

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING  
BEMIDJI AREA SCHOOLS  
SEPTEMBER 18, 2017**

The regular meeting of the Board of Education, Bemidji Area Schools, Bemidji, Beltrami/Hubbard Counties, Minnesota, was held on Monday, September 18, 2017, at 6:30 p.m., in the District Office Board Room.

MEMBERS PRESENT: Melissa Bahr, Carol L. Johnson, Ann Long Voelkner, Jeff Haack, Richard (Bill) Faver, John Gonzalez, and Superintendent James Hess

Andrew Hokanson, Student Representative

MEMBERS ABSENT:

CALL TO ORDER: (Time: 6:30 p.m.)

PREVIEW OF AGENDA – SUPERINTENDENT JAMES HESS

APPROVAL OF AGENDA

The motion was offered by Richard (Bill) Faver, seconded by Melissa Bahr, and carried by all in attendance to approve the agenda.

CONSENT AGENDA

The motion was offered by Carol L. Johnson, seconded by Jeff Haack, and carried by consent to approve the following items:

- A. Minutes from the August 21, 2017 School Board Meeting
- B. Current Bills and Special Checks Totaling: \$4,591,482.76
- C. Noncertified Staff Resignations: Rachel Midgarden, Krista Miller, Austin Wallestad, Edward Weir
- D. Certified Staff Appointments: Grace Blomberg, Matthew Dahle, Shirley Lipsy, Sara Mitchell
- E. Request to Submit Grant Application – Be Present Attendance Incentive Program – J.W. Smith
- F. Request to Submit Grant Application – Be Present Attendance Incentive Program – Central
- G. Request to Submit Grant Application – Arts & Cultural Heritage Fund Arts Learning Grant
- H. Request to Submit Grant Application – Student Support and Academic Enrichment Grant Program
- I. Request to Submit Grant Application – Target Field Trip Grant
- J. Request to Submit Grant Application – Operation Round-Up
- K. Request to Accept Grant – Be Present Attendance Incentive Program – Paul Bunyan
- L. Request to Accept Grant – Be Present Attendance Incentive Program – J.W. Smith
- M. Request to Accept Grant – Be Present Attendance Incentive Program – Central
- N. Request to Accept Grant – BMS Chrome Book Cart Matching Funds
- O. Second Reading and Adoption of Revised SBR 600-50-1: Internet – Acceptable Use Policy
- P. Second Reading and Adoption of Revised SBR 700-60-1: Protection and Privacy of Pupil Records

- Q. Second Reading and Adoption of Revised SBR 700-90-5: Student Personnel – Wellness Policy
- R. Second Reading and Adoption of SBR 900-10-3R: Miscellaneous – Crisis Management Policy
- S. Second Reading and Adoption of Policy Revision SBR 400-30-7: Instruction – Graduation Requirements
- T. Second Reading and Adoption of Policy Revision SBR 400-40-2: Instruction – School District Testing Plan and Procedure & SBR 400-40-2R: District Test Security Procedures
- U. Second Reading and Adoption of Policy Revision SBR 400-40-3: Instruction – Curriculum Development
- V. Second Reading and Adoption of Policy Revision SBR 400-40-4: Instruction – Instructional Curriculum
- W. Second Reading and Adoption of Policy Revision SBR 400-40-5: Instruction – School District System Accountability
- X. Second Reading and Adoption of New Policy SBR 400-90-10 Development of Parent and Family Engagement Policies for Title I Programs
- Y. Field Trip Request – Bemidji Middle School Peer Leader Training
- Z. Field Trip Request – Solway Elementary School

#### SPECIAL TOPICS

**Program Spotlight:** Students First Program – Wendy Thompson, Melissa Heglund, and Karen Stish

#### STUDENT REPRESENTATIVE REPORT

Andrew Hokanson, Student Representatives to the Board, reported on Bemidji High School activities.

#### NEW SCHOOL PLANNING

Superintendent Hess provided an update on Gene Dillon Elementary School including progress on parking lots, masonry walls, structural steel, roofing, and testing of water lines. No action was taken.

#### EFFECTIVE AND EFFICIENT OPERATIONS

##### **Annual Audit Engagement Letter**

The motion was offered by Jeff Haack, seconded by Richard (Bill) Faver, and carried by all in attendance to approve the engagement letter with Miller McDonald of Bemidji to audit our 2016-2017 Fiscal Year.

##### **2017 Payable 2018 Levy Limit Certification**

The motion was offered by Melissa Bahr, seconded by Jeff Haack, and carried by all in attendance to approve the 2017 Pay 2018 Levy Limit at \$11,235,416.72.

##### **Truth in Taxation Public Meeting**

The Truth in Taxation Public Meeting will be held on Monday, December 18, 2017, at 6:00 p.m.

