

## **DRAFT Minutes**

### **AMPHITHEATER PUBLIC SCHOOLS Tucson, Arizona**

#### **MINUTES OF REGULAR PUBLIC MEETING OF THE GOVERNING BOARD**

##### **Place, Date and Time of Meeting**

Wetmore Center, 701 West Wetmore Road, January 24, 2012 6:00 p.m.

##### **Board Members Present**

Mrs. Diana Boros, President  
Mrs. Susan Zibrat, Vice President  
Dr. Kent Paul Barrabee, Member  
Dr. Linda Loomis, Member  
Mr. Jeff Grant, Member

##### **Central Administrators Present**

Dr. Vicki McLeod Balentine, Superintendent  
Todd A. Jaeger, J.D., Associate to Superintendent and General Counsel  
Mr. Patrick Nelson, Associate Superintendent  
Mr. Scott Little, Chief Financial Officer

##### **OPENING OF MEETING**

###### **Call to Order and Signing of Visitors' Register**

Mrs. Boros called the meeting to order at 6:01 p.m. and asked members of the audience to sign the visitors' register. Procedures for addressing the Board were described.

###### **Pledge of Allegiance**

Dr. Balentine led the Pledge of Allegiance.

###### **Announcement of Date and Place of Next Special Governing Board Meeting**

Mrs. Boros announced the next regular meeting of the Governing Board: Tuesday, February 7, 2012, 7:00 p.m., Wetmore Center, 701 W. Wetmore Road.

Additionally, a Special Governing Board meeting is scheduled for Wednesday, February 1, 2012 regarding the New Superintendent's Search. [Information will be posted.]

##### **PUBLIC COMMENT**

There were no comments from the public.

##### **1. CONSENT AGENDA**

Mrs. Boros asked if there were Board member requests to have items addressed separately; there were none. A motion was made by Mr. Grant to approve the Consent Agenda, items A-M. The motion was seconded by Dr. Barrabee, and it passed unanimously, 5-0. Appointment of personnel is effective, provided all district, state, and federal requirements are met.

###### **A. Approval of Minutes**

The minutes of the January 10, 2012 Regular Governing Board were approved, as submitted.

###### **B. Approval of Appointment of Personnel**

Certified and classified personnel were appointed, as listed in Exhibit 1.

###### **C. Approval of Personnel Changes**

Certified and classified personnel were appointed, as listed in Exhibit 2.

###### **D. Approval of Leave(s) of Absence**

Leave of Absence requests were approved for certified and classified personnel, as listed in Exhibit 3.

**E. Approval of Separation(s) and Termination(s)**

Certified and classified personnel separations were approved, as listed in Exhibit 4.

**F. Approval of Approval of Vouchers Totaling and Not Exceeding Approximately \$1,805,750.51**

Board book information: *A copy of vouchers for goods and services received by the Amphitheater Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized:*

Vo. 364	\$ 213,186.97	Vo. 365	\$296,329.76	Vo. 366	\$175,257.12
Vo. 367	\$1,025,256.29	Vo. 368	\$ 95,720.37		

**G. Authorization for Governing Board President to Sign a Request for Advanced State Aid**

Board book information: *The Arizona Department of Education allows school districts to request an advance of state aid. The purpose of the advance of state aid is to alleviate the potential of a cash deficit for the school district when spending requirements temporarily outpace the inflow of cash from the State and the collection of property tax revenues.*

*The District does not anticipate being approved for advanced state aid revenues. However, the application, even if denied, is required in order to add any borrowing costs to the district budget capacity in future years.*

The Governing Board approved authorization to request an advance of state aid, as described. (Exhibit 5a, p.1; Exhibit 5b, pp. 1-2).

**H. Approval of Disposal of Surplus Property via PublicSurplus.com**

Board book information: *The Technology Department has indentified certain Cisco Systems routers and switches currently belonging to the District are in need of replacement. One replacement solution available is to trade-in the current equipment back to Cisco Systems towards the purchase of new equipment.*

*Article 10, Section R7-2-1131.C.4 of the Arizona Procurement Code requires that, prior to the disposal of surplus equipment by trade-in to a vendor for credit on a new purchase, the school district shall specially approve the disposal by trade in. Additionally, prior to disposal by this means, the school district must make a determination of whether the expected trade-in value is anticipated to exceed the value that would be expected from the sale or other disposition of such the surplus material. Upon Governing Board authorization, the Chief Financial Officer (CFO) may make the required determination.*

*This item, if approved, would permit would so authorize the CFO. With approval, the CFO will make the requisite determination, and if the anticipated trade-in value does not exceed the anticipated value from sale or other disposition, then a subsequent item for the sale of the equipment will be brought to the Governing Board.*

The Governing Board approved the CFO to make the determination, pursuant to Article 10, Section R7-2-1131.C.4 of the Arizona Procurement Code, to dispose of surplus property via PublicSurplus.com, as described.

