

# Minutes of Regular Meeting

## The Board of Trustees Brackett ISD

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A Regular meeting of the Board of Trustees of Brackett ISD was held February 12, 2007, beginning at 5:45 PM in the Central Office, 400 Ann Street, Brackettville.

Members Present: Henry Lutz, Sondra Meil, Tony Ashley, Mark Frerich, Ronnie Hobbs, John Paul Schuster @ 6:27 p.m.

Members Absent: Sara Terrazas

Administrators: Paula Renken, Frank Taylor, Alma Gutierrez,

Guests: Charlie Goodson, Sherry Hall, Tom Renken, Susan Davis, Jamie Ballew, Kathy Bader, Louisa Stone, Rhonda Marquardt, Candi Voyles, Melanie Jones, Yolanda Rueda, Bonnie Brotherton, Rosa Cantu, B. Schroeder, Marla Madrid, Susan Esparza, and students Robin Pevehouse, Cesar Cantu III, Laura Meyer, and Gabby Schroeder

### 1. A.E.I.S. PUBLIC HEARING

Presenter: HENRY LUTZ

The public hearing was opened at 5:55 p.m. Though no guests were present for the hearing, a handout of all A.E.I.S. reports was made available to the public. The hearing was closed at 6:00 p.m., followed by a regular meeting of the board.

### 2. CALL TO ORDER / ESTABLISH QUORUM

Presenter: HENRY LUTZ

The monthly meeting was called to order at 6:00 p.m., with a quorum present. Following a moment of silence, Mark Frerich led the Pledge of Allegiance.

### 3. OPEN FORUM

Presenter: HENRY LUTZ

Kathy Bader (Teacher): Shared her support of and positive information relating to the High School campus and administration.

Melanie Jones (Teacher): Having worked at numerous other school districts, she related the positive things she has witnessed at the Elementary campus and with administration.

### 4. MINUTES

Presenter: HENRY LUTZ

Paula Renken recommended removing the next to the last bullet relating to item 9, Update 79, policy DEE (Legal) *Classroom Supply Reimbursement*, stating we cannot supplant what we currently receive.

A motion was made by Sondra Meil to approve the January 22, 2007, monthly meeting as presented with the recommended correction. Mark Frerich seconded. The motion carried unanimously.

**A change in the agenda was called for, moving items \*10, \*11, \*12, and \*13 up, to allow students and staff to leave following their presentations.**

**\*10. DUAL CREDIT PROGRAM**

Presenter: FRANK TAYLOR / SHERRY HALL

Students Ceasar Cantu, Gabby Schroeder, Robin Pevehouse, and Laura Meyer gave an in-focus presentation on the dual credit program available to high school students. Advantages are that students can graduate as a “college sophomore,” receive both high school and college credit, and an additional 10% on their GPA. The courses are also cheaper than taking at a university and they save money on textbooks. The program is developed to challenge the students.

[John Paul Schuster here at 6:27 p.m.]

**\*11. INNOVATIVE COURSE REQUEST**

Presenter: YOLANDA RUEDA / FRANK TAYLOR

A request was made by Vocational Home Economics Teacher Yolanda Rueda to apply for the innovative course, Early Childhood Professions I, to be in good standing from 2007-2008 to the end of the school term 2011-2012. Eleventh and twelfth grade students who enroll in this course will receive two high school credits and a Tech Prep Credit upon completion of the class. Mrs. Rueda stated the electronic submission is due February 27<sup>th</sup>.

A motion was made by John Paul Schuster to approve the Early Childhood Professions I, Innovative course as requested. Tony Ashley seconded. The motion carried unanimously.

**\*12. SCHOOL CALENDAR, 2007-2008**

Presenter: PAULA RENKEN / LOUISA STONE / CALENDAR COMMITTEE REPS.

BISD staff recently had the opportunity to vote for one of four calendars. Two developed with the customary 6 week periods, the other two on 9 weeks. A tie-breaker resulted between 9 week calendars C & D, with D being the selected calendar for the 2007-2008 school year. Following discussion, Chairperson Louisa Stone recommended approval of the selected calendar as presented.

A motion was made by Tony Ashley to adopt the 2007-2008 school calendar as recommended by the Calendar Committee. Sondra Meil seconded. The motion carried unanimously.

**\*13. SCHOOL HEALTH ADVISORY COUNCIL (S.H.A.C.)**

Presenter: LISA OSTBY, R.N.

The board reviewed a list of thirteen SHAC members. The majority served on the council last year, \*three new members need board approval, Nurse Ostby and parent volunteers Jennifer Winfrey and Bertha Reyes. Council members include:

Alma Gutierrez

George Burks

Frank Taylor

Kathy Calk

Sonya Cruz

Honey Bee Gomez

Steven Hutcherson

Nathan LaFrenz

Ricky Creel

Jean Reardon

\*Lisa Ostby

\*Jennifer Winfrey (Parent Volunteer)

\*Bertha Reyes (Parent Volunteer)

A motion was made Mark Frerich to approve members of the School Health Advisory Council as presented. Henry Lutz seconded. The motion carried unanimously.

