

FINANCE COMMITTEE MINUTES

The meeting was held remotely via Google Meet

June 20, 2022

7:30 a.m.

Members in Attendance:

Jamie Bente, Scott Gerdes, Jason Engbrecht, Todd Sesker, Chad Wolff, Christopher Nelson, Courtney Cavellier, John Bellingham, Meghan Knutson

Others in Attendance:

Brett Martindale, Katherine Schultz

Members Absent:

Michael Dietch, Joe Sage, Rob Dehnert

Meeting was called to order at 7:30 am

1. Business Items
 - a. Motion by Mr. Bellingham to approve the minutes from the May 16, 2022 Finance Committee Meeting, second by Mr. Bente. Motion passed.
2. Contracts, Agreements, Bids and Grants for Review
 - a. Ms. Schultz presented a proposal for additional 1.5 FTE of EL staffing. Mr. Wolff point out the fact that we're adding back a cut, and that our roughly 900,000 of cuts have become roughly 800,000. Ms. Schultz presented a sample of text to demonstrate what being a level III language learner would be like. Mr. Bellingham asked what funds we're using to pay for it. Mr. Gerdes responded that we're planning on using ESSER II funds (FIN 155). Ms. Cavellier asked what happened to the proposed plan to combine the ALC and FOA. Mr. Sesker responded that between that and a band position at a middle school, we're going to roughly break even. Ms. Cavellier asked if we're likely to have support from EL communities with regards to the upcoming referendum, and Mr. Sesker said we've historically had great support from the EL community. Motion by Ms. Cavellier to approve the additional FTE, seconded by Mr. Wolff. Motion passed.
 - b. Mr. Bente presented a proposal to increase FHS PE teachers by .4 FTE. Ms. Cavellier asked about other cuts to determine whether \$28,000 savings for reducing PE might be worth it. Mr. Bente responded that science, English, and social studies were reduced by 1, enlarging class sizes. Ms. Cavellier followed up by asking what kids are taking advantage of it, whether it was benefiting a diverse population, and Mr. Bente responded that it's a great cross section of the students and benefits a diverse population. Motion by Mr. Bellingham to approve, seconded by Ms. Cavellier. Motion passed.
 - c. Mr. Gerdes presented the bid tabulation for the Jefferson project. Motion by Mr. Sesker to approve the winning bid, seconded by Ms. Cavellier. Motion passed.
 - d. Mr. Gerdes presented the annual tuition agreement for MN State Academies for the deaf and the blind. Mr. Wolff asked if this is basically the same agreement as last year. Mr. Sesker responded that it is, and

emphasized the importance of it, as we gain \$300,000 to \$400,000 in revenue by serving these students. Motion by Mr. Bellingham to approve, seconded by Ms. Cavellier. Motion passed.

- e. Mr. Gerdes presented the proposed Head Start vended meal contract, which is a new contract for FY23. Motion by Mr. Bente to approve, seconded by Mr. Wolff. Motion passed.
- f. Mr. Gerdes presented the renewal of the workers compensation policy. Motion by Mr. Engbrecht to approve, seconded by Mr. Bente. Motion passed.
- g. Mr. Gerdes presented the property and liability insurance renewal. Mr. Sesker asked whether the square footage is updated, and Mr. Gerdes responded that the footage has been trued up with the insurer. Motion by Mr. Wolff to approve, seconded by Ms. Cavellier. Motion passed.

3. Financial Performance

- a. Mr. Gerdes shared that the May ADM was 3263. After factoring in head start and PSEO, we feel this number is accurate.
- b. Mr. Gerdes presented the May comparative financial reports, and brought up that utilities are still significantly higher than in prior years. However, the self insurance balance continues to grow.
- c. Mr. Gerdes presented the May investment report, pointing out that cash is up, mostly due to property tax payments being received in May. We continue to have several CDs invested on a month-to-month basis.
- d. Mr. Gerdes presented the May analytical reports. Everything is tracking very close to projections and we expect the rest of the year will continue as projected.

4. Financial Strategies

- a. Mr. Gerdes presented the final FY22 budget, pointing out that ESSER funds have been moving consistently, and that the ADM changes and the funding formula change were largest changes on the revenue side. On the expense side, reduction of ESSER expenses, salary changes, capital additions, and fuel and utility rate increases drove most of the change. Mr. Sesker made a motion to approve the final FY22 budget, which was seconded by Mr. Bellingham. Motion passed.
- b. The FY2023 budget was presented by Mr. Gerdes and Mr. Nelson. Motion by Ms. Cavellier to approve the FY23 budget, seconded by Mr. Bente. Motion passed.

- 5. Motion by Mr. Sesker to adjourn the meeting, seconded by Ms. Cavellier. Meeting adjourned at 9:02am.

Respectfully submitted by Christopher Nelson