From: Grauer, AJ

Sent: Tuesday, September 11, 2012 1:00 PM

To: Elliott, Penny

**Subject:** FW: Oregon Lighthouse Project information

Please add to board Pkt under me

From: Renee Sessler [mailto:rsessler@osba.org]
Sent: Saturday, August 25, 2012 9:54 AM

**To:** Grauer, AJ **Cc:** Scot Breeden

Subject: RE: Oregon Lighthouse Project information

Hello AJ & Scott,

I apologize for taking so long getting back to you. I needed to find out what was acceptable with ODE in respect to funding and timing of training. Since Joe Wehrli was in your district, it will count as a visit regarding Lighthouse so <u>yes</u>, we can wait now until spring to begin the actual training.

I will get back in touch with you in February to setup a time for our initial session in March/April.

Thank you for completing the surveys in early November.

With a smile, Renee

From: Grauer, AJ [mailto:AJ.Grauer@sheridan.k12.or.us]

Sent: Wednesday, August 22, 2012 10:11 AM

**To:** Renee Sessler **Cc:** Scot Breeden

**Subject:** RE: Oregon Lighthouse Project information

## Renee

The board would like to start the project in March/April – their board meetings are every third Wednesday

I have sent the survey to board members and administrative staff.

Teachers will complete the survey during our next in-service on Nov. 1 & 2

So we should have all surveys completed by Nov. 5<sup>th</sup>.

I hope this helps with scheduling.

Let me know if you need any additional information

**From:** Renee Sessler [mailto:rsessler@osba.org]

**Sent:** Friday, August 17, 2012 9:02 PM

To: Grauer, AJ

Subject: Oregon Lighthouse Project information

Hello AJ:

Congratulations on your board selecting to participate in the Oregon Lighthouse Project. Joe Wehrli shared the good news with me Thursday morning after attending your board meeting on the 15<sup>th</sup>. I trust he told all of you about the two annual surveys that are a part of the project. The surveys need to be taken by all school board members, administrators and teachers (basically anyone that holds a license).

Below are the two links to the two surveys. I suggest that you take both of them first before sending them on to the board and your staff. This way you'll have a good understanding of what they are asking and how much time it takes to complete them, and you'll be able to share that information with everyone else. The beliefs survey is 21 questions and goes pretty quickly. The conditions survey has 59 questions and takes a bit longer, about 45 minutes or so. It depends on how much a respondent choses to write on the open-ended questions. We need anyone who is participating in the training sessions to complete the surveys prior to starting the training, but if more time is needed for the teachers to complete the surveys that is fine. Please let me know when you'd like to close the surveys so I can be prepared to collect the data and prepare the reports.

## Beliefs:

http://survey.ia-sb.org/limesurvey/index.php?sid=59639&lang=en

## Conditions:

http://survey.ia-sb.org/limesurvey/index.php?sid=21737&lang=en

OSBA is sending your business manager the contract for the project. I hope it went in the mail today, but if not it will early next week. With that signed we can schedule our first training session. Right now I'm scheduled in Central Point on October 4<sup>th</sup> so that day is not available. Generally I schedule training on a first-requested-first-accepted basis, but if we can determine some kind of regular schedule (like the 2<sup>nd</sup> Tuesday of each month) then adjust as needed I can lock in dates for your district.

If you encounter any challenges with the surveys please let me know right away (503) 998-2159. I work with staff from the Iowa Association of School Boards as they "own" the surveys but so far the response time has been incredible. I'm sure we can get any issues resolved right away, but I hope they will work smoothly.

With a smile, Renee

## Renee Sessler

Lighthouse Project
Board Development Specialist
Oregon School Board Association
503-588-2800

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