

MCSD #331 Board of Trustees

Regular Board Meeting Minutes

March 16, 2020

The Regular Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 5:05 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson Trustees Andersen, Gibson and Suchan.

Agenda Review

The agenda was reviewed for the regular meeting on March 16, 2020 at 7:00 p.m.

Executive Session

A motion to move into Executive Session was made by Trustee Suchan, seconded by Vice Chair Stimpson. Motion carried.

Recess (5:35 – 5:45)

A motion to move out of Executive Session into Open Session was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried.

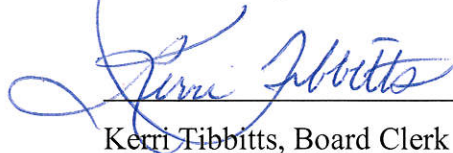
Adjournment

A motion for adjournment was made by Trustee Suchan, seconded by Trustee Andersen. Motion carried. Adjournment was at 6:38 p.m.



Bonnie Heins, Chair of School Board

Attest: April 19, 2020 kt



Kerri Tibbitts, Board Clerk

MCSD #331 Board of Trustees

Monthly Session Meeting Minutes

March 16, 2020

The regular monthly Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 7:10 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Andersen, Gibson and Suchan.

Work Session

Brady Trenkle shared with the Board equipment is needed for the football program. Helmets are a necessity and the cost is \$300 - \$350 each. They currently have sent back 68 helmets which can hopefully be reconditioned for \$56 per helmet. The last helmets were purchased in 2017. They are in need of 70 new helmets. The program is also in need of pads. Dr. Cox asked Mr. Trenkle and Mr. McCaffrey to put together a rotation of equipment for the District.

Mr. Trenkle and Mr. McCaffrey also presented to the Board a proposal for a weight room, classroom, to be designed and added to the Minico campus. The building would be approximately 120 x 80 and would have new weight equipment for staff and student use. The cost for the classroom/building would be approximately \$300,000.

Break (7:00 – 7:10)

Others Attending

The following were also present: Superintendent, Dr. Kenneth Cox; Board Clerk, Kerri Tibbitts; Principals; Joe Fairchild, Kim Kidd, Danelle Stutzman; Angela Davidson, Terry Merrill, Dyann Blood, Dustin Heath, Greg Durrant, Isaac Moffett, Ellen Austin; Elementary Achievement Director, Ashley Johnson; Secondary Achievement Director, Suzette Miller; Business Manager, Michelle DeLuna; Maintenance Supervisor, Pat Swigert; Federal Programs Director, Michele Widmier; Special Service Director, Sherry Bingham; Technology Assistant, Jeremiah Draves; Patrons, and Staff.

Prayer, Pledge of Allegiance and Welcome to Meeting

Dr. Cox lead the group in prayer and Gracie Fries lead the audience in the Pledge of Allegiance.

Agenda Approval (action Item)

A motion to approve the agenda as presented was made by Trustee Suchan, seconded by Trustee Andersen. Motion carried.

Consent Agenda (action item)

Minutes of previous board minutes were unanimously approved.

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable:\$436,128.48

Payroll: \$2,242,610.12

The monthly reports are herein incorporated into these minutes by reference to Exhibits: “Board Revenue Report”, and “Accounts Payable Runs”.
Travel Requests

Student Representative Reports

The student representatives for Minico and Mt. Harrison were not present.

Good News

Minico High School (Kimberley Kidd)

Mrs. Kidd shared the good news that is occurring at Minico High School. She announced their Teacher of the Year is Karyn Amen and Classified Employee of the Year is Sara Duncan. Business Professional Association qualified for nationals, however the event was cancelled along with many other programs and events across the region and nation. The sale of tickets for the mini-house surpassed expectations and will fund projects next year. Mrs. Kidd expressed her appreciation for her staff and their willingness to do what's best for students during this stressful time.

Patron Comments

There were no Patron Comments.

Effective Instruction Rupert Elementary (Kassey Koyle)

Effective Instruction was not presented.

Discussion Items

Administrator/Department/Committee Reports

Dr. Cox noted the amount of field trips provided by transportation this past month.

Board and Administrator Newsletter (Trustee Andersen)

Trustee Gibson reported on what you should expect from the Superintendent: 1) communicate openly, and be honest; 2) let he or she handle personnel; 3) develop the budget; 3) and an annual self-appraisal of his work. It also discussed the importance of sticking to the board meeting agenda, start and end on time and trustees to come prepared. Next month Chair Heins will present highlights from the newsletter.

Policy Discussion

1. Policy D320.00 Attendance – Dr. Cox shared the changes that were made to this policy with the Board. The primary purpose was to clarify the difference with excused versus unexcused. The new code PC (parent confirmed) will be used instead of unexcused. Parent confirmed absences will count towards the State's 90% attendance policy. Chair Heins asked administrators to please share this policy with their staff.

Superintendent Report

Vice Chair Stimpson asked about the notice Dr. Cox received in regards to the building in Burley. Dr. Cox stated it was an ordinance to allow the building of townhouses in Burley.

LKV Design Proposal

Dr. Cox shared with the Board the proposals for the parking lot designs at Acequia and Rupert Elementary. The design only price for Rupert was \$39,000 and Acequia was \$44,000. Vice Chair Stimpson asked that we look into other companies for designs and prices. Dr. Cox suggested a design proposal for designing and renovations of the parking lots. The Board directed Dr. Cox to obtain a design build proposal for these projects.