##### **Second Reading and Adoption of Policy Revision SBR 400-30-8: Instruction – School District Curriculum and Instructional Goals**

The motion was offered by Ann Long Voelkner, seconded by Melissa Bahr, and carried by all in attendance to postpone definitely the agenda item: Second Reading and Adoption of Policy Revision SBR 400-30-8: Instruction – School District Curriculum and Instructional Goals until the December 18, 2017 School Board Meeting.

**First Reading of Policy SBR 400-90-11: Instruction – Credit for Learning**

The motion was offered by Carol L. Johnson, seconded by Jeff Haack, and carried by all in attendance to approve the first reading of revised SBR 400-90-11: Instruction – Credit for Learning.

**First Reading of Revised SBR 600-40-2: School Properties – Visitors to the Schools**

The motion was offered by Melissa Bahr, seconded by Carol L. Johnson, and carried by all in attendance to approve the first reading of SBR 600-40-2.

**Staffing of Position**

Melissa Bahr introduced the following resolution:

RESOLUTION TO REHIRE JESSICA BINSTOCK

WHEREAS, a vacancy exists for a full time special education teacher, the School Board of Independent School District No. 31 is rescinding the termination of probationary teacher Jessica Binstock.

BE IT RESOLVED, that a full time teaching contract be issued to Jessica Binstock for the 2017-2018 school year.

The motion for the adoption of the foregoing resolution was duly seconded by Carol L. Johnson, and upon roll call vote being taken, the following voted in favor: Richard (Bill) Faver, Jeff Haack, Carol L. Johnson, John Gonzalez, Melissa Bahr, and Ann Long Voelkner; and the following voted against: None.

WHEREUPON, said resolution was declared passed and adopted.

**Request for Licensed Staff**

The motion was offered by Melissa Bahr, seconded by John Gonzalez, and carried by all in attendance to approve the addition of a 1.0 FTE early childhood teacher.

HIGHEST LEVEL OF STUDENT SUCCESS

**Western Governors University Student Teaching Agreement**

Melissa Bahr introduced the following resolution and urged its adoption:

RESOLUTION TO ENTER INTO A STUDENT TEACHING AGREEMENT  
WITH WESTERN GOVERNORS UNIVERSITY

BE IT RESOLVED, that Bemidji Area Schools enter into an agreement with Western Governors University for the purpose of providing training experiences for students of Western Governors University.

BE IT RESOLVED, that the chairperson hereby is authorized to execute such agreement.

The above resolution was duly seconded by Carol L. Johnson, and a tabulation of votes is as follows:

AYES: Jeff Haack, Carol L. Johnson, Richard (Bill) Faver, Melissa Bahr,  
John Gonzalez, and Ann Long Voelkner  
NOES: None  
ABSENT: None

WHEREUPON, the above resolution was declared passed and adopted.

### **Liberty University Student Teaching Agreement**

Carol L. Johnson introduced the following resolution and urged its adoption:

#### RESOLUTION TO ENTER INTO A STUDENT TEACHING AGREEMENT WITH LIBERTY UNIVERSITY

BE IT RESOLVED, that Bemidji Area Schools enter into an agreement with Liberty University for the purpose of providing training experiences for the students of Liberty University.

BE IT RESOLVED, that the chairperson hereby is authorized to execute such agreement

The above resolution was seconded by Melissa Bahr, and a tabulation of votes is as follows:

AYES: Carol L. Johnson, Jeff Haack, Melissa Bahr, Richard (Bill) Faver,  
John Gonzalez, and Ann Long Voelkner  
NOES: None  
ABSENT: None

WHEREUPON, the above resolution was declared passed and adopted.

### **2016-2017 World's Best Workforce Annual Report & Staff Development Report**

The motion was offered by Jeff Haack, seconded by John Gonzalez, and carried by all in attendance to approve the 2016-2017 World's Best Workforce Annual Report and Staff Development Report.

### UPCOMING EVENTS

Special School Board Meeting – Wednesday, October 11, 2017, 6:30 p.m.  
October School Board Meeting – Monday, October 16, 2017, 6:30 p.m.

### OTHER

#### **Minnesota School Boards Association Legislative Resolution(s)**

Superintendent Hess indicated the Minnesota School Boards Association is accepting Legislative Resolutions from school districts until September 29, 2017. He encouraged Board Members to contact him if someone has an item to submit for resolution. No action was taken.

#### **Once Around the Table**

School Board Members shared their observations of events in the district.

ADJOURNMENT

The motion was offered by Carol L. Johnson, seconded by Melissa Bahr, and carried by all in attendance to adjourn. Time: 8:35 p.m.

\_\_\_\_\_  
Melissa Bahr, Clerk

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Date Approved

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Ann Long Voelkner, Chair

\_\_\_\_\_  
Date Approved