**The board returned to item 5 on the agenda.**

**5. BUSINESS & FINANCE**

Presenter: PAULA RENKEN / MARLA MADRID

**A. RECAP: REVENUE & EXPENDITURES**

Presenter: MARLA MADRID

A comparison of expenditures and encumbrances, and revenue to the budget was conducted by the board for the month of January. Marla stated a large payment received from the tax office will not show on this report. There is a month and a half of spending left. The deadline for getting purchase orders in is April 2<sup>nd</sup>.

**B. QUARTERLY INVESTMENT REPORT**

Presenter: MARLA MADRID

The district has been doing good year to date with a total interest earned of \$118,798.50 and \$4,118,724.73 in investments. Business Manager Marla Madrid is currently working with Lynn McCarson to extend the bank depository contract. If not extended, we will need to go out for bid.

C. CHECK RUN

Presenter: PAULA RENKEN

Home Depot received a check for \$1,234.44. This following a safety inspection and new state law requiring toilet seats with lids, along with covered trash bins in restroom stalls (girls only). A security camera and DVD recorder purchased from Mace Security Products (\$1,700.02) are part of the High School and Junior High campus plans. Both gym floors were redone over the Christmas break (Quality Hardwood Floors - \$3,143.28), annual maintenance. The district bought its own AED dummy for training (World Point ECC, Inc. - \$605.50).

6. RENEWAL OF MEMBERSHIP IN INDEPENDENT RETAINER PROGRAM

Legal Retainers: Walsh, Anderson, Brown, Schulze & Aldridge, P.C.

Presenter: PAULA RENKEN

A recommendation was made by Paula Renken to go with the \$1,000.00 retainer fee and "pay as you go" with the districts current law firm of Walsh, Anderson, Brown, Schultze & Aldridge.

A motion was made by John Paul Schuster to renew membership in the Independent Retainer Program with Walsh, Anderson, Brown, Schulze & Aldridge, P.C. Mark Frerich seconded. The motion carried unanimously.

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7. ORDER OF ELECTION, MAY 12, 2007

Presenter: HENRY LUTZ

As mandated by legislature, the election on May 12<sup>th</sup>, will be held in conjunction with the city, sharing the date and facility only. Each entity has agreed to use its own election clerks. The Auditorium is the agreed upon facility. Terms expiring May 12<sup>th</sup> are those of Tony Ashley, Sara Terrazas, and Sondra Meil, who was appointed to complete Jeffrey Duncan's unexpired term

A motion and Order of Election to be held May 12, 2007, was made by Henry Lutz. Sondra Meil seconded. The motion carried unanimously.

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8. APPOINT ELECTION OFFICERS

Presenter: PAULA RENKEN

The board reviewed a list of recommended election clerks, with the exception of a Judge. The district is seeking a person willing to preside as Judge over the May 12<sup>th</sup> election. We still have some time to work on this. Susan Esparza will remain as Early Voting Clerk in order to complete the necessary reports and notices, process election mail outs, and cover lunch for Early Voting Deputy Clerk Mary Martin. Election clerks include:

Elda Terrazas - Alternate Judge	Ricky Alvarado
Susan Esparza - Early Voting Clerk	Monica Castillo
Mary Martin – Early Voting Deputy Clerk	Yvette Clementz

A motion was made by John Paul Schuster to approve the list of election officers as presented. Ronnie Hobbs seconded. The motion carried unanimously.

9. BOARD MEMBERS CONTINUING EDUCATION HOURS

Presenter: HENRY LUTZ

Henry Lutz read into minutes the CEI hours for individual board members in accordance with legal policy BBD. Continuing education hours for the 05/03/2006-02/01/2007 reporting period were read as follows:

Tony Ashley	16.00 exceeded	Sondra Meil	5.00 *see note
Mark Frerich	18.50 exceeded	John Paul Schuster	29.50 exceeded
Ronnie Hobbs	4.00 deficient	Sara Terrazas	12.50 exceeded
Henry Lutz	24.50 exceeded		

\* Appointed to Jeffery Duncan's unexpired term.

14. UPDATE 79, SECOND READING

Presenter: HENRY LUTZ

The board conducted a second reading of local policy Update 79.

A motion was made by Tony Ashley to adopt local policy Update 79 as recommended by TASB. Sondra Meil seconded. The motion carried unanimously.

15. ADMINISTRATIVE REPORTS

Enrollment, discipline reports, and current events.

Presenter: ALMA GUTIERREZ / FRANK TAYLOR

Jones Elementary/Intermediate (Alma Gutierrez)

Enrollment: 329 Discipline: 12

Refer to written report. Add eight teachers to inclusion conference under staff development.

