

Dashir Management Services, Inc.

www.dashirmanagement.com

Lewiston Altura School District
Custodial / Maintenance Report
November 2023

Personnel Information

- We are currently running ads to fill a full time position.
- Added Kandis Spoonemore to the staff in a part-time position.

Training Conducted

- Completed OSHA require Training on indoor air quality.
- Dan Buege will be taking his 1C boilers exam on November 21.
- Deseri Mendoza will be taking Special engineers Boilers exam on December 9th
- Shannon Hackbarth will be attending a Boiler class put on by IEA on December 6 and taking her exam the same day.

Inspections

- Dan Fitch with IEA conducted a mock OSHA inspection.

Progress on Projects

- Georgia Pacific installed new paper products on November 6th.
- Stoos Electric install four new replacement lights in front of the Elementary School.
- HVAC quarterly filter change out by staff in mid-November.

Comments

We are preparing the grounds and buildings for winter. Sidewalk salt order has arrived. Waiting on delivery of snow blower and drop spreader attachments for the Ventrac.

Respectfully Submitted,
Dan Buege
Facility Manager