**I. Approval of Out of State Travel**

Out of state travel was approved for students and staff (source of funding indicated): from CDO to take 2 students from the JROTC Color Guard to participate in the Army JROTC National Drill Championships in San Antonio, TX on Feb. 16-20, 2012 (no cost to the district); from Ironwood Ridge High School to take 30 students from the Student Government to participate in a Student Government Retreat in Brianhead, UT on March 8-11, 2012 (tax credit donations, student activity funds, and gifts and donations funds); from CDO to take 33 students from the Spirit Line to participate in the Cheer and Pom National Competition in Anaheim, CA on March 29 – April 1, 2012 (tax credit donations and student activity funds); from La Cima to take 90 students from the Fine Arts, Band, Orchestra, Choir to participate in a Forum Music Festival in Fullerton and Anaheim, CA on April 26-28, 2012 (tax credit donations and auxiliary account funds); and,

from Harelson to take 15 students from the Chess Team to participate in the 2012 National Jr. High Championships in San Diego, CA on April 26-30, 2012 (tax credit donations and auxiliary account funds).

The Governing Board approved the request for a change in chaperones for travel previously approved at the January 10, 2012 Board meeting for 68 - 6th grade students and staff from Harelson Elementary School to go to San Diego, California, February 20-22, 2012.

The Governing Board approved the request for a change in travel dates and chaperone(s) for travel previously approved at the September 6, 2011 Board meeting for 20 students and staff from Ironwood Ridge High School to go to Wrestling Club to the Clash Wrestling Tournament in Rochester, Minnesota, December 29, 2011-January 1, 2012. The dates were actually December 28, 2011 – January 1, 2012.

Out of state travel was approved for staff (source of funding indicated): from the District Offices to attend Odyssey Charter K-12 in Las Vegas, Nevada, and visit schools in Prescott and Fort Mohave February 1-3, 2012 (federal funds designated for staff development); from CDO to attend the International Baccalaureate Counseling Training in Houston, Texas, February 25-28, 2012 (federal funds designated for staff development); and, from Ironwood Ridge High School to attend the 20<sup>th</sup> Annual Model Schools Conference in Orlando, Florida, June 23-27, 2012 (federal funds designated for staff development).

#### **J. Approval of Grant(s)**

The Governing Board approved receipt of two grants, as follows: a *Target Field Trip* grant in the amount of \$700.00 on behalf of Copper Creek Elementary School; these funds will be used towards transportation costs, activity fees, supplies, and food; and, a *Freeport-McMoRan Copper & Gold Foundation* grant in the amount of \$500.00 on behalf of Wilson K-8 School; these funds will be used towards supplies for the 3<sup>rd</sup> Grade Non-fiction Literature Circle Book sets project.

#### **K. Approval of Agreement with the University of Arizona, College of Agriculture and Life Sciences, Department of Nutritional Sciences for Participation in its Supplemental Nutrition Assistance Program**

Board book information: *The University of Arizona's Department of Nutritional Sciences has requested the District continue its participation in its Nutrition Network. The program provides an opportunity to provide nutrition and nutrition-integrated physical activity education to selected Amphitheater schools. On May 12, 2009, the agreement was extended to permit program participation through 2012. The attached agreement would similarly extend the district's participation through September 30, 2015 at no monetary cost to the district.*

The Governing Board approved the IGA between the University of Arizona and the District for continued participation in the Nutrition Network Partnership for the Supplemental Nutrition Assistance Program – Education (SNAP-Ed) through September 30, 2015. (Exhibit 6a, pp. 1-2, Exhibit 6b, p.1)

#### **L. (Approval of) Facility Usage - Report of Community Use Fee Waivers for 2011**

The Governing Board approved the report of Community-Use Fee Waivers for 2011 (January 1 through December 2011), as submitted. (Exhibit 7, pp. 1-2)

