



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS  
POLICY COMMITTEE MINUTES**

The Board of Education Policy Committee met at 6:00 p.m. on Monday, June 10, 2024, at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m. by Committee Chair Bellino.

Committee members present: Molly Ansari, Stephanie Bellino, Willard C. Hooks Jr.

District staff present: Dr. Andy Barrett, Superintendent.

Others present: Larry Cabeen, Dan Choi, Paul Radlinski, Jackie Forbes.

**2. PUBLIC COMMENT (Policy 2:230)**

None.

**3. APPROVAL OF MINUTES (Policy 2:220)**

1. April 22, 2024

Motion by Ansari, second by Hooks, to approve the minutes as presented. Ayes, three (3), Ansari, Bellino, Hooks. Nays, none (0). Absent, none (0). Abstained, none (0). Motion carried unanimously.

**4. DISCUSSION / POSSIBLE FUTURE CONSIDERATION**

1. Policy 2:40, Board Member Qualifications – Updated

This policy had one addition which was an exclusion for board members who have a conviction of an infamous crime.

2. Policy 2:50, Board Member Term of Office – Reviewed

There were no changes to this policy, but the term of office is four years.

3. Policy 2:60, Board Member Removal from Office – Reviewed

There were no changes to this policy, but the regional superintendent can remove a board member if they fail to do their duties.

4. Policy 2:140, Communications To and From the Board – Reviewed

There were no changes to this policy, but there was an aspect to this policy that we were not fulfilling, so we will make an adjustment for reporting emails that are sent to the board from the community. They will be added to the board packet. This change will make us compliant with the policy.

5. Exhibit 2:140-E, Guidance for Board Member Communications, Including Email Use – Reviewed

No changes to this exhibit. We do an excellent job of following our policies and procedures when exchanging emails.

6. Policy 4:20, Fund Balances – Reviewed

There were no changes to this policy.

7. Policy 4:110, Transportation – Reviewed

There were no changes to this policy. This policy is a good reminder of how our boundaries are set. The hazardous roads are set by IDOT. Districts can also reach out to IDOT if they have concerns about a specific route.

- 8. Policy 5:35, Compliance with the Fair Labor Standards Act – Reviewed  
There were no changes to this policy.
- 9. Policy 5:40, Communicable and Chronic Infectious Disease – Reviewed  
There were no changes to this policy. Is chicken pox included in this policy? (Yes, and our nurses oversee everything in this policy and communicate with the health department.)
- 10. Policy 6:40, Curriculum Development – Reviewed  
There were no changes to this policy. We have talked about ways to bring more curriculum presentations to the board meetings. This policy is more about the processes and not about the content. There is a grey area around what our formal district curriculum is. Teachers might take the curriculum and adapt/modify to make it their own. Since COVID there has been an uptick in screen time, so is this etched in stone, or will we revisit this again? (We are always trying to be mindful of screen time and nothing is ever etched in stone, so we will revisit this.)
- 11. Policy 6:185, Remote Educational Program – Reviewed  
There were no changes to this policy. Our priority is always in-person learning, but we are prepared in case of an emergency. How do we track attendance when we are remote? (Part of the process must be how we take attendance. Every district determines their own process for attendance. We have been stricter while other districts have not been.)  
Motion by Ansari, second by Hooks, to approve moving the policies as presented, items 4.1-4.11, forward to the full board. Ayes, three (3), Ansari, Bellino, Hooks. Nays, none (0). Absent, none (0). Abstained, none (0). Motion carried unanimously.

**5. INFORMATION**

None.

**6. OUTSTANDING POLICY CLEANUP & REVIEW \***

- 1. Policy 2:270, Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited  
We thought this might be a suitable time to have some discussion about this policy. We will be voting on this policy at the board meeting this evening. In this policy, we have compliance officers, do they just assume this position or are they trained in this area? (Dr. Law is one of our compliance officers and he has some training in this area. Melissa Groot is our other compliance officer. I cannot say for sure that they have training around compliance, but there is nothing in this policy that states they must. I can look into this.) When you talk about training, is this done in-house or with a consultant? (We use GCN for several of our compliance trainings, but we also do in-house training with staff and consultants. Training, such as ladder safety, may be fine through GCN while other topics we might have to get more in depth. When we talk about compliance, I am not convinced that the training is such that teachers sufficiently understand what they are looking at. This might be a good thing to bring to a future board meeting, so that we can be educated on how the district is executing this policy and others. Do we want to vote on this policy tonight at the board meeting or hold it until our July meeting? (Let's hold it until the July meeting.)

**7. ADJOURNMENT**

At 6:33 p.m., on a motion by Hooks a second by Ansari, and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_  
Date

\_\_\_\_\_  
Stephanie Bellino

CHAIRPERSON

SECRETARY \_\_\_\_\_  
Dr. Andy Barrett

\_\_\_\_\_  
Bonnie J. Johnson

RECORDING  
SECRETARY