



BUSINESS SERVICE CONSORTIUM (BSC)

March 6, 2019

BOARD REPORT

Casey and I met to finalize the HS/EHS budgets. The budget will be brought to Finance prior to the board meeting for review and for recommendation to the full board for approval. We also worked on the supplemental submission. I have met with Mike and will be setting up a time to meet with Tricia within the next few weeks.

We have not set up a time yet to have training for the Business Office staff for our new software report writer feature (Cognos). We have worked some in the program creating reports but would like a more advanced training. This will hopefully be setup this month.

Our first request for reimbursement from the Safety Grant was submitted. The next submission will be lengthier as we will have more of our projects completed.

I will be meeting with our MESSA representative and the business managers later this month to go over the new aggregate plan that MESSA will be offering. I will also be talking at Roundtable this Thursday with the superintendents about it.

All tax forms have been mailed out to employees (former and current). The last form was due 3/4/19. We are now continuing to work on the 3% protective/perfected claims for the Social Security and Medicare taxes that were withheld on the amounts. This has and will continue to be a longer process as we are completing for four quarters for six years for five districts. The IRS has been great to work with on this.

Spring break is approaching quickly and I hope that all who can take advantage of the down time rest and come back revitalized for the start of the end of the school year.