#### **M. Approval of Bond-Related Projects**

##### **1. Award of Contract for Architectural Services for Facility Improvements at Amphitheater High School Based on Responses to Request for Qualifications (RFQ) 11-0022**

Board book information: *Pursuant to the requirements of Arizona Administrative Code R7-2-1117, a Notice of Request for Qualifications (RFQ) for Professional Architectural Services was advertised in the Legal Section of The Arizona Daily Star. RFQ 11-0022 asked for statements of qualifications from interested architectural firms to provide professional architectural services for design, drawings, specifications, code & ADA compliance review, budget and scheduling for facility improvements at Amphitheater High School as identified in the May 2007 Blue Ribbon Budget Analysis and Facilities Needs Committee Report.*

*The scope of work included remodeling the 500 Wing to address program needs, providing ADA compliant restrooms with two new restrooms for the athletic facility and campus security fencing. Eight vendors*

*responded. The evaluation team ranked each vendor based on the evaluation criteria listed in the request for qualifications. The top three ranked vendors were scheduled to meet with the evaluation team for discussions. A meeting agenda was provided. The highest ranked vendor was asked to provide certified cost and pricing data for the proposed work. Please see the attached vendor evaluations.*

The Governing Board approved the award of contract for architectural services for the facility improvements at Amphitheater High School to *Burns Wald-Hopkins Shambach Architects* based upon responses received to RFQ 11-0022

## **2. Award of Contract for Parking Space Recapture Based on Responses to Request for Bid 11-0025.**

Board book information: *The construction of the driveway to the new Facilities Support Center resulted in the loss of 24 parking spaces. In an effort to recapture the lost parking spots, the existing lot and open space will be reconfigured to add 18 parking spaces, including 2 new handicapped spaces, to the current configuration.*

*Request for Bid (RFB) 11-0025 for construction to complete the scope of work begun with the construction of the Facilities Support Services (FSS) building at Wetmore Center. The current work, site improvements to include grading, paving, electrical, masonry and concrete was bid to all construction contractors registered with the Purchasing Department and posted to the Print Room & Shirley's Plan Service. Eleven contractors responded with priced bids, two of which were deemed non-responsive. Please see below the priced bids less tax.*

The Governing Board approved the award of contract for construction services for the parking space recapture project at FSS to *KappCon* based on responses received to (RFB)11-0025.

## **2. Executive Session**

### **A. Motion to Recess Open Meeting and Hold an Executive Session for Student Disciplinary Action:**

1. Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student #30041778, b. Student # 30028387, c. Student # 30008853, d. Student # 30030453.
2. Consideration and Determination Upon Expulsion Hearing Officer's Recommendation, Pursuant to A.R.S. §15-843(F)(2); Regarding: a. Student # 30039031, b. Student # 30016406, c. Student # 30038927, d. Student # 30032666, e. Student # 30034241, f. Student # 10805233, g. Student # 30023685.
3. Consideration and Determination of Appeal of Long-term Suspension Hearing Officer's Decision, Pursuant to A.R.S. §15-843(A); Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student #30018544.
4. Discussion or Consultation with Legal Counsel to Obtain Legal Advice Regarding the Personnel Protocols for the Search for a New Superintendent, Pursuant to A.R.S. §38-431.03(A)(3).

A motion was made by Dr. Loomis that the Board recess into Executive Session pursuant to A.R.S. §15-843(F)(2), A.R.S. §15-843(A), and A.R.S. §38-431.03(A)(3), as presented. Mrs. Boros seconded the motion and it passed unanimously, 5-0. Mrs. Boros called a recess at 6:04 p.m. for the purpose of holding Executive Session for student disciplinary action.

Upon return to the Board Room, Mr. Grant moved to reconvene the meeting into open session. Dr. Barrabee seconded the motion and it passed, unanimously, 5-0. The time was 8:13 p.m. Mrs. Boros declared the meeting in open session.

## **PUBLIC COMMENT**

There were no comments from the public

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were no Board Member requests.

**ADJOURNMENT**

A motion was made by Mr. Grant that the Board Meeting be adjourned. Dr. Barrabee seconded the motion; and it passed unanimously, 5-0. Mrs. Boros declared the meeting was adjourned; the time was 8:14 p.m.

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Respectfully submitted,  
Margaret Harris

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Mrs. Diana L. Boros, President

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Date

Approved: TBD