katherine Skunkcap, IEP-Caseload Management-HS 2022-2023 (\$3,108.00) and Create New Teacher Assistant Position for iTutor-BHS. Second by Ms. RidesAtTheDoor. *Board discussion:* Ms. RidesAtTheDoor asked why we are creating a new TA position. Superintendent Hall stated there needs to be a TA in the classroom while the iTutor is on the screen teaching. Rebecca Rappold stated there are still iTutor positions available that were already approved. Mr. Gallup asked to remove the TA position from the motion. Ms. RidesAtTheDoor withdrew her motion and Mr. Conway motioned to approve items a-b removing to create the TA position. Second by RidesAtTheDoor. Motion passed with Brian Gallup, Mistee RidesAtTheDoor, Steve Conway, Donna Yellow Owl, James Evans voting for.

Motion by Mr. Conway to approve the following items: Extended Contract-Anne Schuschke, Adaptive PE Curriculum-KW Vina 2022-2023 (\$2,965.00); Extended Contract-Department Curriculum Planning-Training 2022-2023 (\$8,507.00); Extended Contract-Science Curriculum Training 2022-2023 (\$596.00); Extended Contract-Social Studies Curriculum Training 2022-2023 (\$982.00); Extended Contract-Writing Assessment Scoring 2022-2023 (\$16,086.00); Change Administration Receptionist Secretary Position Lane 2 to Administration Secretary Position Lane 3; Charmaine Arcand, HR Administrative Assistant/Confidential Secretary-Professional Technical Contract 2022-2023 (\$33,745.00); Contract Amendment: Benjamin Lawrence, Technology Assistant-Professional Technical Contract 2022-2023 (\$7,568.00); Contract Amendment: William

Kennedy, Information Technology Director-Professional Technical 2022-2023 (\$12,949.00); PIR Calendar & Offerings 2022-2023; Strategic Planning-Survey Agreement for MTSBA 2022-2023 (\$750.00); Purchases Over \$10,000.00; District Claims, Check #436403 - #436542 (\$291,533.09); District Claims, Check #436438 - #436402 (\$139,242.57); Student Activities Claims, Check #704970-#705013 (\$4,193.12) and Additional Pays/Payroll. Second by Mr. Evans. *Board discussion:* Ms. Yellow Owl asked about changing the Administration Receptionist to Administration Secretary. Superintendent Hall stated this is the only secretary who was not changed. After checking other secretary job descriptions, there is no comparison to what the administration secretary does. The administration also has an assistant secretary position open to assist with HR and payroll filing, copying, scanning. The Administration Secretary helps with payroll, runs Pos and helps with food service invoices, elections, community calendar, fingerprinting/background checks. Superintendent Hall stated this is a big job and she has cleared the changes with the Union and with MEA/MFT. This position will continue working with payroll, food service, and HR when the new assistant secretary is hired. Motion passed with Brian Gallup, Mistee RidesAtTheDoor, Steve Conway, Donna Yellow Owl, James Evans voting for.

There were no Personnel or Legal Issues reviewed.

Motion by Ms. RidesAtTheDoor to adjourn at 6:13 p.m. Second by Ms. Yellow Owl. Motion passed.

Respectfully submitted:

\_\_\_\_\_ Carlene Adamson, Board Secretary

\_\_\_\_\_ Brian Gallup, Board Chairperson

\_\_\_\_\_ Crystal Tailfeathers, District Clerk