



# Craig City School District

P.O. Box 800, Craig, Alaska 99921  
www.craigschools.com  
Phone (907) 826.3274  
FAX (907) 826.3322

Jackie Hanson, Superintendent  
David Harris, Elem./MS Principal  
Josh Andrews, HS Principal  
Heather Mendonsa, PACE Principal

## CCSD SCHOOL BOARD MEETING MINTUES

Wednesday, December 11, 2024

12/11/24

CHS Library @ 7:00PM

<https://craigschools.zoom.us/j/9078263274?pwd=LTMdID9oVbCpba36q82xgae4tbSCmn.1>

Zoom URL

1. Call to Order  
The meeting was called to order at 7 pm.
2. Flag Salute  
A salute to the flag was given.
3. Roll Call

Board Members	Employees	Others Present
Hans Hjort	David Harris	Trampus Conatser
Julie McDonald	Daniel Nelson	Amber Page
Ben Page	Nicole Nelson	Mary Salazar
Trish Conatser	Josh Andrews	Trenton Salazar
Bonnie Morris via Zoom	Jackie Hanson	Liana Salazar
	Veronica Dandurand	Sauna Marie Thomas via Zoom
4. District Mission & Vision Statements (recited by Bonnie Morris)  
The District Mission & Vision Statements were read aloud by Bonnie Morris
5. Agenda Approval  
M/S Hjort/Page  
A motion was made to approve the agenda with the addition of 10i, CHS Early Graduation Request.  
Roll Call Vote  
Motion passes unanimously  
  
M/S Page/McDonald  
A motion was made to approve the agenda with the removal of Item 10f, Executive Session to Discuss Superintendent Evaluation.  
Roll Call Vote  
Motion passes unanimously with Ms. Conatser abstaining.
6. Consent Agenda
  - a. Approval of Minutes (from October 4, 2024, October 30, 2024, November 15, 2024)
  - b. Approval of Financials (October 19 – November 30, 2024)
  - c. Approval of Correspondence
    - Karen Morrison, Deputy Commissioner (re: Draft Local Contribution Amendment to 4 AAC 09.990)
    - Dr. Deena Bishop, Commissioner & Lori Weed, School Finance Manager (re: Former Correspondence / Enclosures to Draft Local Contribution Amendment Correspondence dated 12.1.23 & 7.23.23)
    - Robin Tennille, Administrative Review Specialist (re: National School Lunch Program (NSLP) & CCSD Administrative & Procurement Review)

Our students will be compassionate, resilient, self-sufficient, engaged members of their community.  
CCSD will establish a community of learning that empowers the whole child to embrace life-long learning and a growth mindset.

- Faatimah Muhammad, Director Impact Aid Program (re: State Certification to Consider Impact Aid Payments in FY2025 State Aid)
- Jared De Lara, School Finance Specialist (re: FY2025 Foundation One-Time Grant Payment)

M/S Page/McDonald

A motion was made to approve the Consent Agenda as presented

Roll Call Vote

Motion passes unanimously

7. Public Comments

Mary Salazar read aloud a letter written by Shauna Marie Thomas regarding student safety and the need for disciplinary action in response to student misconduct. Ms. Thomas's letter outlines her concern that proper protocols are not being followed in the school and classrooms. Ms. Thomas gave a verbal testimony via zoom following the reading of her letter. Ms. Thomas asked that all elementary staff and personnel be properly trained and that the CCSD Policy Manual be revised to reflect this. Ms. Thomas said she awaits a response to her letter and would like her concerns addressed.

8. Reports & Information

a. Board Member Reports

Hjort – Enjoyed last night's concert and is appreciative of Ms. Balcom and her efforts. Gave congratulations to the sports teams; girls high school volleyball placed 4<sup>th</sup> in regionals.

Conatser – Conveyed gratitude to the Athletic Directors and coaches for their hard work and efforts. Conatser appreciated that Craig EMS were available at the regional games. Attended the Poetry Slam and it was great. Showed support towards the installation of a weight room in the high school and the purchase of a new dishwasher for the elementary school. Gave appreciation to Subs and to the community for their support of CCSD staff.

b. Principal Reports

- CEMS Principal Report (submitted by David Harris)

- CHS Principal Report (submitted by Josh Andrews)

Andrews mentioned that student testing is underway at the high school with opportunities for students to take the SAT, ASVAB and ACT. Andrews also mentioned the State's Accountability for School Success testing and that overall, the students did well; 70% of students experienced growth and 100% growth in mathematics. Andrews appreciated seeing board members at the schools and at school events. Conatser and Andrews talked about changes to the high school class schedule. Andrews said high school staff are on board with the changes. Andrews mentioned the AC/DC meet scheduled for the weekend and encouraged staff and audience members to attend the event. Page asked Andrews where the weight room would go in the high school, Andrews was not sure where at this time.