Junior High/High School/Educational Academy (Frank Taylor)

Enrollment: 294 Discipline: 13

Refer to written report. Both junior high and high school teachers are putting in extra hours to meet Texas Educators Grant requirements. The boys & girls basketball teams are in the play-offs. A group made a trip to LaPryor ISD to see their laptop program. The same group will go to Pleasanton ISD before a recommendation is made to the board. There will be an expulsion hearing on Wednesday for a verbal threat made to a teacher. Charges were pressed and the student received 20 hours of community service.

16. SUPERINTENDENT'S REPORT

Presenter: PAULA RENKEN

A. TRACK FIELD PROJECT/ WATER TOWER

Presenter: PAULA RENKEN

- A walk-through was conducted at the track field with only a few minor things needing to be addressed and fixed. A demonstration of the sprinkler system was also given. The system has 15 zones. When turned on, all areas look covered.
- Mike Bizzell should finish up on the concession stand this week. Still need to pour the cement pad outside of the back door and attach the water fountain.
- Several calls were made to get bids on putting down rye grass and Bermuda seed. Sanford Water Works quoted \$11,000.00, and Texas Multi-Chem \$2,900.00. We will be going with Multi-Chem for both projects.
- Dirt left on the water tower property will be cleaned off for the city this week.
- Paula Renken is on the city council agenda for tomorrow night. The district will go for full closure of Fulton Street from Ann to Ellen, for student safety. BDAC representative Carolyn Conoly and Henry Lutz plan on attending. We are first on the agenda. The safety auditors also thought this is a good idea after watching the students changing classes.

B. UPDATE CAFETERIA PROGRAM, "NUTRI-KIDS"

Presenter: PAULA RENKEN

Our current program still runs in DOS. Region 20 gave us three names to call. Nutri-kids is a windows version and used in 300 schools in Texas, including three local, D'Hanis, Poth, and Stockdale ISD. Received the packet from Nutri-Kids today. The program allows pre-pay, with immediate register as entries are made. It can also track and analyze student use, will allow parents to check their child history online, runs all statements, will allow C.O. access, etc. The proposal does include local on-site training, and live on-site training here as the program is implemented. The proposal estimate is \$8,725.00. Our hardware will support the Nutri-Kids program. Hope to start the program immediately.

C. TEXTBOOK COMMITTEE

Presenter: PAULA RENKEN

Next month Textbook Coordinator Frank Taylor will come with textbook recommendations. The district is approving Math for next year. Committee members include Marilyn Faulkner, Jamie Ballew, Julie Bruce, Chica Hernandez, and Michelle Bower.

D. SET DATES FOR MARCH & APRIL MEETINGS

Presenter: PAULA RENKEN

This year the March board meeting falls during Spring Break. Following discussion, the board agreed to March 19 and April 16 as board meeting dates with the usual start time of 6:00 p.m.

Jimmy Bader is working on the parking area behind the new high school. It has only been bladed.

**A break was called for at 7:26 p.m., with the board convening into a closed session at 7:55 p.m.**

17. \*CONSULTATION WITH SUPERINTENDENT

Pursuant to Gov't Code 551.074, Personnel.

Presenter: HENRY LUTZ

18. \*SUPERINTENDENT'S EVALUATION / SUPT. CONTRACT & SALARY

Pursuant to Gov't Code 551.074, Personnel.

Presenter: HENRY LUTZ

19. \*ADMINISTRATIVE CONTRACTS

Pursuant to Gov't Code 551.074, Personnel.

Presenter: HENRY LUTZ

20. \*LETTER(S) OF RETIREMENT / LETTER(S) OF RESIGNATION

Pursuant to Gov't Code 551.074, Personnel.

Presenter: HENRY LUTZ

**The board reconvened into open session at 1:11 a.m. on March 13, 2007, and took the following action:**

A motion was made by Sondra Meil to extend the Superintendent's current contract one-year, and a salary of \$73,543.00. Ronnie Hobbs seconded. The motion carried unanimously.

A motion was made by John Paul Schuster to extend the administrators contacts by one-year as recommended by the Superintendent. Mark Frerich seconded. The motion carried unanimously.

A motion was made by Ronnie Hobbs to accept a letter of retirement from Delia Curry, effective May 31, 2007. Mark Frerich seconded. The motion carried unanimously.

A motion was made by Henry Lutz to accept a letter of resignation from John (Jack) Frerich, effective May 31, 2007. John Paul Schuster seconded. The motion carried unanimously.

A motion was made by Henry Lutz to accept a certified agenda for February 5, 2007, as presented. Sondra Meil seconded. The motion carried unanimously.

21. OPEN FORUM

Presenter: HENRY LUTZ

No guests were present for open forum participation.

**With no objections, the meeting was adjourned at 1:15 a.m., March 13, 2007.**

Henry Lutz, Board President		Sara Terrazas, Secretary
Date		Date