New/Amended/Deleted Policies

1. **Policy D260.00 Grading Student Work (First Reading)**
This will be held for a second reading and sent to all staff.
2. **Policy D260.10 Make Up Work & Reassessments Late Work (First Reading)**

- This will be held for a second reading and sent to all staff
3. **Policy D280.00 Graduation Requirements (First Reading)**
A motion to accept Policy D280.00 Graduation Requirements as presented was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.
 4. **Policy D378.00 Student Travel (First Reading)**
This will be held for a second reading and sent to all staff
 5. **Policy D378.20 Transportation Supervision**
This will be held for a second reading and sent to all staff.
 6. **Policy D500.30 ADA Reasonable Accommodations (First Reading)**
This will be held for a second reading and sent to all staff
 7. **Policy D544.30 Bereavement Leave (Second Reading)**
A motion to accept Policy D544.30 Bereavement Leave as presented was made by Trustee Suchan, seconded by Trustee Gibson. Motion carried.
 8. **Policy D544.90 Jury Duty**
A motion to accept Policy D544.90 Jury Duty as presented was made by Trustee Andersen, seconded by Vice Chair Stimpson. Motion carried.
 9. **Policy 560.00 Employee Injury Accident Treatment (First Reading)**
This will be held for a second reading and sent to all staff
 10. **Policy D580.00 Teacher Responsibility (Second Reading)**
A motion to accept Policy D580.00 Teacher Responsibility as presented was made by Trustee Andersen, seconded by Trustee Suchan. Motion carried.
 11. **Policy D596.00 Overtime Classified Personnel (Third Reading)**
A motion to accept Policy D596.00 Overtime Classified Personnel as presented was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

Announcement of New Superintendent

Vice Chair Stimpson stated the Board had used Idaho State Board Association to make sure procedures and State laws were followed throughout the whole process. The Board informed the audience there were three candidates in which interviews were held, comment cards were completed and a Meet and Greet was held. After the Meet and Greet, Dr. Wilson withdrew his application. With only two candidates, the Board had to look at what was best for the District, staff and students. The Board realizes there were concerns from staff/patrons wanting the new superintendent to be from this area, however that was not an option.

Trustee Andersen shared with the audience that Dr. Weiss as a candidate had a great deal of good qualities and knowledge when interviewed.

The candidate that was chosen for the new Superintendent was Mr. James Ramsey. The Board stated he will be a great asset to our District and looks forward to working with him.

Adjournment

A motion for adjournment was made by Trustee Gibson, seconded by Trustee Suchan. Motion carried.
Adjournment was at 7:49 p.m.



Bonnie Heins, Chair of School Board

Attest: April 20, 2020 kt



Kerri Tibbitts, Board Clerk

MCSD #331 Board of Trustees

Special Board Meeting Minutes

March 30, 2020

A Special Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho also virtually broadcasted, was called to order by Chair Heins, at 6:08 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present (virtual): Chair Bonnie Heins, Vice Chair Rick Stimpson, Trustees Andersen and Suchan. Trustee Gibson was present.

Work Session

Summer Project Review:

Dr. Cox reviewed with the Board the summer projects listed by priority from each location. Dr. Cox stated that if all number one priorities were completed the cost would be approximately \$857,000. If both one and two priorities were completed it would be \$1,324,244.00.

Vice Chair Stimpson shared he had contacted some districts that have needed miscellaneous projects completed in the Pocatello area. He was told that ISU civil engineer students, sometimes need projects. Dr. Cox will contact ISU to see if there are some civil engineering students interested in designing Rupert and Acequia parking lots.

Dr. Cox recommended doing phase one of the Paul HVAC system and the parking lot at Rupert Elementary. Since the cost is in question, Dr. Cox will come back to the Board with the cost of the projects before beginning these projects.

Trustees Gibson, Andersen and Chair Heins expressed concerns the parking lot remodels were on the bond list which did not passed.

Vice Chair Stimpson noticed there were no projects for extracurricular activities or the Ag program. Dr. Cox stated he had notified Brady Trenkle, Athletic Director, that he will receive \$25,000 to purchase football helmets.

Executive Session (6:47)

A motion to go into Executive Session was made by Trustee Andersen, seconded Vice Chair Stimpson. Motion carried.

A motion to move into Open Session was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried.

Business (action item)

School Closure:

Dr. Cox shared with the Board the District Service Center will be opened Monday – Friday from 9:00 – 3:00. All other buildings will be closed, only principals or secretaries may enter their buildings.

The Board was informed that 12 month employees should work roughly 75% of their time. Some employees will rotate days, and the days they are not at work, they will be working from home.

Dr. Cox shared there will be 15 additional bus stops will be added where students may receive lunches.

Teachers are being asked to have lessons posted by 8:30, so students may access at any time after that.

A motion was made to approve the school closure form for March 18, 19, 20 by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

Personnel:

A motion to approve personnel as presented was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

Calendar Change:

A motion to approve the staff and student calendar changes as presented was made by Trustee Andersen, seconded by Trustee Suchan. Motion carried.

Board Training

Superintendent Evaluation:

Dr. Cox's evaluation will be the same form as previous years. The Board will review the current evaluation form and make changes needed for the next year.

Adjournment

A motion for adjournment was made by Trustee Andersen, seconded by Vice Chair Stimpson. Motion carried. Adjournment was at 7:29 p.m.



Bonnie Heins, Chair of School Board



Kerri Tibbitts, Board Clerk

Attest: April 20, 2020 kt