- PACE Principal Report (submitted by Heather Mendonsa)

Hjort mentioned that PACE is fully staffed and was happy to hear this.

c. Maintenance Director Report (submitted by Daniel Nelson)

Hjort mentioned the incident where an itinerant from SERRC had a flat while using one of the school's vans and subsequently damaged the rim of the vehicle. Hjort wondered who was paying for the repairs. Hanson explained the current deal with SERRC as a merge billing, where CCSD is billed by SERRC and CCSD then bills the other districts utilizing SERRC. Hanson said the repair bill will be split in three ways and the other two districts will be billed for their share of the repair bill. Hanson went on to explain that next year the billing will be setup differently. SERRC will handle all the billing as well as travel arrangements to include vehicles and lodging.

d. Business Manager Report (submitted by Melinda Bass)

McDonald would like to meet with Hanson and Bass.

e. Technology Report (submitted by Jared Grieve)

f. Food Service Report (submitted by Kristine Cervera)

McDonald asked about the food audit due next month and if we are ready for it. Hanson replied that yes, the preparations have been made.

g. Superintendent Report (submitted by Jackie Hanson)

Hanson showed appreciation to all the staff, and everyone involved in this year's Cultural Day events, it was a success. Hanson went on to talk about the Biomass project and that she has been in communication with CBC. CCSD will need to come up with one million dollars to complete the project. There is concern for the upcoming rehab projects for CES and CMS and what the costs will be for those two projects. Hjort and McDonald both recalled that there were other entities in the past, USDA and Forest Service, that were

proponents of this project and wanted to see it completed. Hjort and McDonald wondered if they would be willing to help cover costs. Conatser would like to establish an advisory committee for when it is time to start the rehab project for CES and CMS. There was discussion between Conatser and Hanson regarding the logistics of where the students will be taught during the rehab project. Hanson would like to keep all CES and CMS students on their campus during the rehab project vs. sending them to the high school. Conatser asked if there were any updates on the dishwasher. Hanson said she is in discussions with the general manager from whom we bought the dishwasher from and is discussing receiving a \$9,000.00 credit to be used on a new washing machine that is not a Hobart. Hjort asked if the machine was broken or not programmed properly. Nelson explained that the software for the washing machine is proprietary, and that Hobart failed to mention that the programming and installation of the machine would need to be done by one of their technicians. McDonald would like to see the Budget Committee formed; Hanson concurred.

9. Old Business

- a. CCSD Board Policy & Administrative Regulation Updates (re: Policy Committee Meeting 10/14/24)  
M/S Conatser/Page  
A motion was made to approve the Board Policies and Administrative Regulations as a second and final reading.  
Roll Call  
Motion approved unanimously

10. New Business

- a. Personnel Report  
M/S Page/Conatser  
A motion was made to approve the Personnel Report as presented.  
Roll Call  
Motion approved unanimously
- b. CCSD Board Policy & Administrative Regulation Updates (re: Policy Committee Meeting 11/25/24)  
M/S Page/Conatser  
A motion was made to approve the presented Board Policies and Administrative Regulations as a first reading.  
Roll Call  
Motion approved unanimously
- c. CCSD FY2024 Audit  
M/S Page/McDonald  
A motion was made to approve and accept CCSD's FY2024 Audit as presented.  
Roll Call  
Motion approved unanimously
- d. Fine Point's 2025-2026 Marketing Proposal for PACE Statewide Homeschool  
M/S Conatser/Page  
McDonald questioned the amount of money spent on advertising in the past for PACE. Discussion ensued on alternative ways to advertise and the need for more options to choose from before a decision can be made.  
A motion was made to approve Fine Point's 2025-2026 Marketing Proposal for PACE Statewide Homeschool at \$42,000.  
Roll Call  
Motion failed unanimously
- e. Prince of Wales School Board Training  
Hjort liked the idea of collaborating with the Island to offer a Prince of Wales School Board Training Opportunity. There is discussion on what will be included on the training agenda. Hanson replied that AASB has a standard training agenda, but we could ask for other items to be added to the agenda.
- f. Executive Session to Discuss CCSD Superintendent Evaluation  
Item was removed from the agenda.
- g. CHS Early Graduation Request  
M/S Page/Conatser  
Conatser appreciated getting this item on the agenda and that the student took the initiative to get us the information. McDonald concurred.  
Roll Call  
Motion approved unanimously
- h. Next Meeting Date  
January 15, 2025, for the next regular meeting.
- i. Adjournment  
M/S Conatser/Page  
A motion was made to adjourn the meeting.